



# JOB VACANCIES



U.S. Department of Navy  
Naval Surface Warfare Center  
Indian Head Explosive Ordnance Disposal Technology Division  
(NSWC IHEODTD)

Location: Flexible: Indian Head, MD; Quantico, VA; Jacksonville, NC, Oceanside, CA; Twenty-Nine Palms, CA

**Administrative/Technical Specialist (Technology Demonstration & Assessment Analyst)  
NT-0343-05 (GS-13/14 equivalency) (Position Capped at the GS-13, Step 10 Level)  
Salary Range varies based on locality area but is approximately \$73,375 – \$126,062**

## SUMMARY

NSWC IHEODTD is seeking non-competitive eligible candidates to be considered for one position as an Administrative/Technical Specialist (Subject Matter Expert) located in the Demonstration & Assessment Team, Explosive Ordnance Disposal Department (D). Candidates may be eligible through veteran hiring authorities (such as Veterans Recruitment Authority (VRA), veterans with a 30 percent or more disability rating, etc.), Schedule A, or non-competitive government transfer).

## RESPONSIBILITIES

As an Administrative/Technical Specialist, your duties may include (but are not limited to):

- Identify, exploit, and enable Naval war fighting solutions to fill capability gaps
- Conduct innovative technology demonstrations, evaluations and assessments
- Gather and analyse end user feedback to better inform the DoD Research and Development Enterprise
- Conduct outreach to the EOD community on behalf of IHEODTD



## TRAVEL REQUIREMENTS

This position may require travel from normal duty station to CONUS and OCONUS. The position requires travel to military bases for the conduct of Technology Demonstrations and Assessments. Duties of this position require the incumbent to be away from base of operations for up to 25% of the time.

## CONDITIONS OF EMPLOYMENT

- Must be a US citizen
- Must be able to obtain an interim/final security clearance and maintain the required level of clearance while employed in their position
- Males must be registered or exempt from Selective Service ([www.sss.gov](http://www.sss.gov))
- Must be determined suitable for federal employment
- Must participate in the direct deposit pay program
- May be required to successfully complete a probationary/trial period
- May be required to complete a pre-employment drug test
- May be required to successfully complete a pre-employment physical examination
- May be required to walk, climb, bend or lift objects greater than 50 lbs.

## QUALIFICATIONS

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In order to qualify for these vacancies, your resume must provide at least one year of professional experience, knowledge, skills and abilities at or equivalent to the NT-04 (GS-10/11) pay band in the Federal service or equivalent experience in the public or private sector. Your experience should reflect recent EOD experience in a leadership position. Your resume is the key means to evaluate your skills, knowledge, and abilities as they relate to these positions. Therefore, we encourage you to be clear and specific when describing your experience.



## HOW TO APPLY

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In order to be considered, please submit a complete resume AND documentation providing evidence of your non-competitive eligibility (may include any of the following: DD214 indicating your separation from the service within the last 3 years and/or receipt of a war/campaign/expeditionary medal; Veteran's Administration Compensable Disability Letter; or Schedule A Letter of Eligibility).

Interested applicants are encouraged to submit a resume and supporting documentation. Applications should be submitted through email to: NAVSEA.NSWC.IHEODTD.Code1012@navy.mil.

**Please include DHDAT in the Subject line.**

## BENEFITS

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A career with the U.S. Government provides employees with a comprehensive benefits package. As a federal employee, you and your family will have access to a range of benefits that are designed to make your federal career very rewarding. Information regarding health insurance, dental and vision insurance, life insurance, long term care insurance, and flexible spending accounts, etc. can be found at: <https://www.usajobs.gov/Help/working-in-government/benefits/>

## EQUAL EMPLOYMENT OPPORTUNITY POLICY

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The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

