

Frequently Asked Questions

Veteran and Wounded Warrior Program Office

General hiring

Q: I am a supervisor - how can I support the Wounded Warriors in my department?

A: Be a part of our Mentor, Assist, Train to Excel (MATES) program. For training or information about the Wounded Warrior MATES Program, contact the Veteran and Wounded Warrior Program Office by phone: (202) 781-2509 or email: NNSC_WWarrior_Mates@navy.mil

Q: We have a vacancy and want to fill the position with a Wounded Warrior. What is the first step?

A: Contact the Veteran and Wounded Warrior Program Office before advertising a vacancy. The placement lead will provide a list of eligible candidates for consideration. The office can also provide assistance during the hiring process and help with supporting documents.

Q: What is Schedule "A" and why do you recommend I use it to hire a Wounded Warrior?

A: Schedule "A" authority is for individuals with disabilities, 5 CFR 213.3102(u); it is an excepted authority that agencies may use to appoint eligible Veterans who have a severe physical disability. Using Schedule "A," a disabled Veteran is eligible to be hired non-competitively for any grade level and without a time limit.

Q: I am a Wounded Warrior interested in NAVSEA. What kind of opportunities are available?

A: Eligible applicants may send documentation including a current resume, latest DD-214 and proof of a minimum 30 percent disability rating for a service connected condition to NSSC_WWarriorHiring@navy.mil. NAVSEA has more than 70,000 positions in the industrial, scientific, contracting and administrative fields. The headquarters is located in Washington D.C., with field activities in CA, CT, FL, HI, IN, ME, MD, MS, NJ, PA, RI, SC, VA, WA.

Q: We want to bring on a Wounded Warrior intern as a win-win arrangement. What do we need to know?

A: Contact the Veteran and Wounded Warrior Program Office with a description of the internship you would like to provide. The military service provides the member's salary and ongoing care. The average assignment length is three months for about 20 hours/week. Although there is no promise of a future position, this affords the employer and the service member an opportunity to work together and benefit from each other's experience.

Veteran and Wounded Warrior Hiring Summit

Q: Why are we holding a conference?

A: To increase Veteran and Wounded Warrior hiring.

Q: Who is sponsoring the event?

A: The event is sponsored by the Assistant Secretary of the Navy for Manpower and Reserve Affairs. The event is hosted by the Naval Sea Systems Command.

Q: Who should attend the conference and why?

A: Senior Navy officials who can impact hiring policy and decision making should attend. In particular, senior officials from commands with sizeable civilian populations would benefit greatly from this conference. Participants will hear hiring messages from senior naval leadership and learn about successful hiring and training programs. Human Resource practitioners at Navy and Marine Corps commands should also attend. Information on programs, policy and legislative changes regarding disabled veterans will be provided.

Q: What programs will be represented at the conference?

A: Programs include Veterans Individual Training Assistance Link (VITAL), Crane Learning and Employment Center (CLEC), Wounded Warrior Project, Yellow Ribbon Fund, Army Wounded Warrior Program, Marine Corps Wounded Warrior Regiment, Navy Safe Harbor, DANTES Troops to Teachers and more.

Q: What are the desired results of the conference?

A: Several, such as...

- 1) Increased Veteran and Wounded Warrior hiring.
- 2) Increased awareness of Department of the Navy Wounded Warrior career employment efforts
- 3) Increased command support to reach out to Wounded Warriors. (This is a key characteristic of successful hiring organizations)
- 4) An understanding of the many issues associated with hiring Wounded Warriors
- 5) Identifying pathways for clearing hiring barriers
- 6) Improved understanding of multiple hiring authorities for Wounded Warriors
- 7) An understanding of how Post Traumatic Stress Disorder (PTSD) and Traumatic Brain Injury impacts the Wounded Warrior in the workplace

Q: What is the registration fee?

A: There is no charge.