# LOGISTICS (Engineering Support)



# DESK GUIDE



(This Page intentionally blank)



#### **DEPARTMENT OF THE NAVY**

COMMANDER
NAVY REGIONAL MAINTENANCE CENTER
9170 SECOND STREET, SUITE 245
NORFOLK, VA 23511-2325

#### **FOREWORD**

Ref: (a) COMUSFLTFORCOMINST 4790.3B, Joint Fleet Maintenance Manual (JFMM)

(b) CNRMC Fleet Desk Guide (FDG)

This Logistics Engineering Support Role-Based Desk Guide (RBDG) provides the Logistician with standardized procedures to help them execute their duties and responsibilities outlined in references (a) and (b). It contains Logistical procedures for executing all phases of the maintenance availability end-to-end (E2E) process. These procedures are augmented by the E2E processes found in reference (b), which is available on the CNRMC portal at

https://dodcac.portal.navy.mil/navsea/CNRMC/fdg/default.aspx.

This RBDG can be accessed through the Commander, Navy Regional Maintenance Center (CNRMC) web portal at <a href="https://dodcac.portal.navy.mil/navsea/CNRMC/fdg/default.aspx">https://dodcac.portal.navy.mil/navsea/CNRMC/fdg/default.aspx</a> and copies may be downloaded as needed. Configuration control and updates to the CS RBDG are maintained by CNRMC Code 710. Recommended changes should be submitted using the change request/feedback form located on the website. Recommended changes can also be forwarded to:

Deputy Director for Policy, Code 710
Navy Regional Maintenance Center, Suite 245
Norfolk, VA 23511-2245

This RBDG is approved for use by all Regional Maintenance Center (RMC) Logisticians.

David J. Sah

(This Page intentionally blank)

# TABLE OF CONTENTS

(3.4) X-Maintenance Assist Modules (XMAMS) 3-13 Groom and Inventory Validation Technical Manual Review 3-12 Onboard Repair Parts Analysis 3-14 Planned Maintenance Systems (PMS) 3-15	CHAPTER	<u>TITLE</u>	PAGE
Creating Work File/Adding Records Control Sheets Printing VALAIDS Creating Validation Aids from Work File  3-4 Creating Validation Aids from Work File  3-5  TSRA Event Assessment Form (MAF)/Fleet Assessment Support Tool (FAST) Configuration Validation Configuration Validation Fearts Groom and Inventory Validation Technical Manual Review Onboard Repair Parts Analysis Planned Maintenance Systems (PMS) Reports (Ships Final Configuration, Total Ship Readiness Assessment (TSRA) Parts, TSRA Configuration, etc.)  4 TSRA Post Event Work File Processing Operations Logistics Support (OPLS)  5 Automatic Technical Information System (ATIS) 5-1	1	TSRA Roles and Responsibilities	1-1
Control Sheets Printing VALAIDS Creating Validation Aids from Work File  3-4 Creating Validation Aids from Work File  3-5  TSRA Event Assessment Form (MAF)/Fleet Assessment Support Tool (FAST) Configuration Validation Farts Groom and Inventory Validation Technical Manual Review Onboard Repair Parts Analysis Planned Maintenance Systems (PMS) Reports (Ships Final Configuration, Total Ship Readiness Assessment (TSRA) Parts, TSRA Configuration, etc.)  4  TSRA Post Event Work File Processing Operations Logistics Support (OPLS)  Automatic Technical Information System (ATIS)  5-1	2	TSRA Pre-Event Planning	2-1
Printing VALAIDS Creating Validation Aids from Work File  2-5  3 TSRA Event Material Assessment Form (MAF)/Fleet Assessment Support Tool (FAST) Configuration Validation Parts Groom and Inventory Validation Technical Manual Review Onboard Repair Parts Analysis Planned Maintenance Systems (PMS) Reports (Ships Final Configuration, Total Ship Readiness Assessment (TSRA) Parts, TSRA Configuration, etc.)  4 TSRA Post Event Work File Processing Operations Logistics Support (OPLS)  5 Automatic Technical Information System (ATIS) 5-1		Creating Work File/Adding Records	2-1
Creating Validation Aids from Work File  2-5  TSRA Event  Material Assessment Form (MAF)/Fleet  Assessment Support Tool (FAST)  Configuration Validation  Parts  (3.4) X-Maintenance Assist Modules (XMAMS)  Groom and Inventory Validation  Technical Manual Review  Onboard Repair Parts Analysis  Planned Maintenance Systems (PMS)  Reports (Ships Final Configuration,  Total Ship Readiness Assessment (TSRA)  Parts, TSRA Configuration, etc.)  TSRA Post Event  Work File Processing  Operations Logistics Support (OPLS)  Automatic Technical Information System (ATIS)  5-1			2-3
3 TSRA Event  Material Assessment Form (MAF)/Fleet  Assessment Support Tool (FAST)  Configuration Validation  Parts  (3.4) X-Maintenance Assist Modules (XMAMS)  Groom and Inventory Validation  Technical Manual Review  Onboard Repair Parts Analysis  Planned Maintenance Systems (PMS)  Reports (Ships Final Configuration,  Total Ship Readiness Assessment (TSRA)  Parts, TSRA Configuration, etc.)  4 TSRA Post Event  Work File Processing  Operations Logistics Support (OPLS)  Automatic Technical Information System (ATIS)  5-1		_	
Material Assessment Form (MAF)/Fleet Assessment Support Tool (FAST) Configuration Validation Parts (3.4) X-Maintenance Assist Modules (XMAMS) Groom and Inventory Validation Technical Manual Review Onboard Repair Parts Analysis Planned Maintenance Systems (PMS) Reports (Ships Final Configuration, Total Ship Readiness Assessment (TSRA) Parts, TSRA Configuration, etc.)  4 TSRA Post Event Work File Processing Operations Logistics Support (OPLS) 4-2 5 Automatic Technical Information System (ATIS) 5-1		Creating Validation Aids from Work File	2-5
Assessment Support Tool (FAST) Configuration Validation Parts (3.4) X-Maintenance Assist Modules (XMAMS) Groom and Inventory Validation Technical Manual Review Onboard Repair Parts Analysis Planned Maintenance Systems (PMS) Reports (Ships Final Configuration, Total Ship Readiness Assessment (TSRA) Parts, TSRA Configuration, etc.)  4 TSRA Post Event Work File Processing Operations Logistics Support (OPLS)  4 Automatic Technical Information System (ATIS) 5 Automatic Technical Information System (ATIS)	3	TSRA Event	3-1
Parts (3.4) X-Maintenance Assist Modules (XMAMS) Groom and Inventory Validation Technical Manual Review Onboard Repair Parts Analysis Planned Maintenance Systems (PMS) Reports (Ships Final Configuration, Total Ship Readiness Assessment (TSRA) Parts, TSRA Configuration, etc.)  4 TSRA Post Event Work File Processing Operations Logistics Support (OPLS)  4 Automatic Technical Information System (ATIS) 5 Automatic Technical Information System (ATIS)			3-1
Groom and Inventory Validation Technical Manual Review Onboard Repair Parts Analysis Planned Maintenance Systems (PMS) Reports (Ships Final Configuration, Total Ship Readiness Assessment (TSRA) Parts, TSRA Configuration, etc.)  4 TSRA Post Event Work File Processing Operations Logistics Support (OPLS)  Automatic Technical Information System (ATIS)  5-1		Configuration Validation	3-5
Groom and Inventory Validation Technical Manual Review 3-12 Onboard Repair Parts Analysis Planned Maintenance Systems (PMS) Reports (Ships Final Configuration, Total Ship Readiness Assessment (TSRA) Parts, TSRA Configuration, etc.)  4 TSRA Post Event Work File Processing Operations Logistics Support (OPLS)  4 Automatic Technical Information System (ATIS) 5 Automatic Technical Information System (ATIS) 5-1		Parts	3-10
Onboard Repair Parts Analysis Planned Maintenance Systems (PMS) Reports (Ships Final Configuration, Total Ship Readiness Assessment (TSRA) Parts, TSRA Configuration, etc.)  4 TSRA Post Event Work File Processing Operations Logistics Support (OPLS)  5 Automatic Technical Information System (ATIS) 5-1		· · · ·	3-11
Planned Maintenance Systems (PMS) Reports (Ships Final Configuration, Total Ship Readiness Assessment (TSRA) Parts, TSRA Configuration, etc.)  4 TSRA Post Event Work File Processing Operations Logistics Support (OPLS)  5 Automatic Technical Information System (ATIS) 5-1		Technical Manual Review	3-12
Reports (Ships Final Configuration, Total Ship Readiness Assessment (TSRA) Parts, TSRA Configuration, etc.)  4 TSRA Post Event Work File Processing Operations Logistics Support (OPLS)  5 Automatic Technical Information System (ATIS)  5-1		Onboard Repair Parts Analysis	3-14
Total Ship Readiness Assessment (TSRA) Parts, TSRA Configuration, etc.)  4 TSRA Post Event Work File Processing Operations Logistics Support (OPLS)  5 Automatic Technical Information System (ATIS) 5-1		Planned Maintenance Systems (PMS)	3-15
Work File Processing 4-1 Operations Logistics Support (OPLS) 4-2  5 Automatic Technical Information System (ATIS) 5-1		Total Ship Readiness Assessment (TSRA)	3-16
Operations Logistics Support (OPLS) 4-2  5 Automatic Technical Information System (ATIS) 5-1	4	TSRA Post Event	4-1
5 Automatic Technical Information System (ATIS) 5-1		Work File Processing	4-1
		Operations Logistics Support (OPLS)	4-2
Appendices	5	Automatic Technical Information System (ATIS)	5-1
	Appendice	<u>es</u>	
A CDMD-OA Navigation A-1	Δ	CDMD-04 Navigation	Δ – 1
B Terms of Definitions B-1		_	
C Sample Control Sheet C-1			
D Sample Material Assessment Form (MAF) D-1		<del>-</del>	
E List of IT Tools E-1		<del>-</del>	
F TM3 Application Navigation F-1			
G Validation Aid G-1			

(This Page intentionally blank)

#### CHAPTER 1

#### TSRA ROLES AND RESPONSIBILITIES

- 1. This section was developed for informational purposes to assist the Logistician in the understanding of assessment processes. It is meant to provide the overall information needed for new personal starting in this field. Generally a TSRA team consists of an Assessment Director (AD), Equipment Systems Technician, Fleet Assessment Tool (FAST) data Technicians, and Logistical Support Team.
- a. The AD is responsible for the overall event with regards to the assessment of equipment by technicians, meetings and debriefs, and accumulation of the data before, during, and after events. He provides the supporting logistics team with the Equipment List (list of equipment to be assessed), the Green Book (used to identify equipment to be assessed and will be primarily used only as a guide), and Control Sheets (used to validate equipment being assessed) 3-5 days before the assessment to the Logistics Lead.
- b. The Equipment Systems Technicians are responsible for assessment of the equipment identified, documenting deficiencies, providing status of equipment being assessed to AD and data for reports (control sheets). Additional they provide Logistic team with Material Assessment Forms (MAFs)(4790.2K) reporting deficiencies which may contain required parts to be ordered. They also provide assistance as required to the Logistics team on additional information needed on a piece of equipment.
- c. The FAST data Technicians are responsible for input of the maintenance data from the Equipment Systems Technician after quality assurance has been performed by the Logistics team. They are also responsible for extraction of needed reports by the AD as well as uploading maintenance data into shipboard Organizational Maintenance Management System (OMMS) database for documenting equipment deficiencies and allowing Logistics team to request/order parts identified by Equipment Systems Technician.
- d. The Logistics Support team is responsible to the AD for providing the following services (tailored to type and length of event):

- (1) Configuration validations and updates to Ships Configuration Logistics Support Information System (SCLSIS) on equipment being assessed.
- (2) Performing quality assurance on MAFs which includes correct Allowance Parts List (APL) and Parts requirements. Also includes a additional equipment or parts research requests from maintenance assessment team.
- (3) Input of parts request into shipboard OMMS if required.
- (4) Review of assessed equipment Technical Manuals (if not previously reviewed during a recent event).
- (5) During certain events and on selected items, conduct Storeroom Stock inventories to ensure that ship has 100% on board or on order stock to meet Intergrated Logistics Support (ILS) material certification.
- (6) During certain events conduct Maintenance Assist Modules (MAMs)assessment on selected assessment equipment.
- (7) Provide tailored logistics findings and data reports to AD.

#### CHAPTER 2

#### TSRA PRE-EVENT PLANNING

1. In order to perform actions with regards to working in Configuration Data Managers Database - Open Architecture (CDMD-OA) training is required by designated Naval Sea Logistics Command (NSLC). Further understanding and to schedule this training see web site at https://www.nde.navy.mil. This training is divided into two types of accesses (1) Viewer or (2) In-Service Engineering Activity (ISEA). To perform the tasks below requires ISEA level training.

#### a. CREATING WORK FILE/ADDING RECORDS (CDMD-OA)

- (1) LOG into CDMD-OA.
- (2) From the MENU click QUERY.
- (3) From DROPDOWN MENU click CONFIGURATION 2 FILE.
- (4) Select WORKFILE CRITERIA.
- (5) Click ADD NEW.
- (6) Type Summary Title in title block: (EX: HULL NO, CG59PSART, etc.).
- (7) Click OK. Ensure the new work file being developed is highlighted.
  - (8) Click OK.
- (9) CONTROL+Click each record from your queried list that you want to copy into your work file query. To copy consecutive records, click the top record (highlight), move the cursor to the last record and while holding down the SHIFT key, depress the Click button again.
- (10) When all the records for the work file have been highlighted, click EDIT at top of screen.
- (11) From drop down menu select COPY TO QUEUE. At this point if you are not going to work any RT-3 or RT-4 records in this work file, DO NOT copy Logs and Alts to the work file.

- (12) Click YES (Click NO if not copying Logs and Alts). The number of records being copied to the work file will show at bottom left corner of screen.
- (13) Click QUIT to return to Main CDMD-OA screen. The work file has now been developed and the records have been added.
  - (14) To access the new WORK FILE and work the records:
    - (a) Click: QUERY at top of screen.
- (b) On the drop down menu, select: BUILD USER WORK FILE.
- (c) Add table, fields to the query block, same as you did to query CONFIG Records.
  - (d) Click: OK to run the query.
- (e) Double Click: on the first record to be worked, or highlight and Click: DETAIL. The detail record will appear on the screen.
  - (f) Update the record with your changes.
- (g) Click: REC CHK (Box at top right corner) and observe all fields for errors. If record has VSAC of LV or LS, you must put # in RNV field to make it blank. Ensure VAL DATE field is completed (MMYY).
- $\mbox{\ensuremath{(h)}}$  To go to the next record, click: FORWARD ARROW in toolbar at top.
- (i) When quitting from the record being worked, if asked to save changes, click YES.
  - (j) To Process/Update the records in the WORK FILE.
  - (15) To ADD new records to the work file:
- (a) From work file browse screen, click: INSERT icon on the toolbar to add a blank record.
- (b) To copy an existing work file record, highlight it on the browse screen, click: COPY icon on Toolbar.

- $\underline{1}$ . The Record Identification Number (RIN) generated on every ADD is Temporaty-RIN which should be changed to sequential numbers, e.g. T0001, T0002, etc. The easiest way to do this is to go back to the work file BROWSE screen, and type the new RIN; you CANNOT change the RIN on the detail screen.
- $\underline{2}$ . It may be faster to type entries in fields while in the browse screen.
- $\underline{3}$ . EXCEPTION: DOVC Field should not be changed because it identifies the originator of a record.
  - (16) To make a CHANGE record:
    - (a) Put "C" in the Action Code.
    - (b) Make changes to fields as necessary.
  - (17) To make a DELETE record:
    - (a) Put "D" in the Action Code.
    - (b) No entries are required in any other fields.
- (18) When you have worked all the records you plan to submit to the CDM, check the work file summary and delete any records in the work file that were not worked (including alts & logs if inadvertently copied to work file).
  - (19) Submit the WORK FILE:
- (a) From work file summary screen, print the summary sheet for your records.
- (b) After approval/review by supervisor or designated reviewer, Click SUBMIT button to send the work file to the CDM.

## b. CONTROL SHEETS

- (1) Obtain control sheet from Assessment Director (AD) prior to event (AD develops and provides 2 to 3 days prior to event).
  - (a) Identify validations list from control sheet.

- (b) Print validation aids from CDMD-OA.
- (c) Validate equipment.
- (2) Control sheets are obtained from Assessment Directors (ADs) prior to an event. They may differ in appearance from type event BMD, submarine, or surface however they are the same. These control sheets are produced from an extract from the NSWC Corona Green Book. Information on them is a combination of CDMD-OA configuration and maintenance systems which are non-configuration worthy items. Non-configuration worthy items includes items such as cabling. Control Sheets are mainly used for control of assessment working happening so that the AD knows what has been accomplished. Different formats are given to logistics but information is used as a list for drawing down CDMD validation aids for validating equipment by the logistician. See Enclosure (1) for sample Control Sheet.
- c. <u>PRINTING VALAIDS</u>. Validation aids can be created from the configuration master file or from a workfile CDMD-OA.
- (1) Creating Validation aids from the configuration master file.
- (2) Log in to CDMD-QA and open the Query menu and click Configuration (2) file.
- (3) At the Selection Criteria window, use the fields and filters to develop a query that selects data representing the equipment to validate. See enclosure (5). Specify sort order at the Selection Criteria window before executing the query. To specify the sort order, click a field in the Sort column. To undo the sort, click the field again.
- (4) Open the Reports menu and select (click) one of the three VALAID formats. The program provides no immediate indication that the report process has begun. After a momemt, a processing status message appears in the status bar at the bottom of the main program window.
- (5) When the report is complete, the file can be saved in two formats; PSR for mailing or PRN for printing.

(6) Validation Aids may also be created from the Browse screen.

## d. Creating Validation aids from a work file

- (1) Open the query menu and click Build (or Process) User Workfile.
- (2) At the Selection Criteria window, use the fields and filters to develop a query that selects data representing the equipment to validate. specify sort order at the Selection Criteria window before executing the query. To specify the sort order, click a field in the Sort column. To undo the sort, click the field again.
- (3) Open the Reports menu and select (click) one of the two Work file VALAID formats. The program provides no immediate indication that the report process has begun. After a momemt, a processing status message appears in the status bar at the bottom of the main pgroam window.
- (4) When the report is complete, the file can be save in two formats; PSR for mailing or PRN for printing.
- (5) Validation Aids may also be created from the Browse screen.

(This Page intentionally blank)

#### CHAPTER 3

#### TSRA EVENT

# 1. Material Assessment Form (MAF)/Fleet Assessment Support Tool (FAST)

a. The Material Assessment Form (MAF) Fleet Assessment Support Tool (FAST) (Appendix D) is used to evaluate equipment by the engineering technician during the assessment. This form contains the same items and is equal to what is known as OPNAV Form 4790.2K (2 Kilo) or Automated Work Request (AWR) but in a different format. The MAF form is pulled out of an extract from the FAST tool and run through a local program to produce the product.

#### b. Proposed Assessment

(1) Check the assessment functional schedule or the assessment-manning schedule on a bi-weekly basis with the AD.

#### c. Preparation

- (1) Ensure the Ships Configuration Logistics Support Information Systems (SCLSIS) FILE (Record Type 2 and 4) is loaded onto your LAPTOP computer.
- (2) Two to three days prior to assessment, build CDMD-OA work file (FAST SCLSIS database file), and upload to your LAPTOP.

#### d. Refer to CDMD-OA/SCLSIS Database Build

- (1) Green Book (in access file) for ship, a copy of the Green book Database will be e-mailed to you by the Assessment Team Leader.
- (2) Save attachment file to your local directory. (Convert file name from name in doc/pdf to filename.for future use.

#### e. FEDLOG, and OneTouch

(1) Get a copy of the latest version of FEDLOG, if available, or obtain access to ONE TOUCH VIA website www.onetouch@navy.mil.

f. Tools and References, see Appendix E of this guide.

#### g. Onboard Process

- (1) Attend Ship/Submarine in-briefs as required by the AD.
- (2) Review incoming hard copy 2-KILO and FAST- (2-Kilo) AWR, written and filled out respectively by technician, for valid Configuration and Integrated Logistics Support (ILS) Elements.

#### h. Shipboard

- (1) (MANUAL) get a hard copy MAF (See Appendix D) from the AD, which is manually entered by a Data Entry Representative into the FAST program, and then uploaded to the Current Ships Maintenance Project (CSMP).
- (2) Verify/match the hard copy MAF with the Green Book and in the SCLSIS RT2/RT4 database.
- (3) Verify/match FAST with SCLSIS RT2/RT4 database- no green book.
- (4) Under MAF: Verify Discrepancy Description and CSMP Summary data is what actually is being assessed or repaired by technician.
- (5) Search that equipment/item data in SCLSIS (RT2/4) database and if it calls for a different equipment/system, change hard copy 2-Kilo data fields requirement as necessary; and for submarine, you change/modify FAST configuration data by clicking on "SCLSIS" and select the correct one.
- i. Under 2-Kilo-Part/ILS Section: Review for accuracy and completeness especially the Cog, QTY, U/I and Cost (net price).
- (1) STEP 1 Tech edit/ screen part data in FEDLOG and ensure part belongs to right system APL using the GDAPL.
- (2) STEP 2 Pay attention to all 7s and Even Cogs, Depot Level Repairable (DLR) item must be ordered on a one for one basis only.
- (3) STEP 3 For ordering parts, ICMP Manager must annotate "Not selected as per ICMP Mgr" for the following

reasons: DLR, HAZMAT, Consumables, Bulkhead Spares, and Special Tools.

- j. Ensure possible configuration discrepancies are validated and correction reflected in the work file/ SCLSIS: If Equipment information in the 2-Kilo is different (ex Additions (ADDS)- for Tech version is not on green book, Serial number and others) then you need to find the correct one in SCLSIS (RT2/4) database.
- k. If equipment data is different or does not reside in the ship's SCLSIS database, then it is a true Add and corrective action needs to be forwarded to the configuration representative.
- l. Review/edit (in FAST server under visit 2-KILO summary) jobs with parts for accuracy. Example: APL ending with CL or FA with part is no good (ex. 0123456CL).
- m. Coordinate, research, and resolve all logistical issues, entertain all questions and help, as much as possible, the Technicians, AD and Ships Force (CSO/RPPO/3M/SUPPO).
- n. Upon completion of the assessment, obtain a copy of Action Summary Report from the AD and input required data (total 2-Kilos, 2-Kilos with parts) in assessments command history file.
  - o. Ensure the file is maintained on a shared directory.
- p. Fleet Assessment Support Tool (FAST)/Quality Assurance
  (QA) Team.
  - q. Identify Proposed Assessment.
- (1) Review the assessment functional schedule or the assessment-manning schedule on the shared directory.

#### r. Preparation

- (1) Ensure the following research tools are loaded into your computer:
- (2) Ships Configuration Logistics Support Information Systems (SCLSIS) FILE (Record Type 2 and 4).

- (3) No later than three days prior to assessment, build the CDMD-OA work file (FAST SCLSIS database file), and upload to your computer.
  - (4) GREEN BOOK (in access file) for ship only.
- (5) This file copy of the Green book Database will be e-mailed to you by the Assessment Team Leader.
- (6) Save attachment file to C: Drive (filename doc/pdf to filename mdb) for future use.
  - (7) FEDLOG, and OneTouch.
- (8) Request distribution from Automated Information System (AIS).

#### s. Onboard Process

- (1) Attend Ship/Submarine meetings as required by the Assessment Director (AD).
- (2) Review incoming hard copy 2-KILO and FAST- (2-Kilo) Automated Work Request (AWR), written and filled out respectively by the technician for valid Configuration and Integrated Logistics Support (ILS) Elements.
- (3) (MANUAL) Ensure receipt of a hard copy 2-Kilo from Assessment Director, which is manually entered by the Data Entry into FAST program, then uploaded to Current Ships Maintenance Plan(CSMP).
- (4) Submarine (AUTOMATED/Laptop)- Check Job Sequence Numbers (JSN)/2-Kilo Automated Work Request (AWR) on your computer filled out by Technician in the FAST program, then uploaded to submarine's CSMP.
- (5) Verify/match hard copy -MAF with the Green Book for a quick reference only and then locate in excel file loaded on laptop with SCLSIS RT2/RT4 database.
- (6) For Submarines, verify/match FAST 2-Kilo with SCLSIS RT2/RT4 database- no Green Book.
- (7) (Very important) Under 2-KILO: Discrepancy Description and Current Ship's Maintenance Project (CSMP)

Summary Data is what actually being assessed or repaired by technician.

- (8) Search the equipment/item data in SCLSIS (RT2/4) database and if it calls for a different equipment/system, change hard copy 2-Kilo data fields requirement as necessary; for submarines, change/modify FAST- (2-Kilo) AWR configuration data by clicking on "SCLSIS" and select the appropriate one.
- (9) Under 2-Kilo-Part/ILS Section review for accuracy and completeness paying close attention to the Cog, QTY, U/I and Cost (net price).
- (10) Tech edit/screen part data in FEDLOG and ensure part belongs to right system APL using the GDAPL.
- (11) Pay close attention to all 7s and Even Cogs, Depot Level Repairable (DLR) items must be ordered on a one for one basis only.
- (12) Ensure possible configuration discrepancies are validated and corrections reflected in the work file/SCLSIS: If equipment information in the 2-Kilo is different (ex ADDS- for Tech version is not in green book, Serial number and others) research SCLSIS (RT2/4) database to find the correct one.
- (13) If equipment data is different or does not reside in the ship's SCLSIS database, then it is a true Add and corrective action needs to be forwarded to the configuration representative.
- (14) Coordinate, research and resolve all logistical issues and field all questions and assist the Technicians, AD and Ships Force (CSO/RPPO/3M/SUPPO) as much as possible.
- (15) Upon completion of the assessment, obtain a copy of Action Summary Report from the AD and input required data (total 2-Kilos, 2-Kilos with parts and parts total money value) on on the local directory.

## 2. CONFIGURATION VALIDATION

a. To log on to CENTRAL CDMD-OA. Configuration Data Management Database-Open Architecture (CDMD-OA) is used in support of configuration validations when required to verify specific requirements, i.e., equipment change outs, major assessment configuration discrepancies, verify ship

configuration in support of high priority/high price requirements, verification of equipment validity to shipboard configuration, targeted shipboard system validations, select AWR equipment verification and providing work files to Configuration Data Manager (CDM) to correct shipboard configuration errors. CDMD-OA is used daily by all logisticians as a major technical research tool.

- (1) Double Click the icon for CDMD-OA on your desktop (NDE/CTRIX).
- (2) Type your Unit Identification Code (UIC) and initials in User IDField.
  - (3) Type your password in Password Field.
  - (4) Click Connect OR press'Enter' on your keyboard.
  - (5) To check ASI Status:
    - (a) Click UTILITIES at top of Main Menu screen.
    - (b) On drop down menu select: C14/E52/ASI STATS.
- (c) Screen should display all ships/shore activities' latest ASI and date sorted by Type/Hull.
- (d) Loaded means Ship played ASI and will be reflected in Organizational Maintenance Management System- New Generation (OMMS-NG), Ship's data base.
- (e) Scroll down the right of the screen to find a particular Hull No.
- $\mbox{\footnote{Action}\footnote{Actio$
- (g) Click SHIP STATS box at bottom right. The Record Types are:
- $\underline{1}.$  3.2.1.12.1 Equip Records (CDM Type 2) D1, 2, 3 APL/AEL Replacement Data.
  - 2. Records (CDM Type 4) E1 Stock Record Data.
  - (h) APL/AEL Header Data G1 NIIN Changes.

- (i) APL/AEL Parts List Data H1 Log Records (CDM Type 3).
  - (j) Click QUIT to return to list of ships.
  - (k) Click QUIT again to return to Main Menu screen.
  - b. Creating/Using Queries. To QUERY CONFIGURATION records:
    - (1) Click QUERY at top of screen.
- (2) From the drop down menu select CONFIGURATION (2) File.
- (3) Select one of the TABLES from the list in top left box (e.g., Activity, Config, CFF etc.).
- (4) Select each FIELD you want from the TABLE (e.g. Hull No. from Activity Table).
- (5) Repeat previous two steps for all the tables/fields you want to see in your query.
- (6) Click in the FILTER column on the HULL NO. line to activate the ship selection screen.
  - (7) Click CLASS (at bottom of screen).
- (8) From the list of CLASSES click on the CLASS of ship you want.
- (9) From this CLASS list, select the ship on which you want to run the query. To select more than one ship in the class, click on the first ship, and CONTROL+CLICK on all the others you want in the query. This will highlight only the ships you want. To select all ships in the class, select ALL.
- (10) Select OK at bottom of your screen. Your Hull No.(s) should appear in the filter area on the query screen.
- (11) Filter your search further by clicking in a filter column and typing appropriate data for the field selected, e.g., HSC, RIC, EIN, RIN, etc. If you select only part of the HSC, RIC, etc., remember to put \* (wild card) at the end. For information on Wild Cards, Clickthe HELP box at right side of screen.

- (12) Click the check box to the left of a field to select/deselect those that you want to run the query on but do NOT want to see on every line entry on the screen, e.g., query on HULL NO, but do not show the HULL NO. on the screen/report.
- (13) To remove a field that you do not desire for your query, highlight the field name and select the REMOVE ITEM box at right side of screen. The field will be returned to its table at left side.
- (14) To save your query at any time, click the SAVE button at right side of screen. Type a file name, and a description the first time it is saved.
- (15) Click OK to run the query. If you get the message "NO ROWS SELECTED" there are no records that match your criteria in the database, OR you didn't put a \* (wild card) at the end of the search field's filter selection.
- (16) When the list of selected configuration records appears on the screen, you may move the columns; sort the fields, etc. by using the icons at the top of the screen.
- (17) Queries for Alts, CFF, EIC, RicNom, etc. are conducted the same as Configuration Query.
- (18) Keep the query on the screen if you are going to build a work file, create a Standard Data Interface Format (SDIF) Extract, or print VALAIDS.
- c. The validation process is a two-part process that entails:
- (1) Part I Sight verification of the equipment at the location in which it is installed; including comparison against SCLSIS (CDMD-OA) and ships configuration database.
  - (a) Validate applicable equipments on board ship.
  - (b) Record changes.
  - (c) Research changes.
- (2) Part II Reporting the results of the sight validation to the cognizant CDM via CDMD-OA.
- (a) The data elements that must be verified and reported to qualify as a sight validation and the appropriate  $2^{\rm nd}$

position of Validation Source Action Code (VSAC) to be assigned are as follows:

"xV" - Full Validation. "xS" - Ship Check.

Data Element	VSAC "xV"	VSAC "xS"
Location (LOC)	Х	Х
Repairable Identification Code (RIC)	х	х
Equipment Identification Number (EIN)/Component Characteristics File (CCF)	х	х
Serial Number (S/N)	х	Х
Positional Reference Identification (PRID) *	Х	х
Work Center Responsible for Equipment (WCRE) (Ship's Force use only)	х	х
Hierarchical Structure Code (HSC) Expanded Ship Work Breakdown Structure (ESWBS)	х	х
Equipment Functional Description (EFD)*	Х	Х
Quantity (QTY)	Х	Х
Record Type 3 Logistics Data (RT3)	х	

<sup>\*</sup>No format changes will be processed by the CDM.

(b) The following additional data elements must be reported as a result of sight validation efforts:

- 1. Installation Status Code (ISC).
- 2. Validation Source Action Code (VSAC).

<sup>\*\*</sup>The above are elements associated with validation aid.

- 3. Validation Date (VALDATE).
- 4. Reason Not Validated (RNV) Code.
- $\underline{5}$ . Data Originator Validation Code (DOVC) if the transaction changes the RIC or S/N, or is an "add" record.
  - d. Configuration Reporting Date (CRD)
- (1) In order to reduce the potential for subsequent redundant database maintenance validation efforts, all validation efforts must be reported to the CDM (even if the validation results in a confirmation of information resident in the NAVSEA master configuration database) for the purpose of updating the VALDATE/VSAC. Specific requirements pertaining to each category of validation effort (installation, operational, database maintenance and new construction) are categorized as follows:
- (2) Installation. Validation efforts associated with the installation, alteration and removal of equipment on operational ships. Failure to validate and report equipment installation, alteration and removal results in incorrect logistics support onboard ship which negatively impacts fleet readiness. The SHIPMAIN One Book, FMP Manual, 3M Manual, and NAVSEA Technical Specification 9090-310 series delineate the validation requirements associated with new installs/alterations/removals.
- (3) Operational. Validation efforts performed by ship's force in the normal conduct of daily operations; sampling directed by TYCOM instruction; and validations accomplished as part of equipment pre-deployment grooms, certifications, and/or assessments. All operational validation efforts must be reported to the CDM for the purpose of updating the VALDATE/VSAC. This reduces the potential for subsequent redundant maintenance validation efforts.

#### 3. PARTS

- a. During the event, repair parts for "O" level jobs are ordered. This is accomplished in the following steps:
- b. When the Material Assessment Form (MAF) is received from the technician they are reviewed by a logistics FAST person for accuracy.

- c. Once verification of logistic items, i.e. APL and required parts, using Haystack, Logicom or other tools are complete, the information is input into the FAST system. In the FAST system a report of required parts is input by Logistician and is updated through the requisitioning process. A listing from FAST for parts requirements is printed for future use.
- d. From the FAST system a disc is generated and passed to the 3M coordinator who downloads information in OMMS onboard ship.
- e. Using the collected maintenance information, the first step for the Logistician is to screen Real Time Reutilization Asses Management (RRAM)system for cost effective assets. If available, material is ordered using an offline requisition procedures.
- f. Once a job is loaded in OMMS and material is not available from RRAM, the logistician uses normal requisition procedures to obtain material and updates FAST with OMMS request number. At this point coordination is required between the assessment Logistician and supply department onboard ship to ensure that requirements are either issued or ordered off the ship in supply system. Close coordination must be maintained between supply department and assessment logistics liaison concerning possible augmentation from type commander or requirements may be stripped off after visit by unit.
- g. After material has either been issued or ordered, the assessment Logistician will enter data into FAST to complete the transaction.

# 4. <u>Maintenance Assistance Modules (X-MAMS) Groom and Inventory</u> Validation

- a. Extract XMAM (RT2/RT3) records from CDMD-OA.
- b. Logistics Management Specialist (FLC) notify ship to schedule and conduct brief with MAMS custodians.
  - c. Schedule XMAM review on board ship.
  - d. Conduct joint inventory with shipboard MAMs custodians.

- e. Research and reconcile discrepancies discovered and identify shortages and excesses.
  - f. Review shortages for availability via RRAM.
- g. Notify TYCOM of shortages and approval of RRAM requisitions.
- h. TYCOM will provide guidance to FLC to obtain shortages via RRAM if available. If not available via RRAM TYCOM will provide guidance to the ship to obtain otherwise.
- i. Excesses will be removed by FLC personnel per TYCOM direction.
  - j. Upline RT2/RT3 records to CDM via XMAM Utility database.
  - k. Provide to the ship a copy of final inventory results.
  - 1. Provide OMMS-NG MAM 203 report to the ship.
  - m. Submit XMAMS Executive Summary to the ship and TYCOM.
- 5. Technical Manual Review. The TM3 application is an Access database program used to build the TM database. The database consists of the work file of ships system/equipment related technical manual inventory, both ATIS and Non-ATIS publications. This requires three data files for the ship undergoing analysis, the index of Technical Publications (ITP) from Technical Data Management Information System (TDMIS), Ships Data Information File (SDIF) from CDMD-OA and the Generic Index of Technical Publication (GENITP) audit report from Navy Information Applications Product Suite (NIAPS) Server (ATIS)system on the ship.
  - a. START TM REVIEW PROCESS. REQUEST INITIAL DATA
- b. ITP Via TDMIS Website:
  <a href="https://mercury.tdmis.navy.mil/cert/certtest.cfm">https://mercury.tdmis.navy.mil/cert/certtest.cfm</a> (access to TDMIS can be obtained from the website) Fill in the appropriate ship, date and order the file.
  - (1) SDIF file from CDMD-OA.
- (2) GENITP from ships NIAPS server. Work with ship's LAN administrator to obtain.

(3) Save files to local hard drive. You will need to know these file locations when loading to TM3.

#### c. Build Technical Manual (TM) Database

- (1) Load ship characteristic information into the TM3 application, name, hull, unit, designator (V-east coast/R-west coast), location and availability dates. Refer to Appendix F for guidance.
- (2) Import the data files into the TM3 program, in this order, ITP/SDIF/GENITP.
  - (3) Verify all files are loaded.
- (4) Create TM3 workfile. This is the final step for building the TM database prior to commencing the TM analysis.

#### d. Technical Manual Inspection

- (1) Logistics Management Specialist (LMS) conducts validation, verifies current TM revision, date, changes incorporated, and condition of books.
- (2) Technical Manual is annotated in the TM Program as SAT or UNSAT.
- (3) Upon completion of validation, reports will be provided to each work center for final QA and review of all deficiencies.
- (4) Upon completion of QA review, work center representative will sign the listing as official deficiency and will mark TMs/changes for requisitioning by LMS.

#### e. Requestioning of TMs and Research

- (1) Generate milstrip requisitions. (TM3 generates MILSTRIPs based on deficiencies identified when inventory is posted).
- (a) Download milstrip text file from TM3 and order deficiencies via local requisitioning system (WEBREQ, WEBSALTS, etc.) and conduct research for any cancelled requisitions.

(b) MSAT/LMS receive deficient manuals/changes, assemble TM and verify all updates are included in TM.

#### f. Reports

(1) TM Deficiency Reports (HME, Electronic, and Ordinance) and MILSTRIP Report will be provided to TSRA Assessment Director for inclusion in the TSRA Final brief.

#### g. Final Action

(1) All Reports generated will be provided to Supply Officer for out brief by LMS.

#### 6. Onboard Repair Parts Analysis

- a. (BMD) Working with NSWC PHD obtain applicable critical NSNs tied to equipment that is going to be assessed. This should be include but not limited to AEGIS Weapons System (AWS)(BMD unique), Vertical Launching System (VLS), Common Data Link Management System (CDLMS)/Command and Control (C2P), WSN-7, and Joint Tactical Terminal (JTT) elements. The objective of this is to evaluate the logistics supportability and ensure that the ship has 100 percent on board or on order in order to meet ILS material certification.
- The compiled list of repair parts to be inventoried is a drawdown of the above systems and the Non-Standard Allowance File (NSAF) from NAVSUP. Extracts from ships Master Stock Status and Locator Listing (MSSL). The data from these reports is merged together into a single database file, and the list is appended to include storeroom location, on-hand quantities, due quantities, and substitute National Item Identification Number (NIIN) data from the Stock Record File (SRF) in R-Supply and then exported to an Excel file. This file is then formatted, sorted, and printed in Location and NIIN sequence. counts are conducted on all inventory quantities not matching SRF on-hand and allowance quantities. Additional research in the SRF and Transaction Ledger is performed in an attempt to resolve all noted discrepancies, focusing first on Depot Level Repairable (DLR) discrepancies if any exist. Intermittent access to an R-Supply terminal will be required to prepare the inventory list and for research of noted discrepancies. Ship's

crew is responsible for resolving all noted repair parts inventory deficiencies. The results will be out briefed in a defiecency report with the ship.

## 7. Planned Maintenance Systems (PMS) Equipment Being Assessed

- a. Establish communication between yourself and ships 3MC.
- b. Pull Type 3 records for MIP from CDMD-OA.
- c. Pull List of Effective Pages (PMS-5 Report) from PMSMIS in excel.
- d. Pull List of Configuration with Installation Status Code of "G" with Hierarchical Structural Code (HSC) (sort by HSC).
- e. Bounce Maintenance Index Pages (MIPS) from CDMD-OA against those listed on LOEP.
- f. Research fallout or those that are not listed on List of Effective pages (LOEP) to see if valid.
- g. Validate if necessary equipment involved (3.30.8 Submit feedback report using PMSMIS for any MIPS that need to be added.
- h. Submit listing of recommended delete to ships 3MC. (Ship must submit feedback reports for deletes).
  - i. Submit work file as needed.
- j. Review Ship Class MIP Report (PMS-16) to see if there are any MIPS ships is missing that other ships carry. Research needs to be made to make sure MIP applies to ship.
  - k. Prepare final report.
  - 1. Prepare local status report.
- m. Prepare listing of all MIPS added and submit to ships 3MC at End of Assessment Event (provide status of feedback report if not yet approved).
  - n. Tools for Research
- (1) PMSMIS Maintenance Reports "MIP HISTORY" To check to see if MIP superseded.

- (2) PMSMIS "MIP MANAGEMENT" To review MIP or MIPS listed by first 4 digits of HSC.
- (3) PMSMIS "Submit Feedback Report" This can be utilized to view MIPS submitted by ship or other personnel in FLC ILS Division.
  - o. PMSMIS Distribution Reports 1.
    - (1) PMS-4 Activity to MIP to Work Center.
    - (2) PMS-4AActivity to MIP to Work Center by Department.
- (3) PMS-5 List of Effective Pages (List of MIPS by Work Center).
- (4) PMS-16 MIP to Hull Matrix (listed by MIP sequence and tells which Hulls in that Class carry MIP).

# 8. REPORTS (SHIPS FINAL CONFIGURATION, TSRA PARTS, TSRA CONFIGURATION)

a. TSRA parts report is extracted from FAST system. The information contained in report comes from data entered in from MAFs received from equipment technicians. Below is a sample of report:

			PartNum	Nomenclatur					RequestN	Note	Sourc
JCN	APL	NSN	ber	е	QTY	UI	UnitCost	TotalCost	0	S	е
CA01				SWITCH							
-		5930-01-	M24236/	THERMOSTATI						RRAM	On
K003	ME041238	264-7398	25FDFBD	С	1	EA	\$523.63	\$523.63	2005-015	-0	Board
CA01											
-		5835-00-								RRAM	On
K210	00020710	122-6476	94258	STYLUS	1	EA	\$18.02	\$18.02	2010-020	-0	Board
CA01											
-		6130-01-	7382225	POWER				\$15,100.0		RRAM	On
K211	00040214	486-5790	-00	SUPPLY	1	EA	\$15,100.00	0	2010-021	-0	Board
CA01				ELECTRON							
-		5960-00-	JAN	TUBE,						RRAM	On
K212	68506776	892-8632	8422	NUMERICAL	1	EA	\$48.32	\$48.32	2010-023	-0	Board
CA01											
-		6240-00-	MS2537-	LAMPS DS2/						RRAM	On
K212	68506776	155-7836	327T	3/4	1	EA	\$2.07	\$2.07	2010-022	-0	Board
CA01											
_		6240-00-	MS25237	LAMPS DS2/						RRAM	On
K213	68506776	155-7836	-327T	3/4	1	BX	\$2.26	\$2.26	2011-026	-0	Board
CA01											
-		5998-01-		XMIT FAULT						RRAM	On
K213	68506776	281-6910	944791	INDICATOR	1	EA	\$449.57	\$449.57	2010-024	-0	Board
CA01				ELECTRON							
-		5960-00-	JAN	TUBE,						RRAM	On
K213	68506776	892-8632	8422	NUMERICAL	1	EA	\$47.24	\$47.24	2010-025	-0	Board
CA01											
-		7025-01-	77A1197							RRAM	On
K214	00040215	468-9652	60P1	HARD DRIVE	1	EA	\$346.84	\$346.84	2011-027	-0	Board

- (1) The following steps are applicable in updating report which will become part of the final report and debriefed to activity on completion of event:
- (a) Receive report review for accuracy (NSN, P/N, and APL).
- (b) Conduct screen on RRAM assets and availability. If available place an offline order, receive, and deliver part to activity. Indicate on parts list info.
- (c) If not available research availability of part onboard ship. Indicate on parts list info.
- (d) Check to see if FAST data entry/3M coordinator onboard activity has loaded data into OMMS.
- (e) If FAST data loaded in OMMS and using OMMS place a request and indicate that number on parts list.
- (f) Once ship has issued or placed on order in supply system indicate information on parts list.
- b. TSRA Configuration reporting consist of the CDMD-OA draw down of data for validation effort during the event. The effective equipment to conduct this draw down comes from the control sheets/green book information provided to Logistics Lead by AD at beginning of the event. The draw down/building of the work file in CDMD-OA is the stage in which validation aids/Excel work file is produced to conduct validations. The following is sample of final configuration report submitted to AD:

RIN	HSC	EFD	RIC	RIC NOMENCLATURE	S/N	LOCATION	W/C
		TRANSCEIVER, VHF/UHF					
T000A	44151	EMERGENCY LIFEBOAT	56619896	AN/PRC-96, RADIO SET	D36	2-126-1-C	CC01
		TRANSCEIVER, VHF/UHF					
T000B	44151	EMERGENCY LIFEBOAT	56619896	AN/PRC-96, RADIO SET	C0075	2-126-1-C	CC01
				AN/URC-107(V)7, RADIO			
00GDJ	441511E1	SHIPBOARD RADIO SET	ME000451CL	SET,SHIPBOARD	NONE*	2-157-1-C	CSE1
		TERMINAL SET, SECURE,		AN/USC-43(V)1,TERM			
0010Z	441637D	SHIP TO SHORE, NO 11	00012943CL	SET, SHIP/SHORE SECURE	NONE*	2-126-1-C	CSE1
		TERMINAL SET, SECURE,		AN/USC-43(V)1,TERM			
0011C	441637E	SHIP TO SHORE, NO 12	00012943CL	SET, SHIP/SHORE SECURE	NONE*	2-126-1-C	CSE1
		TERMINAL SET, SECURE,		AN/USC-43(V)1,TERM			
009DI	441637C	SHIP TO SHORE	00012943CL	SET, SHIP/SHORE SECURE	NONE*	2-126-1-C	CSE1
				AN/USC-43(V)1,TERM			
009DJ	4416377	TERMINAL SET NO 9	00012943CL	SET, SHIP/SHORE SECURE	NONE*	2-126-1-C	CSE1
		TACTICAL TERMINAL SET		AN/USC-43(V)1,TERM			
009DK	4416378	NO 10	00012943CL	SET, SHIP/SHORE SECURE	NONE*	2-126-1-C	CSE1
		TACTICAL TERMINAL SET		AN/USC-43(V)1,TERM			
009DL	4461451	NO 1	00012943CL	SET, SHIP/SHORE SECURE	NONE*	2-126-1-C	CSE1

00000	4461450	TACTICAL TERMINAL SET		AN/USC-43(V)1,TERM			
009DM	4461452	NO 2	00012943CL	SET, SHIP/SHORE SECURE	NONE*	2-126-1-C	CSE1
		TERMINAL SET, SHIP		AN/USC-43(V)1,TERM			
009DN	4416371	SHORE SECURE	00012943CL	SET, SHIP/SHORE SECURE	NONE*	2-126-1-C	CSE1
		TERMINAL SET, SHIP		AN/USC-43(V)1,TERM			
009DO	4416372	SHORE SECURE, NO 4	00012943CL	SET, SHIP/SHORE SECURE	NONE*	2-126-1-C	CSE1
		TERMINAL SET, SHIP		AN/USC-43(V)1,TERM			
009DP	4416379	SHORE SECURE, NO 5	00012943CL	SET, SHIP/SHORE SECURE	NONE*	2-126-1-C	CSE1
		TERMINAL SET, SECURE,		AN/USC-43(V)1,TERM			
009DQ	441637A	SHIP TO SHORE	00012943CL	SET, SHIP/SHORE SECURE	NONE*	2-126-1-C	CSE1
		TERMINAL SET, SHIP		AN/USC-43(V)1,TERM			
009DR	441637B	SHORE SECURE, NO 7	00012943CL	SET, SHIP/SHORE SECURE	NONE*	2-126-1-C	CSE1
		AUTOMATED DIGITAL					
		NETWORK SYS, ADNS, INC		AN/USQ-144H(V)2 INC	M1-		
000AH	44161C9	IIB CL	000A6202CL	IIB	406*	2-126-1-C	CC02
				AN/USQ-173(V)2,			
		AFLOAT READINESS		COMMUNICATION	UL-		
0D29S	495312Q	REPORTING SYSTEM	000A3438CL	SUBSYSTEM	0042*	2-126-1-C	CC02

- (1) The following steps are applicable in producing a work file and above report is given to supply officer and debriefed to activity on completion of event:
  - (a) In NDE Logon to CDMD-OA.
- (b) In NDE Click on to CDMD-OA Central Main Program (SECURE).
  - (c) Click on "Query".
  - (d) Click on "Build User Work file".
  - (e) Select the ship. Example: USS Pinckney
- (f) The following "Fields" must be in this order as shown.
  - 1. Actions
  - 2. Rin
  - 3. Hsc
  - 4. Efd
  - 5. Ric
  - 6. Ric nomenclature
  - 7. Serial number
  - 8. Location
  - 9. Wcre (work center)

## 10. Prid

- (f) Use the up and down arrow to arrange the order of these fields. In the "Sort" field, numbers are assigned to designate the sequencing of the print out.
  - (g) "Click on "Ok."
  - (h) Go to "File" and click down.
  - (i) "Save as" down arrow to "C\$ on client (V)".
  - (j) Select CDMD folder or create your own folder.
  - (k) Click "folder ICON" to create a New folder.
- (1) Down arrow to scroll down. Save as type: Excel with headers.
  - (m) A new folder was created and named (ex: DDG 91).
  - (n) Assign a "File name".
- (o) Down arrow and click on the" Excel with headers" as type of format.
  - (p) Click on "Save".
- (q) Go to "C drive" and retrieve the previously saved excel worksheet.
- (r) Double click to open Work file Configuration
  (ex: DDG 91).
- (s) Place the mouse cursor in block "2A" and hold it down to the last block of "J" column to highlight this field.
  - (t) Right click and "copy" this highlighted area.
- (u) Open a previous copy of the Ship's Final Configuration Report.
- $\,$  (v) Place the cursor on block "2A" then right click and down to "Paste". This action will paste the previously copied data.
  - (w) The shaded area represents the new data.

- (x) Highlight all the old data by holding the cursor from the first row of the old data down to the last row.
- (y) Right click anywhere in the highlighted area and drag the cursor down to "delete" command to delete the old data.
  - (z) Click corner block icon to highlight.
- (aa) Click the "Borders" icon down arrow and click on "All Borders" to apply borders for the entire worksheet.
- (bb) Find & Select" is good handy tool in locating "Rins" for editing.
- (cc) The "Action" codes indicates "A" (add), "D" (delete), "C" (validation date change only) and "C\*" for actual changes. C\* are done by manual editing in comparing the gathered information from the validated control sheets.
  - (dd) Save a copy of this worksheet to another worksheet.
- (ee) Click corner blocks then left click anywhere in the body of the worksheet then click on "Copy."
  - (ff) 3.8.2.1.32 Click on "Sheet2".
  - (qq) 3.8.2.1.33 Click on block "1A".
- (hh) Left click and click on "Paste" to paste the previously copied cells.
- (ii) Copy a final report with all the changes validation only, actual changes, deletes, and adds have been created.
- (jj) The purpose is to keep a copy for future reference.
- (kk) Click on to Sheet 1 and continue the process. Sheet 2 is the backup that contains all the records.
  - (11) Click on row 1 to highlight the first row.
- (mm) Click on "Sort & Filter" icon then click on
  "Filter".

- (nn) This move will show small arrows on each column in the first row.
- (oo) Filtering out the "C." Click on the down arrow of "ACT" and uncheck A,  $C^*$ , and D.
  - (pp) Click on "Ok".
- (qq) In this frame, all the items with a "C" Action are shown.
- $% \left( 1\right) =\left( 1\right) \left( 1\right) =\left( 1\right) \left( 1\right)$  (rr) Deleting "C" records which are not required in the final report.
- (ss) Click on the row after the header row down to the last row to highlight these fields.
  - (tt) Right click and click down to "Delete Row".
- (uu) Retrieving all the reportable items A,  $C^*$  and D.
  - (vv) Click on the down arrow of "ACT".
  - (ww) Check "Select All.
  - (xx) Click on "Ok".
  - (yy) Eliminating the "Filter".
- $\,$  (zz) Click on block 1 which is the header row and highlighting it in the process.
- (aaa) Click on the "Sort & Filter" icon then click on "Filter".
  - (bbb) "Custom Sort".
- (ccc) Click on the corner block to highlight entire worksheet.
  - (ddd) Click on the "Filter & Sort" icon.
  - (eee) Click on the "Custom Sort".
  - (fff) Sort this according to:

- (qqq) ACT in A to Z order.
- (hhh) RIN in A to Z order. ADD A LEVEL FOR "RIN."
- (iii) Changing the Template Title Header".
- (jjj) Click on the "View" icon.
- (kkk) Click on the "Page Layout" icon.
- $\,$  (lll) Click on the Title Header area and do the appropriate change.
  - (mmm) Checking the data and page alignment.
  - (nnn) Click on the "Page Break Preview".
  - (ooo) Click on "Ok".
  - (ppp) Print Preview.
  - (qqq) Click on the Windows Icon and "Print Preview".
  - (rrr) "Print"
  - (sss) If acceptable click on the "Print".
  - (ttt) Submit Final Configuration Report.
- c. Final reports consist of Parts Report, Configuration Report, and below summary. BMDRA and other events such as Submarine TSRAs additional final reports are required and addressed in this Chapter. All of these reports are given to AD for inclusion in final debrief. Example results are provided below:

DEMILL MALEC.

#### \*\*\*Example 1\*\*\*

# FINAL REPORT USS XXXXXXX TOTAL SHIPS READINESS ASSESSMENT (TSRA)

#### LOGISTICS SUPPORT SUMMARY REPORT

ADDEDDINENT L	OCATION:	KEVIEW DAIES.
FLC BRANCH L	EAD LOGISTICIAN:	E-MAIL:
COM:	DSN:	FAX:
FLC TEAM LEA	D LOGISTICIAN (CONFIG):	E-MAIL:
COM:	DSN:	FAX:
FLC LOGISTIC	IAN (FAST):	E-MAIL:
COM:	DSN:	FAX:
FLC PARTS EX	PEDITER:	E-MAIL:
COM:	DSN:	FAX:
CDM:		
POC:		E-MAIL:
COM:		

#### 1. Configuration Review

ACCECCMENT I OCATION.

a. Enclosure (1) identifies the configuration changes. The ship's CDM database will be updated to ensure that all systems and equipment tested during TSRA were identified and supported by applicable Allowance Parts Lists/Allowance Equipage Lists (APL/AEL). Example results are provided below:

Total Equipment Validations: 403

- 2 Adds identify equipment verified as Onboard.
- 7 Deletes identify equipment as Not Onboard.
- 29 Changes identify equipment corrections for Serial number.
- 365 Changes identify equipment VSAC and VALIDATION DATE updates only.

- Total cost avoidance: \$896.55
- b. These Adds, Changes and Deletes will be electronically transmitted to the ships CDM. The CDM will take action to process these configuration records and provide an update to the Ship's OMMS-NG database via the Revised Alternative Data (RAD) flow process.

# 2. Repair Parts Summary

- a. Enclosure (2) is a detailed report identifying all repair parts required by the ship. The report has been updated to reflect the current cost and status of all required repair parts.
  - b. Summary of repair parts:
    - (1) Total number of parts needed 150
    - (2) Total number of parts screened for free issue (RRAM) 150
    - (3) Total number of free parts ordered (RRAM) 4
    - (4) Total cost avoidance for free parts (RRAM) \$896.55
    - (5) Total number of parts to be ordered by Ship 146
- c. Additional Final reports for BMDRA and Submarine TSRA consist of all of the above and samples listed below:

#### Excess MAMs Report

	A	I						MAMS	Q			
HU	С	S			PART			LOCATI	Т	PAREN	WC	
LL	Т	С	RIN	HSC	NUMBER	NIIN	SERIAL	ON	Y	T RIC	RE	LOC
								MWQ01				
							NOT	BQQ10U				
76			020	6092XM	M28787	XM0102	APPLIC	1021		ME035	WQ	
7	U	E	8L	006C	/19-1	39400	ABLE	A01C08	1	569	01	CSES
								MWQ01				
							NOT	BQQ10U				
76			020	6092XM	M28787	XM0102	APPLIC	1021		ME035	WQ	
7	С	E	8Q	006G	/4-1	40978	ABLE	A02C01	1	569	01	CSES
								MWQ01				CONT
76			01Z	6092XM	M28787	XM0102		MK19		00525	WF	ROL
7	С	E	CE	004T	/34-1	93340	S08670	A02A29	1	0101	01	ROOM
								MWQ01				CONT
76			01Z	6092XM	M28787	XM0104		MK19		00525	WF	ROL
7	С	E	CG	00TB	/38	51316	S05128	A02B24	1	0101	01	ROOM
	С	E	01Z	6092XM	M28787	XM0106	S02965	MWQ01	1	00525	WF	CONT

76			CJ	004W	/237	22190		MK19		0101	01	ROL
7								A02A24				ROOM
								MWQ01				CONT
76			01Z	6092XM	M28787	XM0110		MK19		00525	WF	ROL
7	С	E	CL	00GX	/278	16942	S11190	A02A15	1	0101	01	ROOM
								MWQ01				CONT
76			01Z	6092XM	M28787	XM0110		MK19		00525	WF	ROL
7	С	E	CN	0051	/206	71009	S08432	A02A13	1	0101	01	ROOM
								MWQ01				CONT
76			01Z	6092XM	м28787	XM0113		MK19		00525	WF	ROL
7	C	E	CS	016J	/210	15595	S06807	A02A07	1	0101	01	ROOM
								MWQ01				CONT
76			01Z	6092XM	593938	XM0123	472098	MK19		00525	WF	ROL
7	С	E	CW	0056	1	57837	9	A02A05	1	0101	01	ROOM
								MNE01				
								WSN2A				TORP
76			01Z	6092XM	808140	XM0124	01-	2-27-		28200	NE	EDO
7	С	E	JL	00T9	-3	36682	1037	21	1	0033	01	ROOM
								MWQ01				
								BQQ10U				
76			020	6092XM	G45547	XM0126	RS0013	1021		ME035	WQ	
7	С	E	BE	00XR	4/2	28944	2	A02E09	1	569	01	CSES
								MWQ01				
								BQQ10U				
76			020	6092XM	G45547	XM0126	RS0012	1021		ME035	WQ	
7	С	E	BG	00XS	4/3	28945	2	A02E10	1	569	01	CSES
								MWQ01				CONT
76			01Z	6092XM	597629	XM0126		MK19		00525	WF	ROL
7	С	E	CY	00TD	1	78251	S00089	A02A36	1	0101	01	ROOM
								MWQ01				CONT
76			01Z	6092XM	593939	XM0126	132909	MK19		00525	WF	ROL
7	С	E	DA	OOTE	1	97673	89	A02A34	1	0101	01	ROOM

# Final MAMs Summary Report

	А	I					MAMS	Q				
HU	C	S		PART			LOCA	T	PAREN	WC		REMA
			DIN		377 737	CHDTAI					T 0.0	
LL	Т	С	RIN	NUMBER	NIIN	SERIAL	TION	Y	T RIC	RE	LOC	RKS
						_	WQ01					
						NOT	/					
76			04B	271695	XM0125	APPLIC	1325		00038	WQ	SNR	MISS
7		G	3Т	00	28017	ABLE	5	0	423	01	CONT RM	ING
							MWQ0					
						NOT	1 /					
76			01Z	285329	XM0126	APPLIC	A03A		ME033	WQ	SONAR	MISS
7		G	ZJ	0-1	92902	ABLE	31	0	885	01	SPHERE	ING
							MWQ0					
						NOT	1 /					
76			01Z	18510-	XM0132	APPLIC	A12A		ME009	WF		MISS
7		G	РJ	501-1	03168	ABLE	09	0	074	01	CSES	ING
							MWQ0					
						NOT	1 /					
76			01Z	26125-	XM0132	APPLIC	A12A		ME009	WF		MISS
7		G	PL	514-1	06137	ABLE	10	0	074	01	CSES	ING
,		0	1	311 1	00137	73000	MWQ0		071	01	СВЦВ	
						NOT	1 /					
76			01Z	26130-	XM0132	APPLIC	A12A		ME009	WF		MISS
70		G	PN		06139		11	0	074	01	CONC	
/		G	PIN	514-1	06139	ABLE		U	0/4	OI	CSES	ING
						NIOTE	MWQ0					
			01 =	06106	******	NOT	1 /					
76		~	01Z	26186-	XM0132	APPLIC	A12A		ME009	WF	~~~	MISS
7		G	PQ	514-1	06141	ABLE	13	0	074	01	CSES	ING
							MWQ0					
						NOT	1 /					
76			01Z	26140-	XM0132	APPLIC	A12A		ME009	WF		MISS
7		G	PS	514-1	17607	ABLE	12	0	074	01	CSES	ING
							MWQ0					
						NOT	1 /					
76			020	164A03	XM0132	APPLIC	A06A		ME033	WQ	SONAR	MISS
7		G	0E	4-1	17608	ABLE	31	0	885	01	SPHERE	ING
				181259		NOT						
76			03B	OREV-	XM0151	APPLIC	MNE0		000A2	NE		MISS
7		G	ZS	AD	59900	ABLE	1	0	727	01	VARIOUS	ING
							MWQ0					
							1					
							NOT					
						NOT	IN					
76			053	A00152	XM0153	APPLIC	MSSL		MK0A9	WQ		MISS
7		G	GE	2	72594	ABLE	L	0	243	01	CSES	ING
		)	- E		12001	تنسيد			215	<u> </u>		1110

CNRMC M-4700.7 17 May 13

							MNE0					
							1					
							NOT					
				181259		NOT	IN					
76			03L	OREV-	XM0154	APPLIC	MSSL		000A4	NE		MISS
7		G	AZ	AF	83117	ABLE	L	0	691	01	VARIOUS	ING
							MWF0					
							1					
							MK42					
							1 3-					
76			01Z	619041	XM0121	LS0039	45-		00204	WF	ATTACKC	
7	С	G	BQ	6	48626	9	44	1	9900	01	ENTER	

# TECHNICAL MANUAL DEFICIENCY REPORT: ORDNANCE

TOTAL DEFICIENCIES = 15

MANUAL NUMBER	CHANGE NUMBER	NSN	MANUAL TITLE	DATE	WC	APL	RESULTS	REMARKS
S9427-AT-OMP-010		0910-LP-109-1446	RING LASER GYROCOMPASS AN/WSN- 7B(V), P/N 1982852-3, 1982852-4, AND 1982852-5; OPERATION	10/02/01	NE01	00040988	1	
SW281-GG-OMP-430		0910-LP-109-9980	COMBAT CONTROL SYSTEM (CCS), MK 2 MOD 2; CHAPTER 8, MAINTENANCE; PART 3, SECTION 1 THRU 3	10/05/01	WF01	005250102	1	
SW281-GG-OMP-440		0910-LP-109-9981	COMBAT CONTROL SYSTEM (CCS), MK 2 MOD 2; CHAPTER 8, MAINTENANCE (PART 3), SECTIONS 3 (CONTINUED)	10/05/01	WF01	005250102	1	
SW281-GG-OMP-450		0910-LP-109-9982	COMBAT CONTROL SYSTEM (CCS) MK 2 MOD 2, CHAPTER 8, MAINTENANCE (PART 4), SECTION 1 THRU SECTION 3	10/05/01	WF01	005250103	1	
SW281-GG-OMP-460		0910-LP-109-9983	COMBAT CONTROL SYSTEM (CCS), MK 2 MOD 2; CHAPTER 8, MAINTENANCE (PART 4), SECTIONS 3 (CONTINUED)	10/05/01	WF01	005250103	1	
SW281-GG-OMP-480		0640-LP-013-5090	COMBAT CONTROL SYSTEM (CCS), MK 2 MOD 2; CHAPTER 8, MAINTENANCE (PART 5, SECTIONS 3 (CONTINUED)	01/09/01	WF01	005250104	1	No locate main and missing change 00A
SW281-GG-OMP-490		0640-LP-013-5110	COMBAT CONTROL SYSTEM (CCS) MK 2 MOD 2 CHAPTER 8 MAINTENANCE (PART 6) SECTIONS 1 THRU 3 COMMAND	01/09/01	WF01	005250105	1	

Review Results

Page 1 of 2

1 = Not Located

Thursday, August 16, 2012

2 - Missing Changes

Enclosure (4)

#### \*\*\*Example 2\*\*\*

# USS (SSN) TOTAL SHIPS READINESS ASSESSMENT (TSRA)

FINAL LOGISTICS SUPPORT SUMMARY REPORT

This section is the same as surface POC portion

#### 1. HM&E Configuration Review

a. Enclosure (1) identifies the configuration changes. The ship's CDM database will be updated to ensure that all systems and equipment tested during TSRA were identified and supported by applicable Allowance Parts Lists/Allowance Equipage Lists (APL/AEL). Example results are provided below:

Total Equipment Validations: 442

- (1) 0 Add identify equipment verified as Onboard.
- (2) O Delete identify equipment as Not Onboard.
- (3) 250 Changes identify equipment corrections for Serial number.
- (4) 192 Changes identify equipment VSAC and VALIDATION DATE updates only.
- b. These Adds, Changes and Deletes will be electronically transmitted to the ships CDM. The CDM will take action to process these configuration records and provide an update to the Ship's OMMS-NG database via the Revised Alternative Data (RAD) flow process.

#### 2. Repair Parts Procurement Summary

- a. Summary of repair parts procured for HM&E.
  - (1) Total number of parts ordered: 261
  - (2) Total number of parts received: 245
  - (3) Total number of 2 Kilo's reviewed: 204

(4) Total number of 2 Kilo's reviewed w/ parts: 144

	ORDERED	RECEIVED	COST
SHIP'S OPTAR	47	31	\$ 39,732.20
RRAM	0	0	\$ 0.00
PEB	214	214	\$ 21,978.44
TOTAL	261	245	\$ 61,710.64

- b. Summary of repair parts procured for Combat System.
  - (1) Total number of parts ordered: 136
  - (2) Total number of parts received: 67
  - (3) Total number of 2 Kilo's reviewed: 129
  - (4) Total number of 2 Kilo's reviewed w/ parts: 75

	ORDERED	RECEIVED	COST
SHIP'S OPTAR	137	69	\$ 116,012.17
RRAM	0	0	\$ 0.00
PEB	0	0	\$ 0.00
TOTAL	137	69	\$ 116,012.17

## 3. Technical Manual Review

a. Enclosures (2) through (4) identify technical manual deficiencies. A technical manual review was conducted in support of systems and equipment undergoing tests. The results are provided below:

Electronic	Original	Changes	Original	Listed
	Not Located	Missing	Superseded	On
Total TM's				
<u>135</u> DEF	<u>116</u>	<u>9</u>	<u>10</u>	Encl
Total INV	_			

TM's	388	_			
HME		Original	Changes	Original	Listed
		Not Located	Missing	Superseded	On
Total	TM's				
	<u>63</u> DEF	<u>54</u>	<u>6</u>	<u>3</u>	Encl
<u>Total</u>	INV	_			
TM's	<u>166</u>	_			
Ordnan	ıce	Original Not		Original	Listed
		Located	Changes Missing	Superseded	On
Total	TM's				
	<b>15</b> DEF				Encl
Total	INV	<u>15</u>	<u>o</u>	<u>o</u>	
TM's	<u>17</u>				

# 4. MAMS Report

- a. Maintenance Assist Modules assessment was conducted onboard. The results are provided below: (see Enclosure 5)
  - (1) Total XMAMS required ON BOARD: 125
  - (2) Total XMAMS required found ON BOARD: 114
  - (3) Missing No Locate: 11
  - (4) Excess Identified Plan Delete (Encl 6):35
- 5. If there are any questions concerning this review, please contact the logistician listed on the first page.

#### CHAPTER 4

#### TSRA POST EVENT

#### 1. Work File Processing

- a. To Process/Update the records in the WORK FILE.
- b. To ADD new records to the work file. From work file browse screen, click: INSERT icon on the toolbar to add a blank record.
- c. To copy an existing work files record, highlight it on the browse screen, and click: COPY icon on Toolbar. The Record Identification Number (RIN) generated on every ADD is Temporaty-RIN which should be changed to sequential numbers, e.g. T0001, T0002, etc. The easiest way to do this is to go back to the work file BROWSE screen, and type the new RIN; you CANNOT change the RIN on the detail screen.
- d. It may be faster to type entries in fields while in the browse screen.
- e. EXCEPTION: POVC Field should not be changed because it identifies the originator of a record.
  - f. To make a CHANGE record:
    - (1) Put "C" in the Action Code.
    - (2) Make changes to fields as necessary.
  - g. To make a DELETE record:
    - (1) Put "D" in the Action Code.
    - (2) No entries are required in any other fields.
- (3) When you have worked all the records you plan to submit to the CDM, check the work file summary and delete any records in the work file that were not worked (including alts & logs if inadvertently copied to work file).
  - h. Submit the WORK FILE
    - (1) From work file summary screen, print the summary sheet for your records

- (2) After approval/review by supervisor or designated reviewer, Click SUBMIT button to send the work file to the CDM.
- 2. Operational Logistics Support (OPLS). Receive logistical help request email/phone call from ship/shore based command for any type of request for assistance received.
  - a. Ascertain appropriate action needed.
  - b. Analyze initial problem, and devise best way to react.
- c. Can either be handled at Logistic Management Specialist (LMS) level, or pass to Subject Matter Expert (SME) Class Port Logistician.
- d. Power System and Assessment Repair and Training/ Fleet Modernization Program/ Consolidated Test Equipment Review Assessment (PSART/FMP/CTRA). See Appendix E for list of Logistician Tools.
  - e. Finalize request.
- (1) Once problem is solved, contact requesting party and inform them of the results.
  - (2) Re-evaluate request.
  - (3) Has the initial problem been solved?
- (4) Does the solution raise more questions that need to be researched?
  - f. Final Actions.
- g. If no further action is needed, the problem has been solved.

#### CHAPTER 5

#### 1. Automatic Technical Information System (ATIS)

- a. When the shipboard Automated Technical Information System (ATIS) is assessed by NAVSUP GLS Repair and Modernization ILS personnel, the ATIS shipboard visit summary report identified by Figure 1 will be submitted to communicate the status of ATIS afloat to NAVSUP NOOAL2. Examples of when the visit summary report would be submitted are:
  - (1) During RMC Engineering Assessment initiatives.
- (2) Part of Integrated Logistics Overhaul (ILO) or Phased Maintenance Reviews (PMR) ILS assessments.
- (3) Logistics analysis associated with Class Maintenance Team (CMT) support.
- (4) Ship initiated ATIS or Technical Manual assistance requests.
- b. The frequency of reporting would be at the completion of the event. NAVSUP NOOAL2 would like to receive any information that is observed in the way of Tech Data in ATIS which will serve to assist them in managing the processes proactively.
- c. R&M ILS Logisticians likely use the ATIS program on some ships very frequently. To eliminate reporting redundancy, the ATIS visit summary report would not be required if the ship's ATIS posture has not changed since the last visit summary report submission.
- d. Distribution copy of the summary report will be provided to TYCOM, the local ATIS port representative and NAVSUP GLS ILS Product and Service Directors representative.

# NAVSUP GLS ILS Automated Technical Information System (ATIS) SHIPBOARD VISIT SUMMARY

DATE OF VISIT:	
SHIP NAME AND HULL:	
FLC REGION:	
FLC POC:	
VISIT REASON (RMC Assessment; ILO; PMR; REQU	EST FROM SHIP):
SHIPBOARD ATIS COORDINATOR IDENTIFIED (YES/N	<u>(0) :</u>
REMARKS (GENERAL COMMENTS ABOUT THE VISIT):	
<b>DISTRIBUTION:</b> NAVSUP NOOAL	
NAVSUP GLS ILS PRODUCT & SERVI	CES
TYCOM	
Local Port ATIS Representative	

#### APPENDIX A

#### CDMD-OA Navigation

# 1. NAVIGATING THE DATABASE

1.1 Finding and Using the Reference Library

Note: See CDMD-OA desk guide for logging in to CDMD-OA

- 1.2 With CDMD-OA opened and logged in, click the Utilities tab.
- 1.3 Find Ref Library (near the middle of the list) and click on it.
- 1.4 Click on individual reference titles to open that section of the database.

#### 2. CREATING AND USING AN ESWBS TREE STRUCTURE QUERY

- 2.1 In the Reference Library, click on the ESWBS Tree Structure reference.
  - 2.2 Select the class of ship in the drop down box.
- 2.3 Select the ship in the drop down box. The ESWBS tree is displayed.
- 2.4 Scroll to an individual ESWBS and click on it to show a listing of all HSCs/ Allowance Parts List (APLs) in that ESWBS.
- 2.5 Click on individual record to see a detailed configuration description of the selected record.

#### 3. CREATING AND USING AN ESWBS QUERY

- 3.1 Click the Query tab, highlight References and click ESWBS Nomenclature File on the drop down listing.
- 3.2 Choose any criteria (filter data) that you already know for the query, e.g. Partial ESWBS. Click OK to display the results.

- 3.3 Scroll through the listing to find the correct ESWBS for your system/equipment.
- 3.4 Go to the CFF Query to get details of the records in the selected ESWBS.

#### 4. CREATING AND USING A CFF QUERY

- 4.1 Click the Query tab, highlight and click Class Functional File (CFF).
- 4.2 Choose the criteria for the query, e.g. enter in the Filter: Ship Class, HSC, EFD, SAC, wild cards (\*), etc. Click OK to run the query and display the results.
- 4.3 Sort by HSC to display components by subsystem/equipment breakdown sequences.
- 4.4 Scroll to the equipment/component you are researching and highlight it.
  - 4.5 Click Detail to see the detailed CFF record.
- 4.6 Click on the Hull box (at the bottom of screen) to see applicable hulls, then highlight/detail the ship name/hull to see the configuration record for your selected ship.

#### APPENDIX B

#### Terms Of DEFINITIONS

# Hierarchical Structure Code (HSC)

The HSC Field provides the hierarchical structure code (HSC) for configuration items. The HSC is a key field and must have a valid entry. The value can be up to 12 characters long, but must be unique for the ship. Positions 1-5 must match those in the HSC Shipboard Non-tactical ADP Program (SNAP) validation table for the ship or ship class. Positions 6-12 may contain numbers starting at 1 and all letters with the exception of O and I. Blanks are accepted in positions 6-12 by SNAP and in position 5 if that is the value in the SNAP HSC skeleton table.

#### Class Functional File (CFF)

CFF is a value used by CDMD-OA to identify the specific function of a piece of equipment. It establishes a model or baseline for a class of ships. The CFF table derives from the expanded ship work breakdown structure (ESWBS) for Navy ships.

#### Equipment Identification Code (EIC)

The EIC identifies the functional location or relative position of equipment, or an equipment assembly performing a distinct function, within the hierarchy of a system or sub-system.

Maintenance reports and 3M analysis use the EIC.

#### Service Application Code (SAC)

The SAC is used to group equipment, components, assemblies, etc., according to a particular system or service application onboard ship. This code is similar to the HSC in purpose but it does not provide a hierarchical structure.

## Expanded Ship Work Breakdown Structure (ESWBS)

The ESWBS is the first five digits of the HSC. It shows the equipment boundary for ship systems. The ESWBS tree structure provides a graphical view of the ESWBS for a selected ship.

(This Page intentionally blank)

# APPENDIX C

# Sample Control Sheet

ui us	ui.a	haa	via wa wa alabuwa	aarial ayyushay	leasti an	uni al	-64	MIC	DENANDIC
rin	ric 98633608	hsc 42200/5101	ric_nomenclature TA-L003/STC-3(V), TEL TERM ACKEX	serial_number	location 2-157-1-C	prid	efd JACKBOX, NO I 253, MARCOM	CEU:	REMARKS
	00044560	43215G101	ISON TERMINAL MARCOVITICS	UNINOWN	2 157 1 C		TELEPHONE, ISON, NO 7006, MARCOM	CB0L	<del></del>
	72780777	432190102		UNKNOWN	2 157 I C		SPEAKER, INTERCOM, NO 7008, MARCOM	CBQ.	<del></del>
-	00034360	441211A1	OT-196(V)/LRC, GWTR GP DRGADDAND	MCXDM	2 157 1 C		TRANSMITTER GROUP, GROADBAND	CSC.	-
	70155260	441311A13	T-1609/HRC, PACITER RADIO PREQUENCY	INTERN	2-157-1-C		PICTER, BACKS PERCUENCY NO 1	CSP	-
	00033798		AM-7516(V)L/UFC, AMPLRE 6B	10421W	2 157-1 C		AMPURIER, RADIO FREQUENCY, BROADBAND NO 1	CSE.	$\overline{}$
COSIE	00033841		PP-8419/URC, POWER SUPPLY	1042W	2-157-1-C		POWER SUPPLY NO 1	CSE.	$\overline{}$
	00033769		T-1603/URC, EXCITER RADIO PREQUENCY	1049W	2 157 1 C		BICITER, RADIO PREQUENCY NO 2	CSE:	$\overline{}$
ULMIE	COURTNAME.	441-11A141		TUMBUV	4 E/ 10		AMPUHER, HADIO HREQUENCY, BROADBAND NO A	CSE	
007	00033841	441311A142		IO4EDW	2 157 1 C		POWER SUPPLY NO 2	CSC.	
COBVX	00024260	441211A2	OT-189(V)/LRC, KMTR GP BROADBAND	ICCSAN	2.167-1-C		TRANSMITTER GROUP, BROADSAND	CSE.	
O 1900	00033799	441311A23	T-1603/URC, EXCITER, RADIO PREQUENCY	10420W	2 157 1 C		BICITER, RADIO PREQUENCY NO 3	CSE.	
009IF	00033798	441311A231	AM-7516(V)L/UPC, AMPLRE 68	10424W	2 157 1 C		AMPLIFIER, RADIO FREQUENCY, BROADBAND NO 3	CSE.	
0086	00033841	441311A232	PP-8419/URC, POWER SUPPLY	I DAESWY	2 157 1 C		POWER SUPPLY NO 3	CSE.	
ULMIN	UNITE 140	441-11424	I-16U3/UHC, EXCITEN, HADTO THEQUENCY	IUE/W	4 E/ 10		BIKLI IEH, HADIO HYEQUENKY NO 4	CSE	
002 G	00033795	441311A241		1042DW	2 E# 1 C		AMPLIFICE, RADIO FREQUENCY, GROADBAND NO 4	CSC:	
CORIC	00022941	441311A243		10421W	2 167-1-C		POWER SUPPLY NO 4	CSE.	<u> </u>
COSVY	00034390	441311A3	OT-199(V)/URC, KIMTR GF BROADBAND	ICCSSW	2 157 1 C		TRANSMITTER GROUP, BROADSAND	CSE.	<u> </u>
	00033799		T-1603/URC, EXCITER,RACIO FREQUENCY	IOEAW	2 157-1 C		BICITER, BADIO FREQUENCY NO 5	CSE.	—
H	00033798		AM-7516(V)L/UFC, AMPLRF 8B	10409W	2 157 1 C	<u> </u>	AMPLIFIER, RADIO FREQUENCY, BROADBAND NO S	CSE.	—
00810	00033841	441311A332		104E3W	2 157-1 C	<b>—</b>	POWER SUPPLY NO S	CSE.	—
	00011700		T-1603/URC, CHOTTER,RADIO FREQUENCY	1042W	2 157 1 0		CICITER, BADIO FREQUENCY NO G	CSC.	<del></del>
	00022769	441311A341 441311A342		10426W	2.957-1-C	<del>                                     </del>	AMPURIER, RADIO FREQUENCY, EROADBAND NO 6	CSE.	<del></del>
009/Z 009/Z	00033841 00034360	441311A4	PP-6419/URC, POWER SUPPLY OT-198(V)/URC, XMTR GP BROADBAND	I COSSW	2-157-1-C 2-157-1-C	<del>                                     </del>	POWER SUPPLY NO 6 TRANSMITTER GROUP, BROADBAND	CSE.	<del></del>
00919	00033769	441511A43	T-1603/URC, EXCITER, RADIO PREQUENCY	IOMIW	2 157 1 C	<b></b>	BICTER, BADIO FREQUENCY NO 7	CSE.	<del></del>
COSIJ	00033798	441511A431		10429W	2 157 1 C		AMPURIER, RADIO PREQUENCY, BROADBAND NO 7	CSE	<del></del>
	00033541		PP-6419/URC POWER SUPPLY	10471W	2 157 1 C		POWER SUPPLY NO 7	CSE.	
	00023760	441311444	T-1603/URC, SYCTER, RADIO PREQUENCY	1036AVV	1 257-1 C		SECTION, RADIO PROCUENCY NO S	CSE.	
	00013798	4413114441		10422W	2 157 1 C		AMPLIFIER, RADIO FREQUENCY, BROADBAND NO 8		$\overline{}$
	00033841	4413114442		10486W	2 157 1 C		POWER SUPPLY NO 8	CSE.	$\overline{}$
COEIN	00033799			10423W	2 157 1 C		BICITER, BADIO FREQUENCY NO 9	CSE.	$\overline{}$
00910	00033797	441311A531	AM-7518(V)2/UFC, AMPLRE NB	I COSOW	2 157 1 C		B ON CIARRA CRARA, "CHEUDER" CICAR, REIT JAMA	CSE.	$\overline{}$
COSTY	00033841	441311A532		IODAN	2 157 1 C		POWER SUPPLY NO 9	CSE.	
0020	00022816	441311AB6	F-16E1/URC, FILTER, BANDPASS, HIGH POWER	I COIEW	3-167-1-C		Filter, Bandpass	CSE.	
CONC	000337%	441311AS6	CN-1689/V)1/URC, ATTENUATION FIXED 496V	10027W	2 157 1 C		ATTENUATOR, FIXED 44W	CSE	
COSHA	00033807	441511A63	CD-87/LRC, CONTROL UNIT, TRANSMIT	COSSILV	2 157 1 C		CONTROLUNIT, TRANSMIT	CSE.	
	00033500	441311A64	CA-78/LRC, VIONITOR, TRANSMITTER	I COSSW	2 157 1 C		MON TOR, TRANSMITTER	CSE.	
-	00033805	441511A65	CD-26/LRC, CONT UN, XMTR 9G DISTF	I COMEW	2 157 1 C		CONTROL JMT, TRANSMITTER SIGNAL DISTRIBUTION	CSE.	
	00033802	441311A66	F-1681/URC, FILTER BANDRASS	I COSSW	2 157 1 C		FILTER, BANDPASS	CSE.	<u> </u>
CORSY	00023802	441311A6E	CV-1276/URC, COMBINER, RADIO PREQUENCY	ICENV	3 167 1 C		COMBINER, RADIO FREQUENCY	CSS:	—
	009A0772CL	441/15	ANAIRC-131G/V. HF RAD GP EXTENSION 4KW	ICCSAW	2 157-1 C	<u> </u>	PADIO GROUP, HIGH FREQUENCY	CSE.	<del></del>
	00047307CL	441511EL	AN/URC-14I(V)1	0096	2 157-1 C	<del></del>	SHIPSOARD RADIO SET	CCOL	<del></del>
00GPC	00047309 MED00566	441511E11 441611E11	CY-8995/URC-148(C), 5Y5 EQLIP GAS GP	0098 Enga	2 157-1 C		ELECTRONIC CASINET GROUP	CSE.	<b></b>
GOSDIQ.	WE00726	44151115112 44151183	J-4840/URC-107(V), ANTENNA INTERFACE F-1428/URC-107(V)7, NOTCH "LTF AY	5788 285	2 157 1 C 2 157 1 C	<del>                                     </del>	ANTENNA INTERFACE NOTCH FILTERASSEMBLY	CSE.	<del></del>
	ME00727	44161161	MW-10989/URC-107(V) 7, NOTICH "CIT AT MW-10989/URC-107(V) 7, NF REFLECTIVE U	NONE	2 157 1 C	<del>                                     </del>	RF UMITER	CSE.	$\vdash \vdash$
COSLT	MEDDOVSIC.	4415119C1	OA 6406/URC-107/V/7, NOTICE FILTER GROUP	NONE	2 157-1 C	<b>-</b>	NOTCH FLITER GROUP	CSE.	<del></del>
COCOP	ME00965	441511ED	AM 7356/UPC 107IV/4. HIGHPWR AMPL	356	2 157 1 C		AMPURER, HISH POWER	CSE.	-
019 E	ME000452C.	441511EE	OG-189/URC-107(V), HIG-I PWR AMPLIGP	NONE	2 157 1 C		HIGHPOWER AMPLIFIER GROUP	CSE.	1
			PP-8521/URC-14L(C) POWER SUPPLY		2 157-1 C		POWER IN TERFACE UNIT	CSE.	
	00047208		AN/USC-148(V)S, RADIO TERMINAL	NONE	2 157 1 C		RADIO TERMINAL	CSE.	
	008/1222		RT-18/11(C), RECEIVER-TRANSVITTER	2212	3 267-1 C		RECEIVER TRANSAUTTER	CSE.	
	00098285		TO-LASSIVING MULTIPLEXER	000:9870	2 157-1 C		MULTICOUPLER, SINCGARS	CSE.	
	00041849		PP-8422A/SRC, POWER SJPPLY, SIN CGARS	8160			POWER SUPPLY	CSE.	
	008A3132KL	441516	AN/SRC-61(Y)9(80098) COMM 5YS	NONE	2 157-1 C		COMMUNICATION SYSTEM, AN/SRC-61/V)	CSE.	
	000A3250CL	4415161	QLORD TELOICAR MAD ((01999))999050		2 157 1 C	R1, 1-3,1A0	RADIO SET GROUP LOS UNIT 1, ANJ SRC-61(V)	CSE.	
	009A3281	44181611.	808-8020-3(9C1C2), PNL PWRO15TR				POWER D STR BUTION PANEL	CSE.	
	009/1262		0309601-3-1: 989LO), FAM A 95 HARLY				fan assembly, top pane.	CSE.	
	009A1907	44151613	RT- L799A(P)(C)/USC-61(C) (LRIP S CT/PT)	DMRP657			RECEIVER-TRANSMITTEN, CICETAL MIDDULAR NACIO		<u> </u>
ULWYZ	000A 3263	44151614	0209691-3-2/95910), FAN ASSEMELY	I	2 157 1 C	H1, 1-3,1AO	FAN ASSEMBLY, REAR PAN EL	CSE:	i .

(This Page intentionally blank)

# APPENDIX D

Sample Material Assesment Form (MAF)

TEM NUMBER	1	ERIAL A	K.F.F.M.J.K.	MASSAGG	T T.	ement in the land of the land		
652				OI JUNE 2011		USS MCCLU	SKY	
:41	LEVEL 2 RA	ADIO COMMS	LEVEL 3	SATCOMM	LEVE	N/SYQ-26 V3	333100-00	O1 CPII
NAUMACS -	T land	SWLIN	Lore a posiciona a su su mos	EIC	APL	***************************************	1000100 00	RIN
QUIPMENT NAME	IL/SMS	Liberton	orma.			000 43316		-311HY TO
カレカモ	so clu		SERIAL	B1K152	0	1-156-0-C	-361	1301
AVAILABILITY W	WHEN DISCOVERE	D STAT	US	The state of the s	CAUSE	LOC S	DEFERRAL	REASON
1. DEPOT		1. OPERATE	ONAL.	ABNORMA     MANUFAC	ENVIRON	MENT TALLATION COOK	OF MATERIAL	TIONAL PRIORITY
2 844		2. NON-OPE	RATIONAL.	DEFECTS		E OR SKILL 4 FOR	DRIMAL TRAINING	ADEQUATE IN THIS
		з. нефости		<ol> <li>COMMUNI</li> </ol>	CATION PR	OBLEMS EQU	IPMENT	
The state of the s		COABILI	TY.	5. INADEQUA INSTRUCT	ONPROCE	DURE TRA	EQUATE SCHOOL	
A SHORT TORCE	>			7. NORMAL W	EAR AND T	TEAR 7. NOT	OF FACILITIES/C	APABILITIES R S/F
/ 8.	DERING ASSESSMEN	or		(a CORROSIO	N CONDITI	ON ACC	OMPLISHMENT	R AVAILABILITY WORK
						LIST		DOCUMENTATION
CORROSION / ENVIRONMENTAL	MAN HRS EXPENDED	MAN HRS	SAF	ETY HAZARD:	androni d <sub>a</sub> dade al este esta esta esta esta esta esta esta		O' TEOTHIORE	PRIORITY
if applicable	EXPENDED	REMAINING	2. SERIOU	5 - CORRECT AS SO 5 - SUSPENSION OF	EQUIPME	NT/SYSTEM/SPACE REQUIE	ED	
CORROSION	1	-	4. SAFETY	S - WAIVER OF EQU TITEM - MINOR	IPMENT/SY	STEM		7]
EQUIPMENT			5. NEGLIG	IBLE				4. DESIRABLE
SHAP O FIRM T CONTACT		TAN	8	HIP'S SECOND C	ONTACT			
ASSESSOR ID 0357	or NAME V	ALENTINE			D or COM	PANY CODE 28	1 PHONE 5	56-1748
DISCREPANCY DESCRIP				SWRMC		0000.20		
ASCHEPANCY DESCRIP	TION DURIN	IG ACCOMPLISH	MENT OF	ICMP ASSESS	SMENT			
REQUEST TEC FROM SWRMC TO TROUBLES	281	to the same of the	Ref	nd populace	wer Cours	or supply	und , re	PIACA
SMP SUMMARY POWE	R SUPPLY FAILU	ne .						
OOT CAUSE/AMPLIFICA	764							***************************************
YSTEM LEVEL IMPACT								
EQUIPMENT STATE	US	PROBLEM STATU	18	74 Page 18 April 19 Page 19 Pa		CATEGORY		EOC
UNSAT - UNSATISFACTOR		(2) AWAITHET PAR	15	1, S - PERS 2, Z - EQUI	ONNEL SAF	FETY		
THE THE POST COMME	PART S	AWAITING TECH	ASSIST	3. H - HARI	BRAWC		ITED	
RESE PERSONNENT NOT	Officialen			5. E - EMI	HARDWARE	10.00	ERHAUL	. /
PART NO.		NOMENO	LATURE		QTY			COST
Power &	upply				1	630-01-500	-1945	
		-						
		pancy has been corre-	cted					
mplete the section below o				The same of the sa				
mplete the section below of	AKEN S/F M	IAN-HOURS		TUAL SOLUTION	lt .			
mplete the section below of COMPLEYED ACTION OF MAINTENANCE ACTION COMPLETANCE ACTION COM	MAKEN S/F M OMPLETED: PARTS D OMPLETED: PARTS D	RAWN FROM SUPPLY	AC	TUAL SOLUTION	lt .	2-K	16 1	6
Deplete the section below of COMPLETED ACTION TO MAINTENANCE ACTION COMMINTENANCE ACTION COMMI	CAKEN S/F M COMPLETED: PARTS D COMPLETED: PARTS D COMPLETED: NO PART	IAN-HOURS  PRAWN FROM SUPPLY NOT DRAWN FROM SU TS REQUIRED	AC	TUAL SOLUTION	use	2 K	THE PERSON NAMED IN COLUMN	0
mplete the section below of COMPLEYED ACTION TO MAINTENANCE ACTION CO	CAKEN S/F M CMPLETED: PARTS IN CAMPLETED: PARTS IN COMPLETED: NO PART WILL BE REMOVED: COMPLETED: 2-M CAP.	IAN-HOURS  FRAWN FROM SUPPLY NOT DRAWN FROM SU IS REQUIRED FROM CSMP ABILITY UTILIZED	PPLY	CAA	uze	0 1	THE PERSON NAMED IN COLUMN	o hosting

(This Page intentionally blank)

# APPENDIX E List of IT Tools

WEBSITE	URL ADDRESS
AFLOAT TOTAL ASSET VISABILITY	https://www.atav.navy.mil/fimars/logonwb2.htm
ALICE	https://alice.ftsclant.navy.mil
BATH IRON WORKS (BIW) SSSC WEBPAGE	https://sssc.gdbiw.com
BOSTON DET	http://www.psnsbsn.navy.mil
CDMD-OA	www.nde.navy.mil
CORETL - (Combined Regional Technical Libriaries)	\\naeanrfkfs16\C163\USFF_NRFK_N42158_16AA_1\433 5\Library\CORETL\Indexes.html
DAASQ - (Defense Automatic Addressing System)	https://www.daas.dla.mil/daasinq/default.asp
DOD EMALL	https://dod-emall.dla.mil/acct/
ENGINES	https://mgt.navsses.navy.mil/lm2500.asp
GENERAL DYNAMICS - NASSCO NORFOLK (FORMELY METRO)	https://www.nassconorfolk.com/
HAYSTACK	http://www.ihserc.com
ICAPS - INTERACTIVE COMPUTER AIDED PROVISIONING SYSTEM	https://icaps.nmci.navy.mil/
ILS MART	http://www.ilsmart.com
JCALS	https://nvsslweb.navsses.navy.mil
LOGICOM	http://logicom.ili-info.com/cgi-bin/sai- login.pl?uid=us&pwd=shipsupport
LOGTOOL	http://logtool.com

	T-
METRO MACHINE	http://www.memach.com
(Now General	
Dynamics NASSCO)	
NAVSUP WSS	https://nicppla11.navsisa.navy.mil/assetviz/ind
Assest	ex.aspx?Banner=ON
Visability	
System	
NDE	https://www.nde.navy.mil
NLL	https:/nll.ahf.nmci.mil/
NMD (Navy	https://aicsgateway.supship.navy.mil/portal/pag
Manage-ment	e/portal/aisc.portal
Data-base)	
NORTHROP GRUMAN SHIP SYSTEMS -	https://secure.ss.northropgrumman.com/PlanningYard/login.aspx
PLANNING YARD	
NSSA INTRANET	https://corp.marmc.nmci.navy.mil/command/index.cfm
ONE TOUCH	https://www.onetouch.navy.mil/ots/
PEO SHIPS IDE	https://www.ideservicecenter.com/PEOShips/Windc
WINDCHILL/ICEMA	hill/wtcore/jsp/nic/windchill/systemMessage/ses
KER	sionMessage.jsp
PEOSHIPS	http://www.ilsmt.govapps.com/ilsmt.nsf/frswebsitelr?oepnframeset
PMSMIS	https://antares.seajax.navy.mil/msmis/
QUICK COMPLIANT	https://www.gcts.org/RAG/ManageInv.iface
TOOL SUITE (QCTS)	
REMEDY	https://supportweb.ndcsd.nmci.navy.mil/arsys/sh
KEMEDI	ared/confirm.jsp
RF CAFÉ	http://www.rfcafe.com/vendors/components/antenna_links.html
RRAM	https://rram.navsup.navy.mil/ram/demparms.jsp?file=guidance
SUPSALV	http://www.supsalv.org/manual/uwsh/default.html
TDMIS	https://mercury.tdmis.navy.mil/default.cfm
TMAR (H File)	https://nsdsa2.phdnswc.navy.mil
TRACKING -	http://www.track-trace.com/
TRACE	
WEBFLIS	http://www.dlis.dla.mil/WebFlis/default.asp
(Federal	
Logistics	

Information Websearch)	
WEBREQ	https://www.daas.dla.mil/webreq/login.asp
RMMCO	https://rmmco.navy.mil/
CORONA GREEN BOOK	
P-409 MILSTRIP/MILSTR AP DESK GUIDE	http://www.force-rsupply.com/p409.pdf
ISEA	Various phone numbers listed on CDMD-OA website
AIM4RMC	
ATIS	
FEDLOG	FED LOG is available on CD-ROM and/or DVD with a subscription.
WEBSALTS	https://web.salts.navy.mil/ws/
COSAL SPCCINST 4441.170A	
PRIORITY MATERIAL OFFICE (PMO)	https://isis.pmohq.navy.mil/isisapp1/ionline.ma in
MATERIAL ASSESSMENT FORM (MAF)	
APPROVED SHIPBOARD GALLEY, LAUNDRY, AND FUNITURE EQUIPMENT	https://90machinery.navsses.navy.mil/habitabili ty/
NSDSA	https://nsdsa.nmci.navy.mil/nsdsahome.asp
OARS	https://nslcweb37.nslc.navy.mil/pls/apex/
GLOBAL DISTANCE SUPPORT	https://www.navsup.navy.mil/navsup/ourteam/navsupgls/prod_serv/global_log/gdsc
NVR	http://www.nvr.navy.mil/
ACIP	https://nslcweb32.nslc.navy.mil/pls/apex
	ı

(This Page intentionally blank)

#### APPENDIX F

#### TM3 Application Navigation

# **BUILDING TECH-MANUAL DATABASE (BASELINE INVENTORY)**

The TM3 application is used to build the TM database, work file of ships equipment related technical manaul inventory, both ATIS and Non-ATIS publications. This requires three data files for the ship under going analysis, the Index of Technical Publications (ITP) from Technical Data Management Information Systems (TDMIS), Ships Data Information File (SDIF) from Configuration Data Managers Database – Open Architecture (CDMD-OA) and the Generic Index of Technical Publication (GENITP) audit report from ATIS system on ship.

## **BUILD TECHNICAL MANUAL (TM) DATABASE**

- 1) Get the 3 data files; ships ITP from TDMIS, ships SDIF from CDMD-OA, and ships GENITP audit report on ATIS system from the LAN Administrator.
- 2) Load ship characterstic information into the TM3 application, Name, Hull, Unit Designator (V EastCoast / R-WestCoast), location and availability dates.
- 3) Import the data files into TM3 program, in this order, ITP/SDIF/GENITP.
- 4) Verify all files are loaded.
- 5) Create work file, this is the final step of building the TM database prior to starting the ships analysis, by processing information from the three data files pulled in and moves it to all of the necessary tables within TM3 application.

NOTE: SEE SCREEN SHOTS FOR EACH STEP BELOW

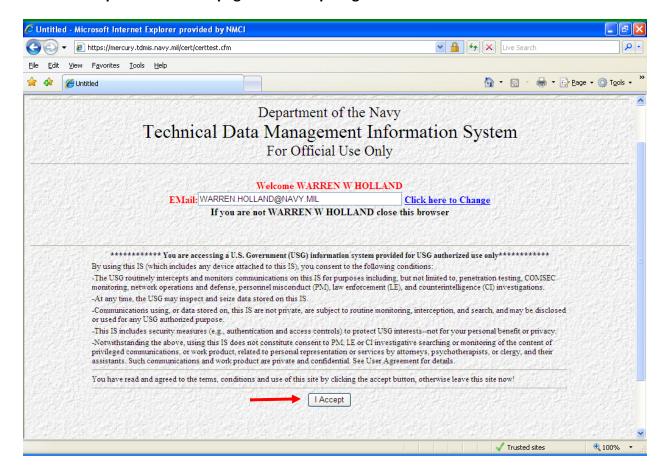
# 1) GET THE 3 DATA FILES – SHIPS ITP/TDMIS, SHIPS SDIF/CDMD-OA, and SHIPS GENITP AUDIT REPORT/SHIP ATIS SYTEM ADMINISTRATOR

# - SHIPS ITP/TDMIS

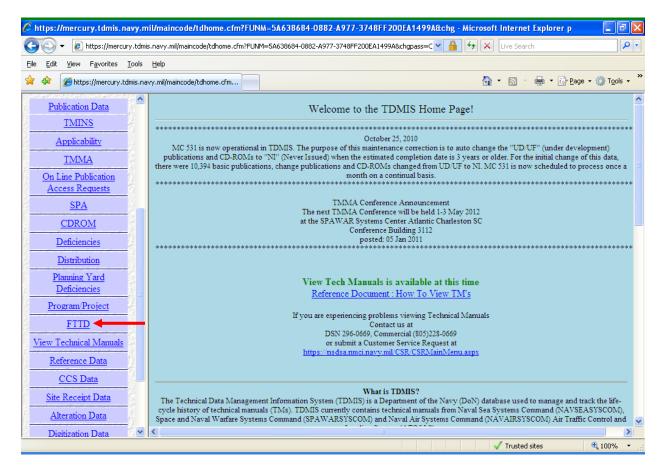
Login to TDMIS.

(https://mercury.tdmis.navy.mil - password required)

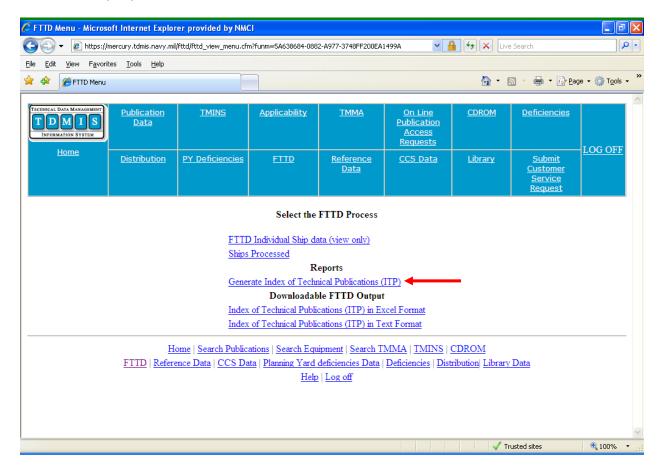
Open TDMIS WEB page and "Accept" agreement.



# From the TDMIS Home Page, the left panel menu select "FTTD".



# From the FTTD Process, under REPORTS menu select "Generate Index of Technical Publications (ITP)".



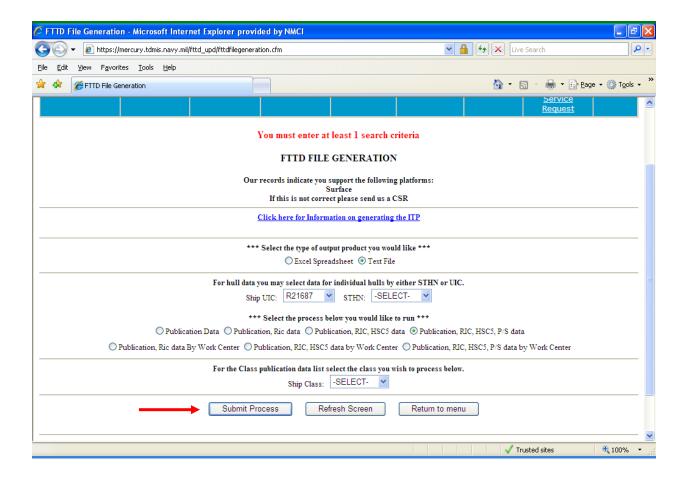
# From the FTTD File Generation Screen, select the following criteria:

Type of output product - "Text File"

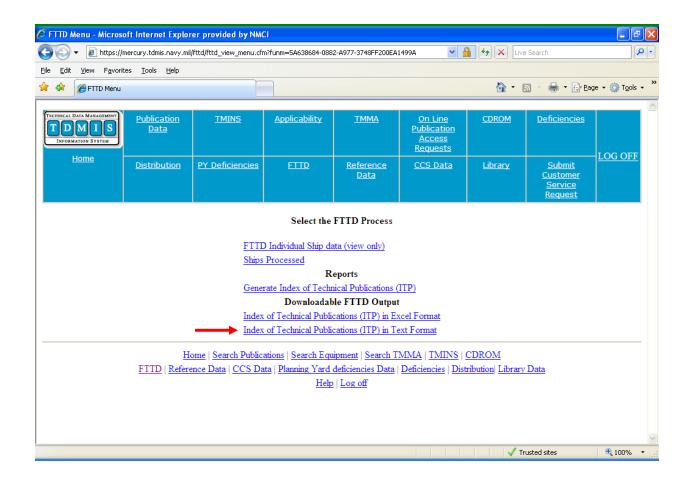
Hull Data - "Ships UIC" or "Ships Hull #"

ITP Process run - "Publication, RIC, HSC5, P/S Data"

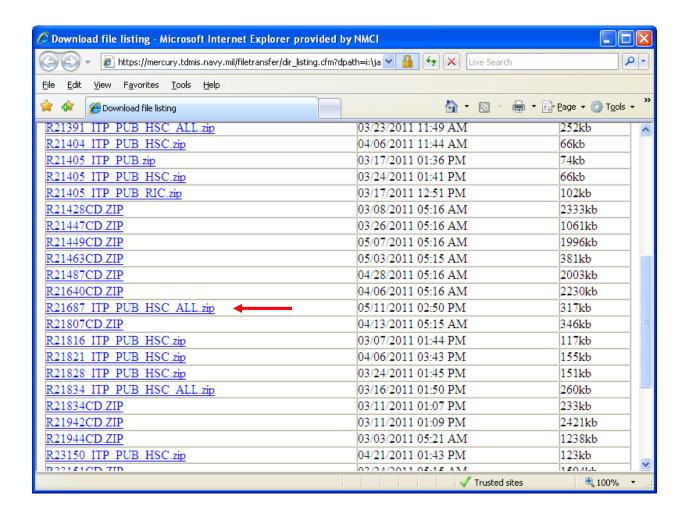
Select "Submit Process"



After 24 hours return to FTTD Process Screen (complete steps 1 – 3). From the FTTD Process, under DOWNLOADABLE FTTD OUTPUT menu select "Index of Technical Publications (ITP) in Text Format"



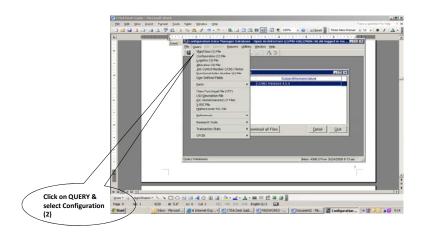
# From the FTTD\_ITP directory find the ships file, download and copy to ships folder.



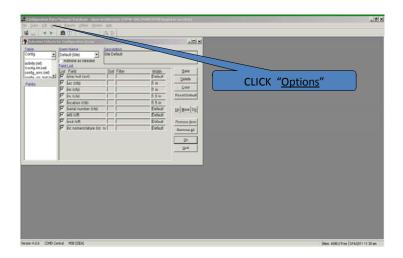
# SHIPS SDIF/CDMD-OA

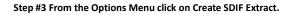
## **Creating SDIF from CDMD-OA for TM3 TM Program**

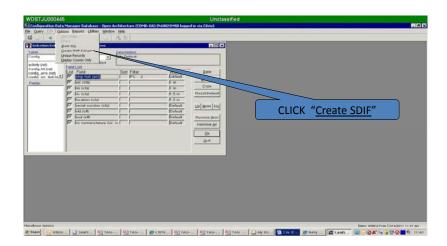
Step #1 Once logged into CDMD-OA, Click on Query and select Configuration (2).



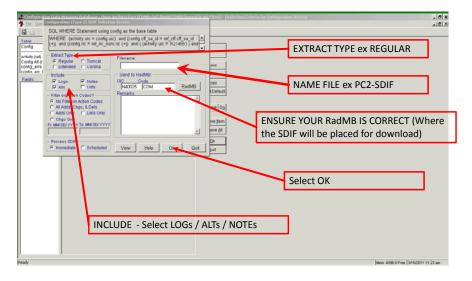
Step #2 From the Configuration (2) Query screen click on Options.

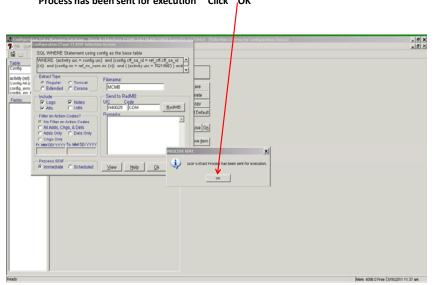






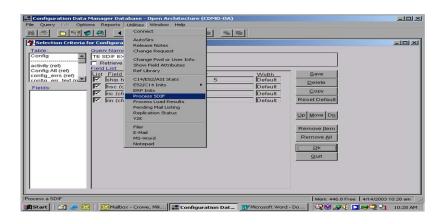
Step #4 From the SDIF Selection Screen choose extract type, name the SDIF, from include box, check logs, alts and notes, ensure that your RadMB is correct, then select OK





Step #5 Info box (PROCESS SENT) will pop-up "SDIF Extract Process has been sent for execution" Click ,OK

Step #6 Click on Utilities drop down menu, from menu select Process SDIF



| Confugation Data | Ministry | Data | Ministry | Data | Ministry | Data | Data

Step #6 will open the SDIF Extract Process Listing which gives status of SDIF Requested. Once Extract is Created by User Id. it is ready to be downloaded from RADWED.

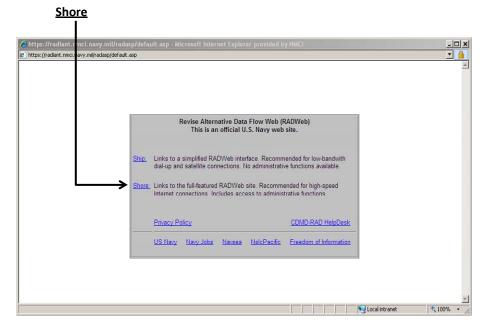
Step #7 Enter CDMD-OA Web site http://www.cdmd.navy.mil/



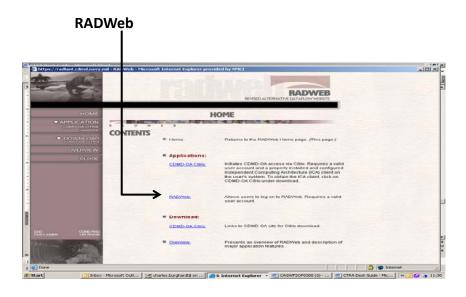
Step #8 Click on APPLICATIONS drop down box and enter RADWEB LOGIN then go to LOGIN RADWEB ATLANTIC. Pop-up screen requiring you to enter you CAC click Ok. Next window will appear and ACCEPT disclosure. Enter your Login User ID and Password.



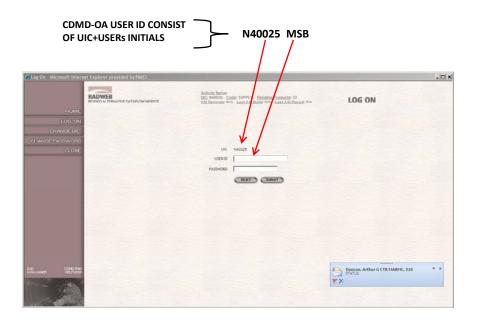
Step #9 From this pop-up screen select the Shore option.



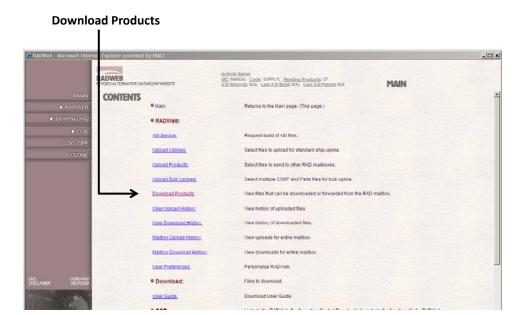
Step #10 This new screen will pop-up, select RADWeb.



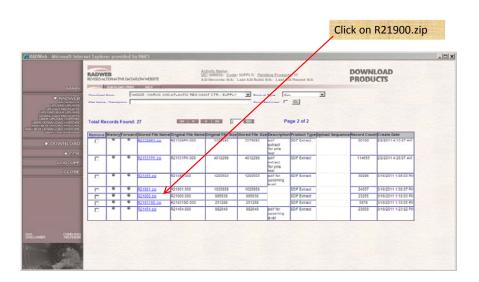
Step #11 Enter your Login User ID and Password (Same as your CDMD-OA LOGIN)

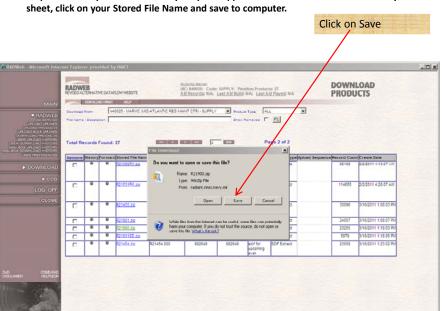


Step #12 When this screen appears, select Download Products.

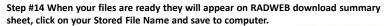


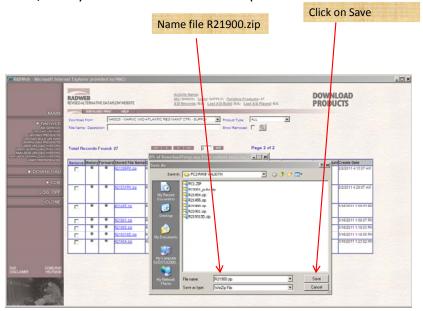
Step #12 When your files are ready they will appear on RADWEB download summary sheet, click on your Stored File Name and save to computer.

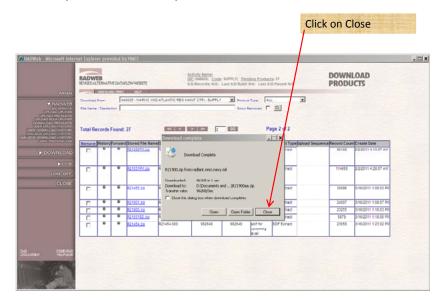




Step #13 When your files are ready they will appear on RADWEB download summary sheet click on your Stored File Name and save to computer







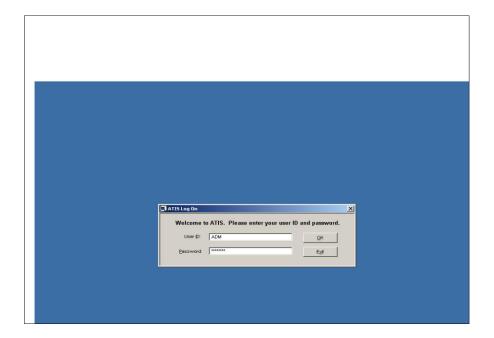
Step #15 File download complete, click on Close.

# - SHIPS GENITP AUDIT REPORT/SHIP ATIS SYTEM ADMINISTRATOR

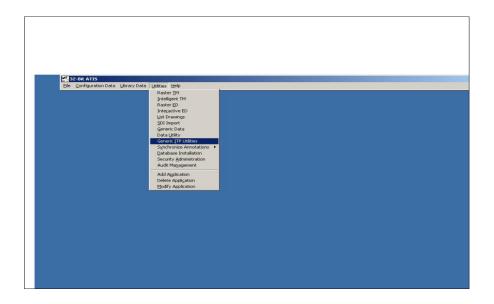
**Creating GEN-ITP ATIS Extract for TM3 Program** 

IMPORTING LATEST GENITP CD TO ATIS SERVER

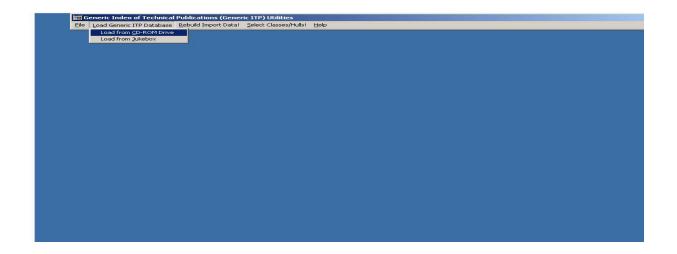
### LOGIN TO ATIS SERVER AS AN ADMINISTRATOR.



### NAVIGATE TO UTILITIES-GENERIC ITP UTILITIES.

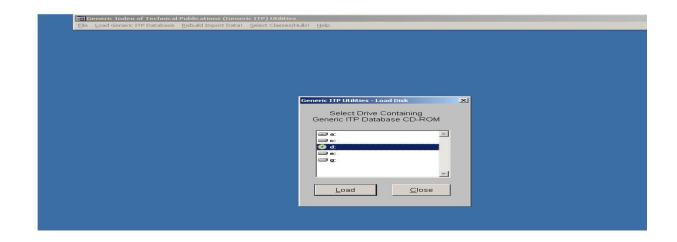


SELECT "LOAD GENERIC ITP DATABASE", THEN CHOOSE LOAD FROM CD-ROM DRIVE.

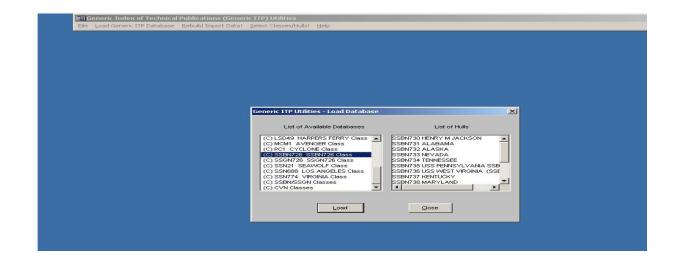


#### SELECT THE CD-ROM DRIVE WHERE THE GENITP CD IS LOCATED.

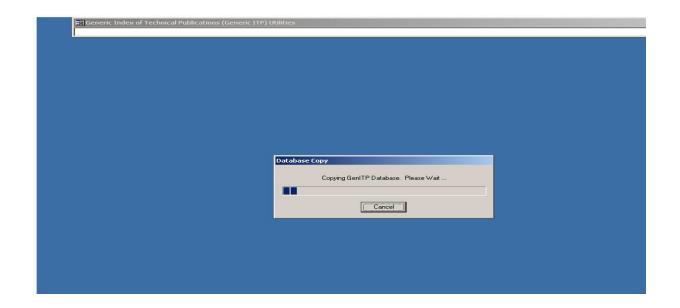
NOTE: IF ATIS IS BEING RUN ON THE NETWORK, THIS PROCESS MUST BE DONE AT THE SERVER.



A LIST OF AVAILABLE CLASSES WILL BE DISPLAYED. SELECT THE APPROPRIATE CLASS. CLICK ON LOAD.



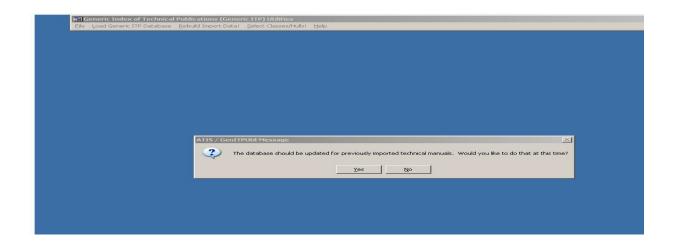
#### A STATUS WINDOW WILL BE DISPLAYED, PLEASE WAIT.



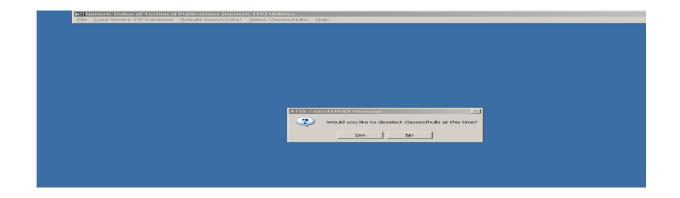
AT THE POP-UP SCREEN "THE DATABASE SHOULD BE UPDATED FOR PREVIOUSLY IMPORTED TECHNICAL MANUALS. WOULD YOU LIKE TO DO THIS AT THIS TIME?

CHOOSE YES.

( CLICK OK ACKNOWLEDGING THE COMPLETION MESSAGE)

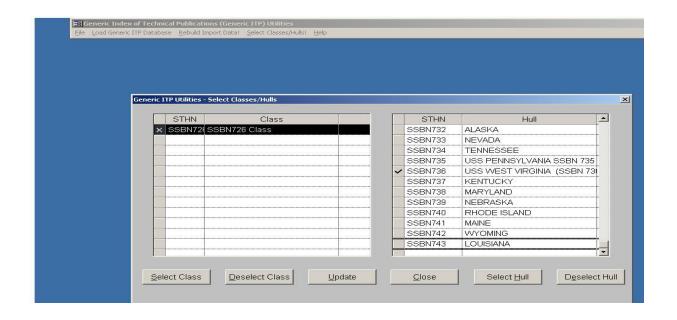


# AT THE POP-UP SCREEN "WOULD YOU LIKE TO DESELECT CLASS/HULLS AT THIS TIME? CLICK YES

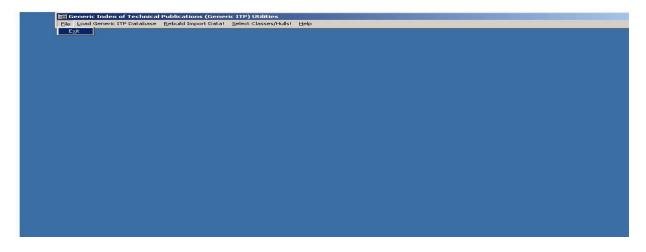


### SELECT YOUR HULL, MAKING SURE ONLY YOUR HULL IS SELECTED AND CLICK UPDATE.

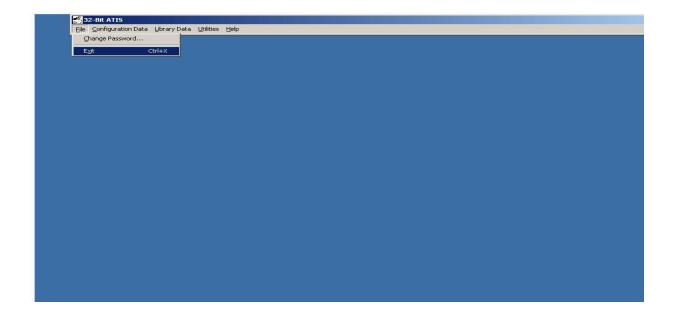
NOTE: AT THIS POINT ALL OF THE DATA CD'S SHOULD HAVE BEEN LOADED INTO THE CDROM FOLDER ON THE SERVER.



### CLICK FILE/EXIT FROM THE TOOL BAR.

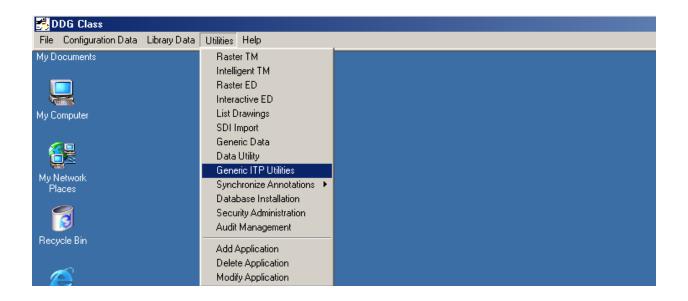


### CLICK FILE/EXIT FROM THE MAIN 32-BIT ATIS MENU

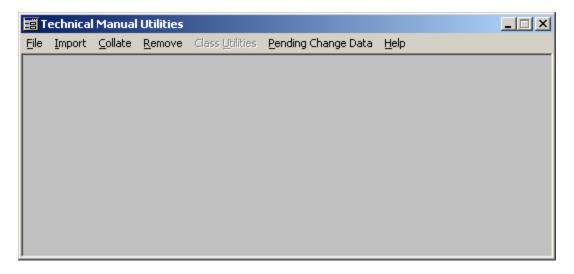


#### IMPORTING RASTER TECHNICAL MANUAL

#### FROM MAIN MENU NAVIGATE TO UTILITIES - SELECT RASTER TMS

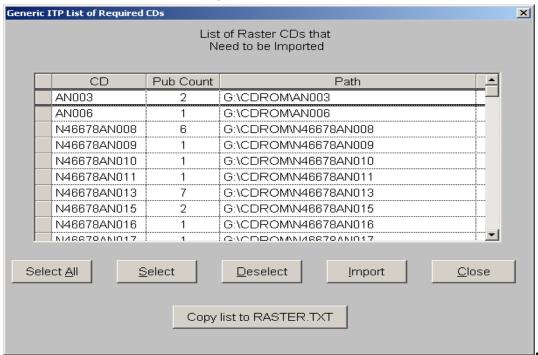


#### AT THE POP UP WINDOW CLICK ON "IMPORT" THEN SELECT "USING CD IMPORT LIST"

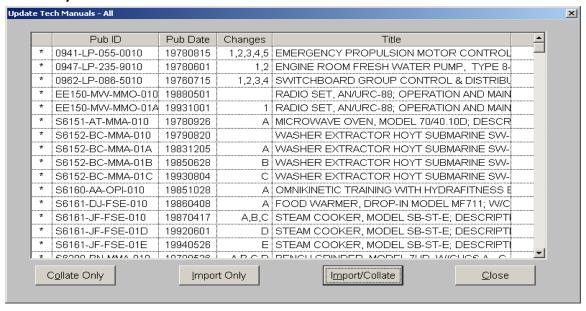


NOTE: AT THIS POINT A LIST OF RASTER DATA CD'S THAT NEED TO BE IMPORTED WILL POP-UP.

# CLICK "SELECT ALL" THIS WILL SELECT ALL OF THE RASTER DATA CD'S THAT ARE CURRENTLY LOADED IN THE CDROM FOLDER)

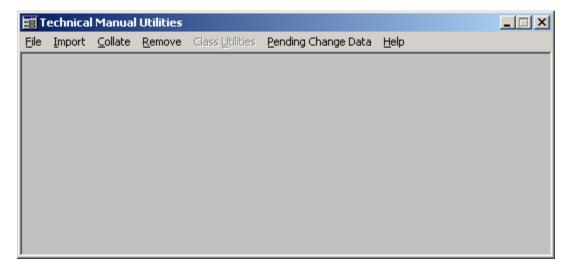


# CLICK ON "IMPORT", AT THE LIST OF INDIVIDUAL TECHNICAL MANUALS SELECT "IMPORT/COLLATE"

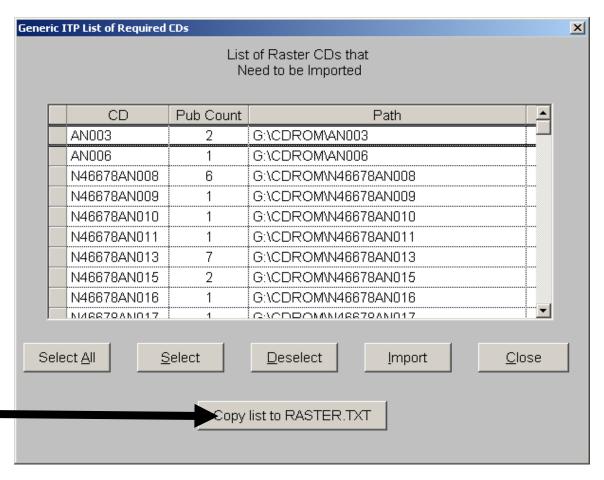


NOTE: ONCE IMPORT/COLLATE HAS COMPLETED YOU WILL BE RETURNED TO THE TECH MANUALS UTILITIES MENU

#### SELECT IMPORT AND CHOOSE USING CD IMPORT LIST.

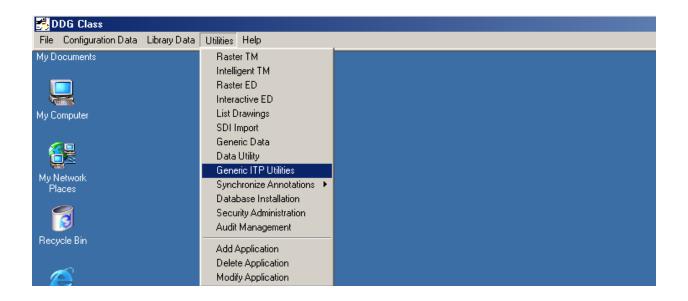


# SELECT COPY LIST TO RASTER.TXT, THIS IS LIST OF MISSING CD THAT MAY BE REQUIRED. THE TEXT FILE WILL BE LOCATED ON THE E:\ ATIS\ATISRUN DIRECTORY

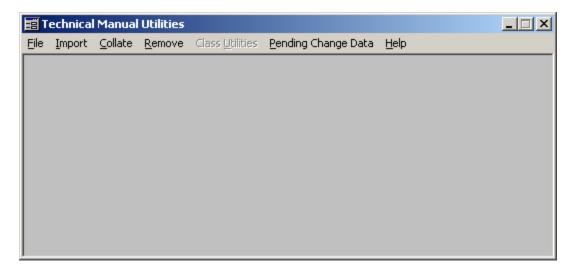


#### IMPORTING INTELLIGENT TECHNICAL MANUAL

#### FROM MAIN MENU NAVIGATE TO UTILITIES - SELECT INTELLIGENT TMS

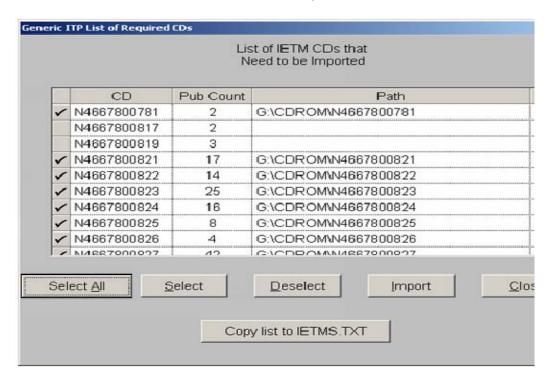


#### AT THE POP UP WINDOW CLICK ON "IMPORT" THEN SELECT "USING CD IMPORT LIST"

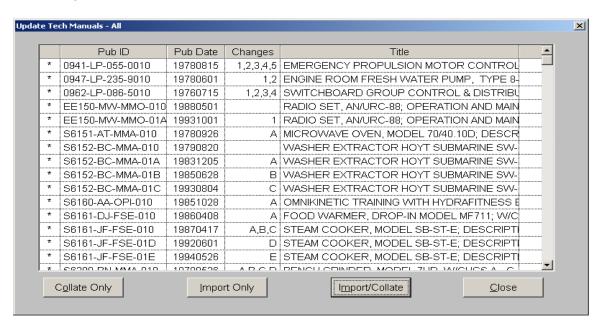


NOTE: AT THIS POINT A LIST OF INTELLIGENT DATA CD'S THAT NEED TO BE IMPORTEDWILL POP-UP.

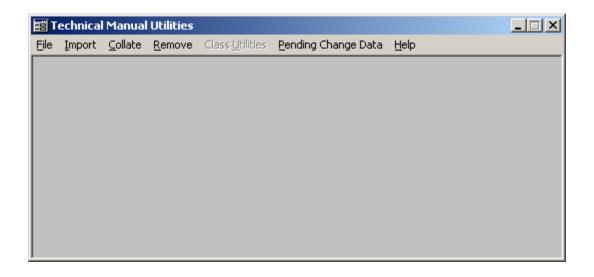
# CLICK "SELECT ALL" THIS WILL SELECT ALL OF THE INTELLIGENT DATA CD'S THAT ARE CURRENTLY LOADED IN THE CDROM FOLDER).



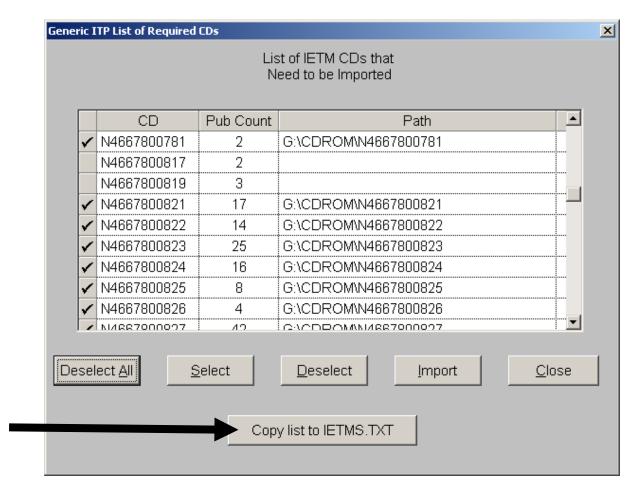
# CLICK ON "IMPORT", AT THE LIST OF INDIVIDUAL TECHNICAL MANUALS SELECT "IMPORT/COLLATE"



# NOTE: ONCE IMPORT/COLLATE HAS COMPLETED YOU WILL BE RETURNED TO THE TECH MANUALS UTILITIES MENU SELECT IMPORT AND CHOOSE USING CD IMPORT LIST.

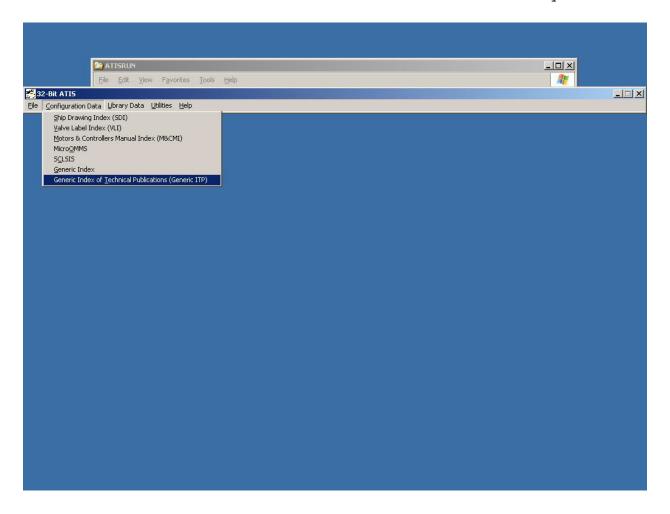


SELECT COPY LIST TO IETMS.TXT, THIS IS LIST OF MISSING CD THAT MAY BE REQUIRED. THE TEXT FILE WILL BE LOCATED ON THE E:\ ATIS\ATISRUN DIRECTORY

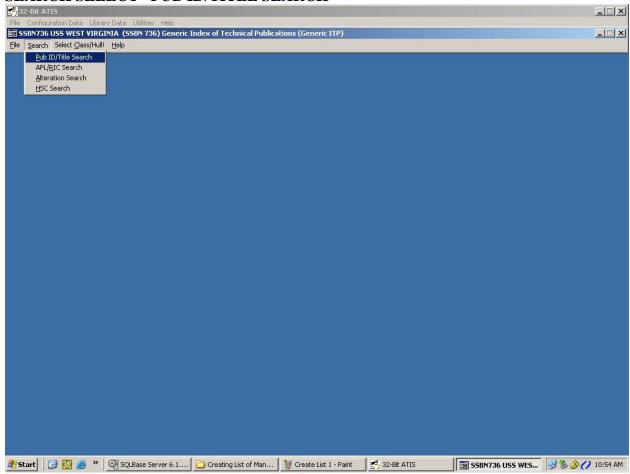


CREATING AUDIT LISTING OF ALL TECH MANUALS IN ATIS

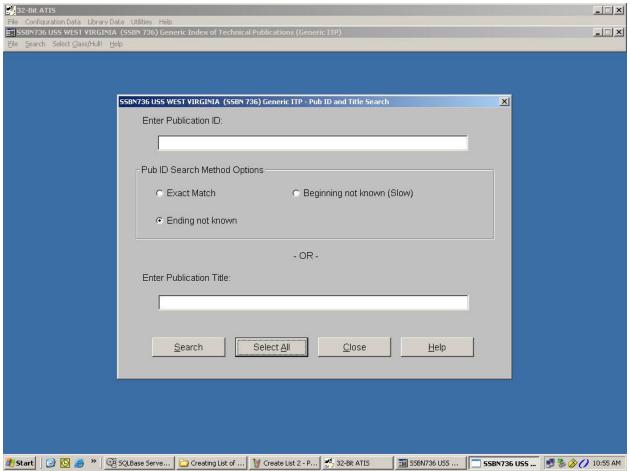
NAVIGATE TO CONFIGURATION DATA-GENERIC INDEX OF TECHNICAL PUBLICATIONS (GENERIC ITP).



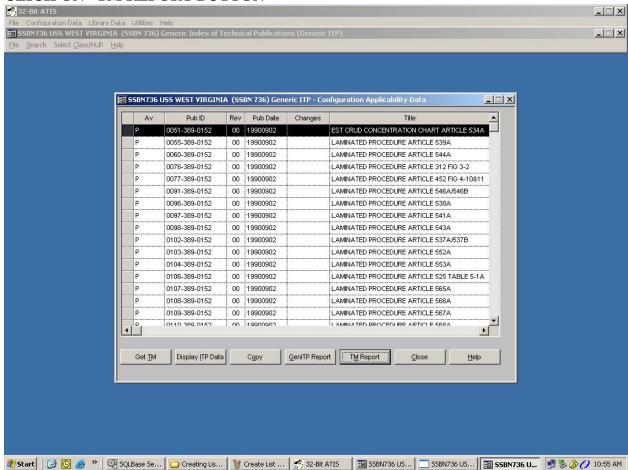
# FROM GENERIC INDEX OF TECHNICAL PUBLICATIONS (GENERIC ITP) SEARCH SELECT "PUB ID/TITLE SEARCH"



### CLICK ON "SELECT ALL BUTTON".



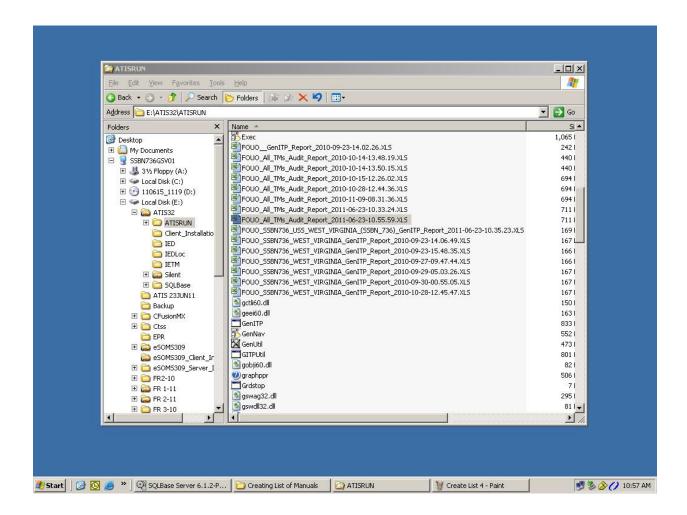
#### **CLICK ON "TM REPORT BUTTON"**



# ONCE HOUR GLASS IS GONE NAVIGATE TO E:\ATIS32\ATISRUN FIND THE FILE "FOUO\_ALL\_TMs\_AUDIT\_REPORT\_DATE\_TIME.XLS"

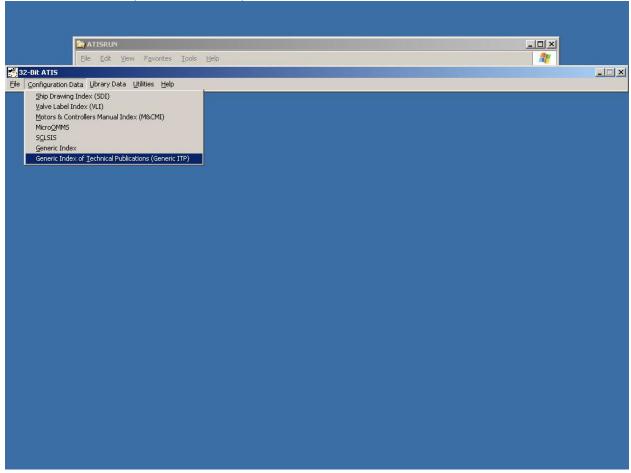
#### "FOUO\_ALL\_TMs\_AUDIT\_REPORT\_2100-06-23-10.55.59.XLS"

#### (THIS WILL PROVIDE LISTING OF ALL TMs CURRENTLY LOADED IN ATIS)

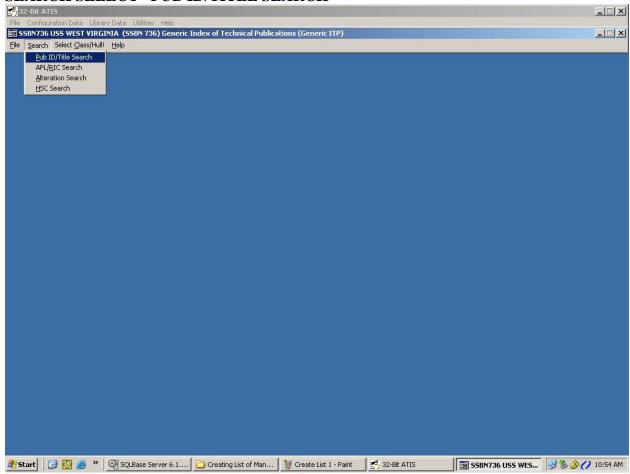


CREATE GENITP AUDIT LISTING OF ALL REQUIRED TECH MANUALS

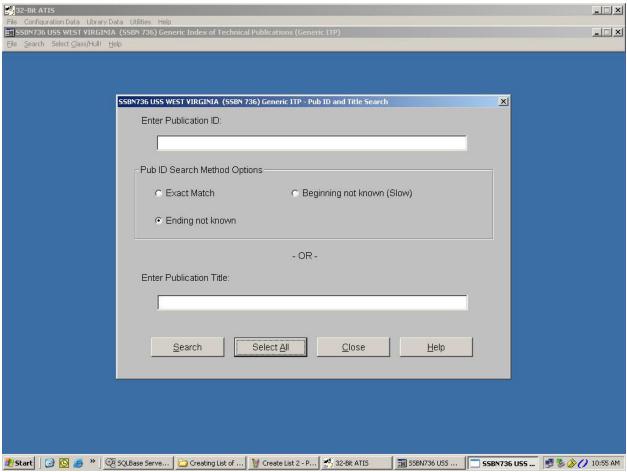
# NAVIGATE TO CONFIGURATION DATA-GENERIC INDEX OF TECHNICAL PUBLICATIONS (GENERIC ITP).



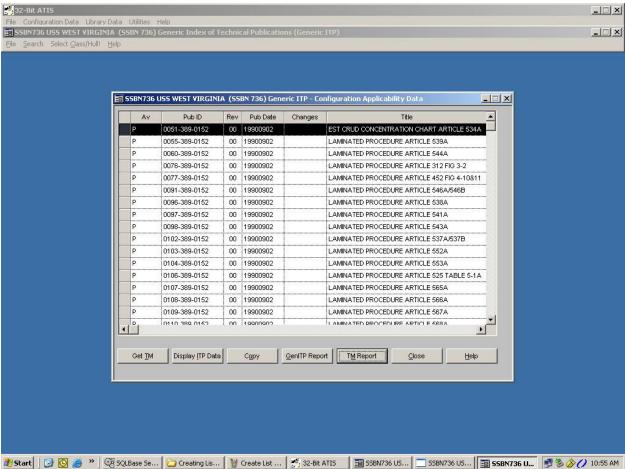
# FROM GENERIC INDEX OF TECHNICAL PUBLICATIONS (GENERIC ITP) SEARCH SELECT "PUB ID/TITLE SEARCH"



### CLICK ON "SELECT ALL BUTTON".



#### **CLICK ON "GENITP REPORT BUTTON"**



ONCE HOUR GLASS IS GONE NAVIGATE TO E:\ATIS32\ATISRUN FIND THE FILE "FOUO\_HULL\_NAME\_GENITP\_AUDIT\_REPORT\_DATE\_TIME.XLS"

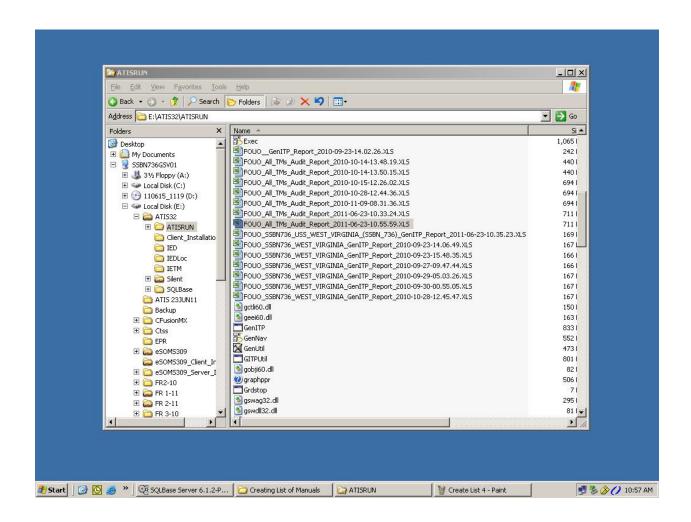
"FOUO\_SSBN736\_USS\_WEST\_VIRGINIA\_(SSBN-736)\_GENITP\_REPORT\_2100-06-23-10.35.23.XLS"

(THIS WILL PROVIDE LISTING OF EVERY TM THE SHIP SHOULD HAVE i.e. WHATS IMPORTED, WHAT IS NOT IMPORTED, PAPER COPY, AND WHAT NEEDS UPDATING)

1: NOT IMPORTED NOT IN ATIS AND SHOULD BE (NEEDS TO BE ORDERED)

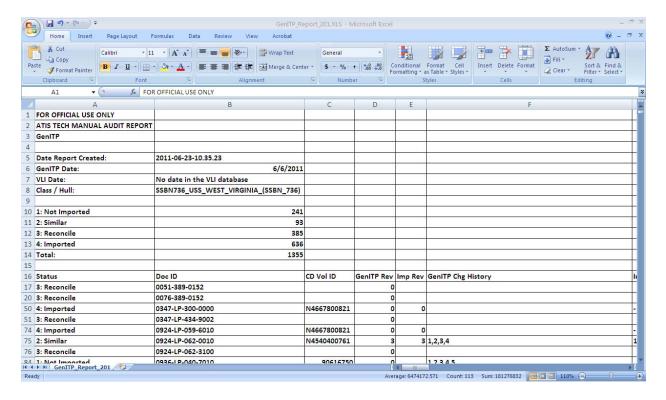
2: SIMILAR IN ATIS BUT THERE IS EITHER A NEWER IETM OR A NEWER PAPER COPY

3: RECONCILE PAPER PUB 4: IMPORTED IN ATIS



## "FOUO\_SSBN736\_USS\_WEST\_VIRGINIA\_(SSBN-736) GENITP REPORT 2100-06-23-10.35.23.XLS"

### THIS IS THE FILE REQUIRED TO BE LOADED IN THE TECHMAN PROGRAM (TM3)

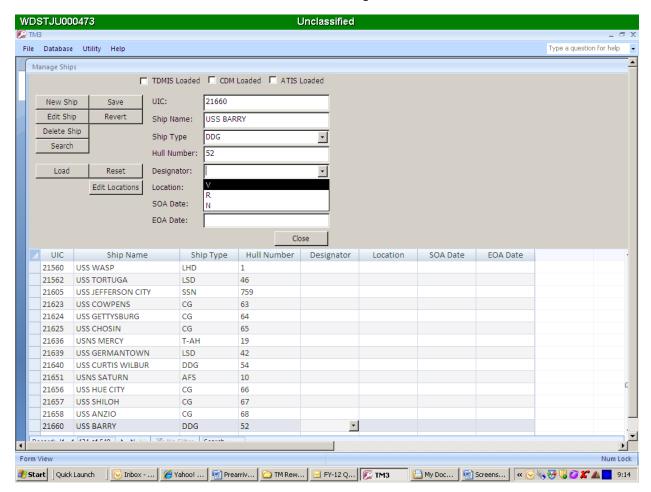


# 2)LOAD SHIP CHARACTERSTIC INFORMATION INTO THE TM3 APPLICATION, NAME, HULL, UNIT DESIGNATOR (V – EASTCOAST / R-WESTCOAST), LOCATION AND AVAILABILITY DATES.

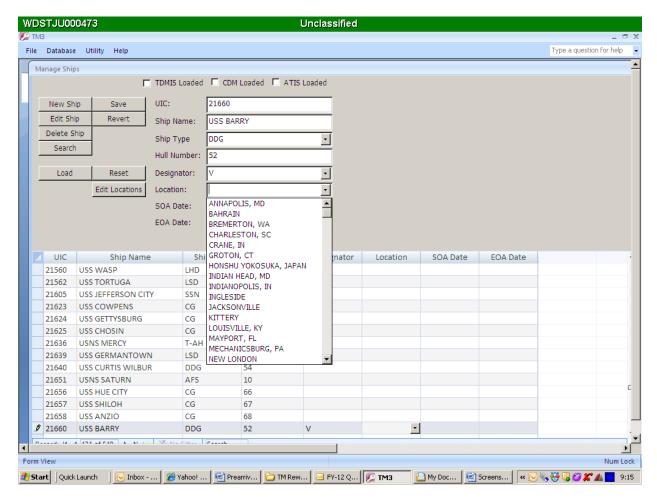
You must perform these steps prior to loading the data.

- ✓ Open up the ship's data screen like it is below.

  The Initial screen will look like this.
- ✓ The ships designator and location data needs to be updated before TM3 will allow you to load the ship data files.
- ✓ First select the Edit ship button.



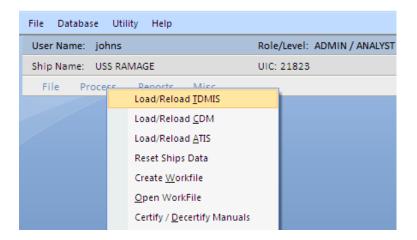
Then select the drop down arrow next to Designator and select the "V".



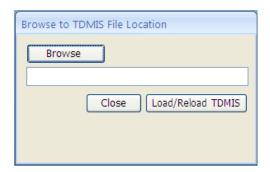
The select the Location drop down arrow and select the location the ship is homeported, i.e. Norfolk Va. Then select the load ship button.

# 3) IMPORT THE DATA FILES INTO TM3 PROGRAM, IN THIS ORDER, ITP/SDIF/GENITP.

### **Loading TDMIS File:**



Then you will right click on Process and then Load/reload TDMIS.



You will then select browse and select the TDMIS file. You will then select the Load/Reload TDMIS button. This will be a ".txt" file!

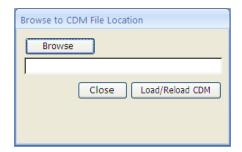
Within two to three minutes the file will be complete and a pop-up window will appear that looks like this: **DO NOT DO ANYTHING UNTIL YOU SEE THAT WINDOW!** 



### **Loading CDM File:**



Then you will right click on Process and then Load/reload CDM.

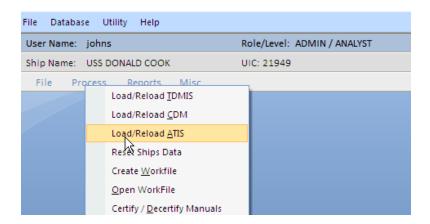


You will then select browse and select the CDM file. You will then select the Load/Reload CDM button. This will be a ".txt" file!

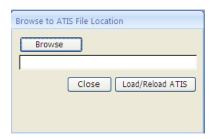
Within two to three minutes the file will be complete and a pop-up window will appear that looks like this: DO **NOT DO ANYTHING UNTIL YOU SEE THAT WINDOW!** 



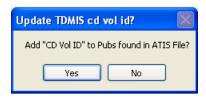
### **Loading ATIS File:**



Then you will right click on Process and then Load/reload ATIS.



You will then select browse and select the ATIS file. You will then select the Load/Reload ATIS button. This will be a ".xlsx" file!



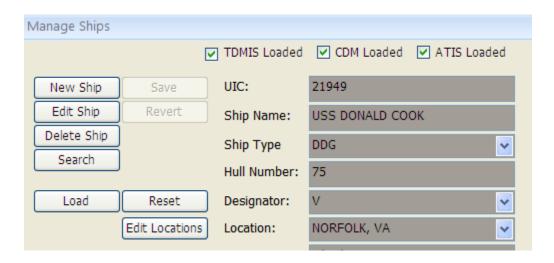
This pop-up will appear – always answer YES

Within two to three minutes the file will be complete and a pop-up window will appear that looks like this: **DO NOT DO ANYTHING UNTIL YOU SEE THAT WINDOW!** 



### 4) VERIFY ALL FILES ARE LOADED.

#### **File Upload verification:**



When you have followed the intial loading of files for the ship the 3 boxes at the top of the form above will be checked. Once the ships data is loaded you can then Create the WorkFile for the ship and start working with the ships data. These steps will be the same for all ships.

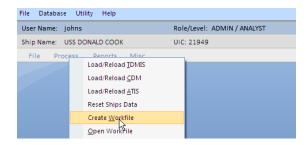
If these boxes are NOT checked then the file you loaded did not 'take'. You will need to retry until it works.

NOTE: The ATIS File (which comes from the ship) CANNOT be opened and re-saved in MS Excel or it will not load. If you've tried loading the ATIS file several times and it will not load successfully notify the ship to pull another file and email it WITHOUT opening it.

5) CREATE WORK FILE, THIS IS THE FINAL STEP OF BUILDING THE TM DATABASE PRIOR TO STARTING THE SHIPS ANALYSIS, BY PROCESSING INFORMATION FROM THE THREE DATA FILES PULLED IN AND MOVES IT TO ALL OF THE NECESSARY TABLES WITHIN TM3 APPLICATION.

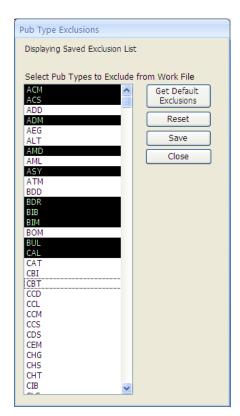
Creating WorkFile for ship. (Build Technical Manual TM Database)

Now that the data is loaded you must create the work file. This process extracts the data from the three files pulled in and moves it to all of the necessary tables within TM3. This process can take from 3-5 minutes.



The first pop-up will be this: Answer YES

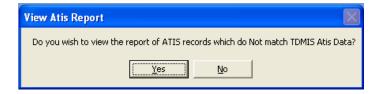




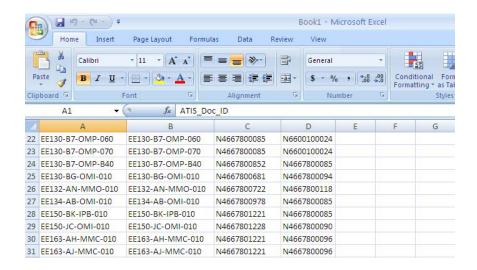
This pop-up will then appear. You must go through and right click on every exception type that we do NOT need to have in TM3. There are a bunch that are selected but you may need to add or subtract from list. Once done click SAVE (it will warn you that the info has saved) Then click the Close button.

The process will continue

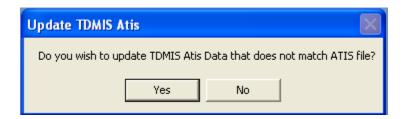
#### The next pop-up will be this:



Answer YES. The software will present you a spreadsheet that looks like the one below. It is IMPARATIVE that you save this spreadsheet for future reference as there is no way to call up this data again.



The next pop-up will be this: Answer YES



Eventually you will see a pop-up that looks like this:



This indicates that the ship's workfile (TM Database) has been completed. And you may now start working with the ship's data!

(This Page intentionally blank)

### APPENDIX G

### Validation Aid

JIC: <b>R22996</b>			Validation Aid Page Number: 1								rint Date: 2/4/2013	
Ship Name		Type/Hull		Page Number		refix Pa	A STATE OF THE PARTY OF THE PAR		g Activity		Reporting Date	
ISS PREBLE		DDG	88					N49416		TAP -	100914	
CDM RIN         SHIP RIN         R           01T3X         034660         0		RIC 00023028			umber A	<u>P</u>	Positional Reference ID		e ID ACN	Eqpt WC	Compt WC	
ocation -126-1-C	Quantity 1	EIC QR19000	Equipment/S					ctional De	escription NO FREQU	ENCY		
Equipment Identific	ation Number		Crit Eqpt Ind	DISI B	ISC G	DOVC LF	VSAC JV	<u>C</u> <u>F</u>	RNV	Authority		
<u>CAGE</u> <u>SAC</u> 8230 70941F	RADIO	SCAT	Hierarchic	al Structur	e Code	HSC C		A 5584	JCN		JCN Page	
Parent RIC	Pi	arent Serial No	umber		Parer	nt Equipme	nt Identif	fication Nu	ımber		Parent RIN	
0003 - 1 0005 - 0 0006 - 0 0010 - 1 1178 - 1	: AM-3729/S RADIO COI S: S MFR-ASTRA I NSN-3B5996- COMMERCIA CONTRACT N PCN- RT00 LINE 1179 LI	R, AMPLIFIER NTROL MONI Suggested AP PRODUCTS C 00-999-2591 L NOMEN-AN IR-N00104-85 STS APL NO AMPLIFIER,	R,AUDIO FREG ITOR GROUP L/AEL: CO INC OF TAI 1-3729/SR	MPA OLI	DSMAR	Lc	м : Е	<u>Seri</u> E020-BA- E020-BA- 41656727	OMI-010		<u>Date</u> 830201 830201 NONE	
								<u>Comme</u>				
Cdm Rin Ship Rin 0238X 03807	Type Alt I	<u>d</u> <u>S</u>	tatus Action A		-	t Ric Nome				DISI B	PRIN 01T3X	