

Welcome Aboard Sailors!

Congratulations on your assignment to Naval Intermediate Maintenance Facility, Pacific Northwest (IMF) and welcome to "Team IMF."

IMF is the largest command on Naval Base Kitsap-Bangor and Naval Station Everett, having approximately 2,000 military and civilian personnel. We provide industrial support for incremental overhaul and repair of TRIDENT submarines and depot-level overhaul of surface ships.

Once under orders, you will be assigned a sponsor by the Military Personnel Branch (Bangor), or the Administrative Office (Everett). Bangor can be reached at (360) 315-1858, or DSN 322-1858. Everett can be reached at (426) 304-5752 or DSN 727-5752.

To allow your sponsor (Military) the opportunity to better assist you with your transition, please provide him or her with the following information:

1. Are you married or single?
2. If married, spouse's name and names/ages of your children.
3. Any special medical or educational requirements for yourself or your family?
4. Address (also leave address) and phone number where we can reach you; also your email address.

Information concerning housing rental markets, base housing, schools, churches, and other significant local items of interest is available on the Naval Base Kitsap website at <https://www.cnic.navy.mil/kitsap/index.htm>. For moving resources, visit militaryonesource.com on the worldwide web and <http://www.militaryhomefront.dod.mil/moving>. Setup your PCS move at <https://www.smartwebmove.navy.mil/swm/>. The Navy Family Housing Office may be reached at (360) 396-4399. You are reminded to contact the Housing Office prior to negotiation of any off-base housing. Temporary lodging can be arranged through the Bangor Navy Lodge at 1-800-628-9466.

The following information will be useful to assist you in a smooth transition:

1. Your work address will be:

Bangor:

NAVIMFAC PACNORWEST
7000 Finback Circle
Silverdale, WA 98315-7000

Everett:

PSNS&IMF Everett
2000 West Marine View Drive
Everett, WA 98207-1200

2. If you are arriving via the Sea-Tac airport:

- **Reporting to Bangor:** you can take the Bremerton-Kitsap Airporter van service to the base. The Airporter is located at the baggage claim level, outside the door marked "00." The vans depart from early morning to late evening. Military fare to Bangor run about \$18 one way and reservations are not needed from the airport. For more information, check their website or call (360) 876-1737 or 1-800-562-7948.
- **Reporting to Everett:** Contact your sponsor with flight information and a pickup will be scheduled or call the Command Duty Officer at (425) 870-0042 and a Duty Driver will pick you up.

3. The USO at the airport is located in the main terminal, second floor. They have food, a place to sleep, videos, and many other services to assist you while you are at the airport. For more information, they can be reached at (206) 433-5438.

4. Command phone numbers:

- **Bangor:**

	<u>Commercial</u>	<u>DSN</u>
▪ Command Master Chief:	(360) 315-1195	322-1195
▪ Military Personnel Office:	(360) 315-1858	322-1858
▪ Command Duty Office:	(360) 315-1297/98/99	322-1297/98/99
- **Everett:**

	<u>Commercial</u>	<u>DSN</u>
▪ Senior Enlisted Advisor:	(425) 304-5511	727-5511
▪ Administrative Office:	(425) 304-5752	727-5752
▪ Command Duty Officer:	(425) 870-0042	N/A

5. If arriving during normal working hours, report to Pass and ID located outside the main gate; they will issue you a temporary badge and driving directions. Next, report to Building 7000, Room W202, Military Personnel Office, to start your check-in process if arriving at Bangor. If arriving at Everett during normal working hours, report to Building 2202, Room 207, Administrative Office. If your arrival is after normal working hours or on the weekend, contact the Duty Office to report your arrival and report as above on the next regular work day.

Please keep us informed of any changes in travel plans. Once again, welcome to the Naval Intermediate Maintenance Facility, Pacific Northwest.