Author Instructions for Manuscript to be Published in the 10th HFCS-EM Publication

1 INTRODUCTION

The purpose of this document is to provide guidance on formatting papers for inclusion in the 10th HFCS-EM Publication. Oral presentations should be edited in the same manner.

2 SUBMISSION OF MANUSCRIPT

Manuscripts must be submitted to the HFCS Website; http://www.navsea.navy.mil/Home/Warfare-Centers/NSWC-Crane/Partnerships/Events/HFCS-EM-2017/ , **before March 30, 2017.**
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Authors are requested to use Microsoft Word (Word 97-2003 or later) for preparing the manuscript. Illustrations and figures should also be provided separately in compressed gif (Graphics Interchange Format) or jpg (Joint Photographic Experts Group) format, preferably sized as presented in the paper and at a resolution of 72200 pixels/inch. Color illustrations may be used; however, the hard copy of the Publication will be printed in black and white. Therefore, authors should make sure their paper will retain its clarity in black and white. (Note that the CD version of the Proceedings will be in color.)

Authors should provide an e-mail address with their manuscript. Please contact sara.pliskin@navy.mil if you have any questions or problems regarding electronic format.

Notice, manuscripts received after the **March 30th** *deadline are unlikely to be included in the bound Publication.*

3 ORGANIZATION OF MANUSCRIPT

3.1 FORMAT

All papers should be written in English. Please format the paper for printing on letter-sized (8 ½ x 11 inches) paper, using 11 point Times New Roman font for the main text, with one inch margins on all sides, and portrait orientation. Preferably, do not include headers, footers, or page numbers, which will be added later in preparing the compilation of papers for the Proceedings. (**Note: If fonts other than Times New Roman and Symbol are used, the fonts should be embedded in the document; for TrueType fonts with recent versions of Microsoft Word, font embedding can be found under "Tools/Options/Save.")**

3.2 TITLE

Center the title of the paper on the first line using a 14 point bold font. Insert a blank line, followed by author names and affiliations in 11 point bold font, capitalizing only the first letter, e.g.,

Title of Paper

A.B. Author, C.D. Author, E. Author Organization Name, City, Country

3.3 ABSTRACT

Center the word "**ABSTRACT**" (bold, 11 point, all capital letters) after inserting 2 blank lines below the title information. Insert a single blank line, followed by the text of the abstract, justified and in 11 point font. The abstract should not exceed 15 lines length.

3.3 MAIN TEXT

Insert two blank lines before starting the main text of the paper. Section titles (**Introduction, Experimental, Results, Discussion, Summary, Acknowledgements, and References**) should be shown in bolded type in 11 point font. Insert a single blank line after each section title followed by the main text. After each section, insert 2 blank lines. The Paragraphs should be justified, single spaced, with the first line indented by 0.5".

3.4 TABLES AND FIGURES

Tables and illustrations should be sized to be legible on a single page, generally no more than 2 per page. Titles of tables should be centered and bolded above each table. Figure captions should be centered and bolded below each figure. Tables and illustrations should each be numbered consecutively in order of appearance.

3.5 EQUATIONS

Equations, if used, should be prepared using Microsoft Word's built-in Equation Editor or, if possible, included as graphic images.

3.6 REFERENCES

References must be numbered consecutively with Arabic numerals in the order of citation and styled to the format of J. Phys. Chem. An example:
(1) Lenard, S. S.; Castrova, V.; Che, B. T.; *Journal* **2007**, *236*, 103.

4 FORMATTING OF POSTERS

The spacing available for posters will be A0 (portrait). It is recommended to format the poster accordingly.