Corporate Operations Department

Ms. Angela Hocutt
# Corporate Operations Department

## Workforce
- **Planning**
  - Health Assessment
  - Strategic Planning
  - Investment Planning
  - EEO Programs

- **Shaping**
  - Recruiting and Interns
  - Mentoring
  - Retention
  - Awards
  - Hiring Plans

- **Management**
  - Staffing
  - Employee Relations
  - Labor Relations
  - Performance Management
  - EEO Complaints

- **Development**
  - Training and Development
  - Apprentice Program
  - Academic Programs
  - DAWIA Programs

## Public Affairs and Corporate Business
- **Business**
  - Internal and External Communication
  - Technical Library
  - Visual Information
  - Congressional Outreach
  - Community Relations
  - Tours

- **Corporate Planning**
- **Quality Management System**
- **Management Internal Controls**
- **Records Management**
- **ERP Extended Business Office**
- **Continuous Process Improvement (CPI)**
- **Metrics, Analysis, and Data**

## Information Technology
- **Networks and Telecommunications**
  - Network Communications
  - Technology and Server Infrastructure
  - Operational support

- **Corporate Applications and NMCI**
  - Corporate Applications and SharePoint Sites
  - SIPRNET
  - NMCI Administration
  - DON Application and Database Management System (DADMS)

- **Information Assurance (IA)**
  - Information Integrity and Availability
  - Firewalls
  - IA training

## Information Management
- **Corporate Planning**
- **Quality Management System**
- **Management Internal Controls**
- **Records Management**
- **ERP Extended Business Office**
- **Continuous Process Improvement (CPI)**
- **Metrics, Analysis, and Data**

## Security
- **Information**
- **Industrial**
- **Personnel**
- **Physical**
- **Emergency Management**

## Property Management
- **Procurement**
- **Supply**
- **General Equipment**

## Infrastructure
- **Safety**
  - Occupational Safety and Health
  - Explosives

- **Facilities Management**
  - Mission Support
  - Building Maintenance
  - MILCON/Facility Planning
  - Energy Conservation

- **Transportation**
  - GSA Vehicles
  - Mobile Cranes
  - Material Handling Equipment
Seaport Service Contracts

• N00178-14-D-7907FY01 Admin/FM/PM
  – Base-wide admin and financial/program management support
  – Expires 31 Jul 2020

• N00178-04-D-4083FY06 Infrastructure
  – Base-wide infrastructure support (safety/environmental/hazardous waste Treatment, Storage and Disposal Facility (TSDF)/facilities/transportation/security)
  – Expires 31 Oct 2021

• N000253-18-F-3001 Graphics
  – Base-wide graphic design/photography/video
  – Expires 31 March 2023

• IT Support
  – Base-wide information technology support (network/help desk/server/automation)
  – Anticipated award September 2020

Purchase Orders

• Infrastructure Support
  – Furniture (modular desks, partitions, chairs, tables, etc.)
  – Small electrical and HVAC materials

• Information Technology
  – Software and software support
  – Network hardware (routers, servers, switches, etc.)
  – Network cables and tools
  – Telecom equipment and supplies