



SERMC Safety Quick Take #S45

Procurement of Safety Toed Shoes

This procedure applies to SERMC civilian GS & WG personnel who:

- Are required to perform operations designated as foot hazardous.
- Routinely work in a foot hazardous occupation.
- Are assigned to work in a designated foot hazardous area.

(1) Code 106 (Safety) will determine when replacement footwear, special footwear, or initial issue to new employees or employees promoted/reassigned to a position requiring safety footwear is required and authorized. Safety footwear must meet the requirements of OSHA Standard 29CFR 1915.156-Foot Protection.

(2) Select from one of the **five (5)** designated vendors for safety footwear:

1. Red Wing Shoes, located at 4375-8 Southside Blvd, Phone 565-9393.

*ALL safety shoes selected from this Red Wing store requires the employee to visit the store in person.

*Employee will select the shoe and request a "Suspended" quote.

*Deliver the "Suspended" quote to Code 106 Safety Office.

*Code 106 will procure finances and send an email notification to the employee authorizing shoe pickup from Red Wing.

*The employee will return to the Red Wing store to pick up purchase.

*Finally, the employee will sign and return the original sales receipt to Code 106.

2. Red Wing Monthly Shoe Mobile, located at BAE Mayport parking lot. Schedule is located on the calendar on the Safety SharePoint Page. <https://navsea.navy.deps.mil/sites/sermc/106/Pages/default.aspx#InplviewHash23bbebbb-28e8-4c08-87be-1d9937e6852c>

*Notify Code 106 NO LATER than the Monday prior to the Thursday Shoe Mobile visit.

*Your name will be added to the authorized list for the next visit.

*You will receive a reminder/confirmation email from Code 106.

3. Ritz Safety, located at 4456 Phillips Hwy, Phone 733-6006. For available Timberland shoe models and prices access the following link <http://www.ritzsafty.com/products/BOOTS.aspx>

*Employee will select the shoe, either email Joe Birch at joseph.m.birch.civ@us.navy.mil or provide him with a copy of the specific safety boots selected and he will request the quote.

*Code 106 will contact the employee to pick up the shoes once they are delivered to SERMC.

4. Skechers, access the following link <http://www.skechers.com/direct/srmc>

*Employee will select the shoe, either email Joe Birch at joseph.m.birch.civ@us.navy.mil or provide him with a copy of the specific safety boots selected and he will request a quote.

*Code 106 will contact the employee to pick up the shoes once they are delivered to SERMC.

5. Working Person's, access the following link <https://workingperson.com/>

*Employee will select the shoe, either email Joe Birch at joseph.m.birch.civ@us.navy.mil or provide him with a copy of the specific safety boots selected and he will request a quote.

*Code 106 will contact the employee to pick up the shoes once they are delivered to SERMC.

NOTE: Cost of safety shoes up to \$140.00 will be paid by SERMC. Any expenses in excess of \$140.00 will be the responsibility of the individual.

POC FOR THE SERMC SAFETY TOED SHOE PROGRAM IS JOE BIRCH at 904-270-5126 x3239 OR JOSEPH.M.BIRCH.CIV@US.NAVY.MIL