



HRSC EAST EMPLOYEE BENEFITS UPDATE

Crediting Post-1956 Military Service Toward Federal Employees Retirement System (FERS) Retirement Benefits

This Employee Benefits Update is a reminder about the requirements for crediting military service performed after 31 December 1956 toward FERS retirement.

If you want to credit military service performed after 31 December 1956 toward FERS retirement, you must make a deposit. If you do not make a deposit, the service will not be used to determine length of service for retirement eligibility or compute annuity entitlements.

If you converted to FERS with five or more years of Civil Service Retirement System (CSRS) civilian service, you continue to be covered under CSRS rules for military deposits. Please refer to HRSC East Employee Benefits Update 2003-4 regarding crediting military service toward CSRS retirement for additional information.

PROCEDURES TO MAKE A DEPOSIT FOR MILITARY SERVICE

- 1. Request Military Earnings.** Request a statement of military earnings by completing a RI 20-97, Estimated Earnings During Military Service and send it to the appropriate military finance center. All DD-214s, Report of Transfer or Discharge must be attached to the request. The RI 20-97 is available from the OPM homepage at http://www.opm.gov/forms/pdf_fill/RI20-97.pdf or from the HRSC East. If you request an earnings statement, this does not obligate you to make a deposit.
- 2. Request an Estimate of the Deposit Amount.** Once you receive the earnings statement from the finance center, send it to the HRSC East and we will provide you with an estimate of the amount of deposit that will be required to credit the military service.
- 3. Complete Application.** Complete a SF-3108, Application To Make Service Credit Payment for Civilian Service and send it with a copy of the HRSC East military deposit estimate, RI 20-97, and DD 214(s) to the Defense Finance Accounting Service (DFAS) office.
- 4. Make Deposit.** DFAS will contact you regarding the amount of deposit and interest that you owe and provide you with information regarding payment plans. You may make the deposit in a lump sum payment or request that installment payments of no less than \$25 each be withheld from your paycheck. Interest keeps accruing on the unpaid balance until the deposit is paid in full. You must complete the deposit before OPM finalizes your retirement application.

ADDITIONAL INFORMATION

If you have any questions, please call The Benefits Line at 1-888-320-2917, select option 2 to talk to a benefits counselor then option 1 for East Region. Benefits counselors are available from 7:30 a.m.– 4:30 p.m. EST Monday through Friday.

You may e-mail the Retirements and Benefits Division anytime at Benefits_east@east.hroc.navy.mil.

The TTY number for the hearing impaired is (757) 396-7078.