

NAVSEA
STANDARD
ITEM

FY-27

ITEM NO: 009-126
DATE: 01 OCT 2024
CATEGORY: I

1. SCOPE:

1.1 Title: Schedule Model Review (SMR); accomplish

2. REFERENCES:

2.1 None.

3. REQUIREMENTS:

3.1 Conduct a SMR of the Initial Integrated Production Schedule (IPS) developed IAW 009-060 of NAVSEA Standard Items, with project execution stakeholders to validate integration requirements.

3.1.1 The Lead Maintenance Activity (LMA) in coordination with the SUPERVISOR must lead a discussion of the schedule in sufficient detail to support understanding of time and space constraints, hot work restrictions, critical and controlling path work, and activities requiring integration.

3.1.1.1 Provide required information, references and visual aids needed to facilitate the discussion.

3.1.1.2 Conduct the SMR following the Work Package Execution Review (WPER) or no later than 7 days following the WPER.

3.1.1.3 The anticipated duration of this meeting will vary depending on work package scope but notionally between 1-6 days not including the WPER.

3.1.1.4 Update the initial IPS post SMR to facilitate Schedule of Record (SOR) submission required by 009-060 of NAVSEA Standard Items.

3.1.1.5 Arrange meeting logistics, to include, sending meeting invitations, distributing advance materials, and securing a venue.

3.1.1.6 Venue must be of sufficient size to accommodate a minimum expected number of participants based on ship class, as outlined in Table one.

3.1.1.7 Required attendees include, the LMA Management Team, Government Project Management team, SEA 21 Representatives/ Program Office representatives, PEO IWS designated Combat Systems Project Engineer (if assigned), Alteration Installation Team (AIT) management and On Site Installation Coordinators (OSIC), Port Engineer (PE), Combat Systems Port Engineer (CSPE), Naval Information Warfare Systems Command (NAVWAR), Surface Maintenance Engineering Planning Program (SURFMEPP) Local Waterfront Representative, Service Providers, Ship's Force (S/F), LMA Key Subcontractor leadership (project managers, Intermediate Maintenance Facility (IMF) Ship's Superintendent, and trade personnel (trade shop leadership as needed).

3.1.1.8 Submit one legible copy, in approved transferrable media to the SUPERVISOR of attendees, their organization, title, and contact data listed in 3.1.1.6 within 7 days of completion of meeting.

3.2 Topics of discussion during the SMR include the following:

3.2.1 When directed by the SUPERVISOR, conduct a SMR in preparation for the 25, 50, and 75 percent review conferences to discuss scheduled work that is off plan (see Note 4.3) or in jeopardy of meeting Key Events or Milestones and mitigation strategies. Information from the most recent 009-060 of NAVSEA Standard Items submission will be used and must focus on critical path and controlling work activities.

3.2.1.1 LMA presentation of the current version of the IPS. The IPS review must be in sufficient detail to support understanding of time and space constraints for planned work. Ensure all LMA, AIT, Government, S/F and IMF planned work is discussed.

3.2.1.2 Precedent requirements for critical path or controlling work items in support of Key Event certification.

3.2.1.3 Time-phased review of impacted spaces in the IPS, regardless of the entity performing the activity to facilitate resolutions and mitigations.

3.2.1.4 Discussion of each Process Control Procedure (PCP), access cut and required Open and Inspect report.

3.2.1.5 Material delivery impact to schedule.

3.2.1.6 Missing or incomplete Government Furnished Information.

3.2.1.7 Open and inspect work items, and activities to be tied to the 20 percent Open and Inspect Milestone.

3.2.1.8 Outstanding AIT POA&Ms including risks and impacts to the IPS. NSA to provide status of all AIT outstanding GFI.

3.2.1.9 Work Items and assigned Key Events and Milestones.

3.2.1.10 Access cut plan.

3.2.1.11 Temporary service requirements and priorities.

3.3 When directed by the SUPERVISOR, conduct a Schedule Model Review (SMR) in preparation for the 25, 50, and 75 percent review conferences to discuss scheduled work that is off plan (see Note 4.3) or in jeopardy of meeting Key Events or Milestones and mitigation strategies. Information from the most recent 009-060 of NAVSEA Standard Items submission will be used and must focus on critical path and controlling work activities.

3.4 Submit one legible copy, in approved transferrable media to the SUPERVISOR, of the following reports listed in Table 2.

4. NOTES:

4.1 The SMR is intended to be a thorough discussion of any predicted challenges, constraints, and to establish working relationships and encourage collaboration among all project execution stakeholders. This must include a review of assumptions included in the schedule development for accuracy and group understanding, to aid in resolving conflicts and discussion of issues identified during the meeting in support of the SOR.

4.2 Allow time for formal large-group discussions, smaller follow-on discussions, and stakeholders to reach back to their parent organizations to resolve any questions or issues that may arise during the more formal meeting hours.

4.3 Off plan is considered 10 percent or greater delta in planned versus actual progress.

Table One

Ship Class	Minimum Expected Participation
Combatants	25
AMPHIBs	50
Other	20

Table 2
Deliverables and Descriptions

Deliverable	Description	Due
Meeting minutes	Meeting minutes including schedule changes discussed, decisions, assumptions and critical schedule related discussions.	Due 1 week following completion of the Schedule Model Review (SMR).
Action Item List	List of action items, including responsible parties and due dates.	Due 1 week following completion of the Schedule Model Review(SMR)