

## SECTION III

### PROGRAM OBJECTIVES

A. In order to reduce the Total Ownership Costs (TOC) of preparing specifications, while maintaining quality standards and enabling execution savings through standardization, a program is necessary that will:

1. Make specification preparation less time consuming and aid the planner or surveyor in Work Item preparation.
2. Form the basis for a uniform training program for new personnel.
3. Improve the overall quality of Work Items to enhance understanding of requirements and to reduce the cost of work.
4. Present a uniform policy for ship repair nationwide.
5. Provide definite Quality Assurance (QA) requirements to ensure quality and reduce the surveillance burden of inspection personnel.
6. Allow temporary detail of personnel to another activity in peak workload periods without significant retraining.
7. Provide the necessary degree of standardization required to input and retrieve data via automated data processing centers.

B. NAVSEA directed that a committee of key personnel from the various user activities be formed to establish standardization policy and to prepare procedures for specification preparation, and to develop high quality Work Items for certain recurring repairs. This committee, Standard Specification for Ship Repair and Alteration Committee (SSRAC), was established by NAVSEAINST 9070.1 (Series). These standardized items and Work Items:

1. Are technically correct, contractually enforceable, and of sufficient scope to be of use at various activities for a broad range of requirements.
2. Are as self-contained as feasible to allow invocation at each activity without reference to numerous additional documents.
3. Avoid the use of instructions, work practices, or terminology not common to all activities.
4. Use the same format and phraseology.

C. Each activity shall aggressively pursue this mandatory program and shall routinely provide suggested revisions and modifications to the SSRAC where use has proven these changes necessary or advisable. SSRAC meetings are scheduled annually. Agenda items to be considered by the SSRAC shall be proposed by interested activities 4 months prior to the scheduled meeting. The nominating

activity shall forward proposed changes/additions to the SSRAC for consideration 60 days prior to the scheduled meeting utilizing the proposal form provided by the SSRAC.

D. SSRAC products are available for viewing or downloading on the Worldwide Web at <http://www.navsea.navy.mil/CNRM/C/SE/SSRAC1/default.aspx>.