REPORTING UNSAFE/UNHEALTHFUL WORKING CONDITIONS

Detecting unsafe or unhealthful working conditions at the earliest possible time and making prompt corrections of these hazards at the lowest possible working level are essential elements of SERMC’s Safety Program.

Immediatly Report Unsafe or Unhealthful Working Conditions

- Many safety and health problems can be eliminated as soon as they are identified.
- SERMC personnel should report unsafe or unhealthful working conditions to their supervisor immediately. Supervisors shall promptly investigate the situation and take appropriate corrective actions.

Reporting an Unsafe or Unhealthful Working Condition is Easy

- SERMC personnel can submit a report of an unsafe or unhealthful working condition VIA ESAMS, under the “My Tool” tab.
- SERMC personnel can use the “Navy Employee Report of Unsafe or Unhealthy Working Condition” form located next to the SERMC Safety office and the CO’s suggestion box if an employee wants to be anonymous. Place the form in the CO’s suggestion box.
- Stop by the Safety Office and report a concern.

Promptly Investigate all Reports

- The safety Department will investigate all reports brought to their attention.
- If the condition cannot be corrected immediately, interim controls will be put in place to protect personnel until the hazardous condition is abated.

Facility Issues

- If personnel observe a facility maintenance issue, personnel are empowered to submit a facilities service request at: https://navsea.navy.deps.mil/sites/sermc/1100/1150/Lists/Facilities%20Service%20Request/Item/newifs.aspx?List=936bfe8d%2D4301%2D4084%2Dbae2%2D530338a0db5&Web=bad96bf4%2D4407%2D4e51%2Db1a3%2D8ab22c3b9008