

NAVSEA  
STANDARD ITEM

FY-15

ITEM NO:	009-121	
DATE:	06 JAN 2014	
CATEGORY:	I	

1. SCOPE:

1.1 Title: Ship Assessment/Inspection Requirements; provide

2. REFERENCES:

2.1 None.

3. REQUIREMENTS:

3.1 Provide the services of qualified on-site technical representatives and resources to accomplish Ship Assessments/Inspections.

3.1.1 Provide Assessors that meet all qualification requirements for each specific Assessment/Inspection area assigned and the following general qualification requirements.

3.1.1.1 Have technical knowledge of the specified equipment or process, and have a documented history of conducting Material Assessments/Inspections on similar equipment or processes.

3.1.1.2 Have demonstrated competence with required Standard Work Templates (SWT) and procedures specified in the Class Maintenance Plan (CMP) and the Planned Maintenance system (PMS) database.

3.1.1.3 Have demonstrated competence with submitting technically accurate documentation of both satisfactory and unsatisfactory Assessment/Inspection results (OPNAV 4790 2-Kilo's and Automated Work Requests).

3.1.2 Comply with the following requirements when conducting Assessments/Inspections and reporting deficient material conditions of assigned ships equipment/systems.

3.1.2.1 Integrate work requirements, setting of priorities, coordinating with the ship, and de-conflicting of other ship Assessments/Inspections as agreeable by the Government Project Team/Assessment Director.

3.1.2.2 Conduct Assessments/Inspections only using tasks from the Class Maintenance Plan (CMP) or Assessment Procedures (AP) Maintenance Requirement Cards (MRC) in the Planned Maintenance System (PMS) database.

3.1.2.3 Verify all established procedures (e.g., CMP, MRC) are reviewed for technical accuracy and ability to comply with the procedure as written.

3.1.2.4 Inform Government Project Team/Assessment Director of any deficiencies or technical inaccuracies in the Assessment/Inspection procedures.

3.1.2.5 Submit Technical Feedback Report (TFBR) to the Government Project Team/Assessment Director to address any deficiencies or technical inaccuracies in the Assessment/Inspection procedure. Ensure TFBR describes what is required to properly perform Assessment/Inspection.

3.1.3 Document all Assessment/Inspection findings, whether satisfactory or unsatisfactory using an OPNAV 4790 2-Kilo or Automated Work Request (AWR).

3.1.3.1 The SUPERVISOR is the ultimate approval authority for review of 2-Kilo's and AWR's written during an Assessment/Inspection. Any corrections found necessary due to error or omission by the contractor shall be promptly corrected by the contractor.

4. NOTES:

4.1 None.