

REQUEST FOR QUOTATIONS <i>(THIS IS NOT AN ORDER)</i>		THIS RFQ <input checked="" type="checkbox"/> IS <input type="checkbox"/> IS NOT A SMALL BUSINESS SET-ASIDE			PAGE 1 OF 11 PAGES	
1. REQUEST NO. N64498-16-T-0199	2. DATE ISSUED 28-Jun-2016	3. REQUISITION/PURCHASE REQUEST NO. 1300571122	4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1	RATING		
5a. ISSUED BY NAVAL SURFACE WARFARE CENTER PHILA CODE 0231, FRANK VENNEL 215-897-1337, FRANK.VENNEL@NAVY.MIL 5001 SOUTH BROAD STREET PHILADELPHIA PA 19112			6. DELIVER BY (Date) SEE SCHEDULE			
5b. FOR INFORMATION CALL: (Name and Telephone no.)(No collect calls) FRANK VENNEL 215-897-1337			7. DELIVERY <input checked="" type="checkbox"/> FOB DESTINATION <input type="checkbox"/> OTHER (See Schedule)			
8. TO: NAME AND ADDRESS, INCLUDING ZIP CODE			9. DESTINATION (Consignee and address, including ZIP Code) NAVAL SURFACE WARFARE CENTER PHILA JOHN A. CAIRNS NSWC PHILADELPHIA DIVISION NSLC DETACHMENT 1601 LANGLEY AVE, BLDG 542 PHILADELPHIA PA 19112-5051 TEL: 215-897-7446 FAX:			
10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5a ON OR BEFORE CLOSE OF BUSINESS: (Date) 13-Jul-2016						
IMPORTANT: This is a request for information, and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5a. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or services. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotations must be completed by the quoter.						
11. SCHEDULE (Include applicable Federal, State, and local taxes)						
ITEM NO. (a)	SUPPLIES/ SERVICES (b)		QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
SEE SCHEDULE						
12. DISCOUNT FOR PROMPT PAYMENT	a. 10 CALENDAR DAYS	b. 20 CALENDAR DAYS	c. 30 CALENDAR DAYS	d. CALENDAR DAYS		
	%	%	%	No.	%	
NOTE: Additional provisions and representations <input type="checkbox"/> are <input type="checkbox"/> are not attached.						
13. NAME AND ADDRESS OF QUOTER (Street, City, County, State, and ZIP Code)			14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION		15. DATE OF QUOTATION	
			16. NAME AND TITLE OF SIGNER (Type or print)		TELEPHONE NO. (Include area code)	

Section B - Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Dell PC Dell PC, Qty 10, FOB: Destination NSN: 75201000000862 PURCHASE REQUEST NUMBER: 1300571122 FFP	10	Each		
				NET AMT	<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002	Dell PC Dell Portable Backup Hard Drive - Dell Portable Backup Hard Drive - 1TB (Kit), Qty 10 (784-BBBE) FOB: Destination NSN: 75201000000862 PURCHASE REQUEST NUMBER: 1300571122 FFP	10	Each		
				NET AMT	<hr/>

Section C - Descriptions and Specifications

STATEMENT OF WORK

OptiPlex 9020 Mini Tower (210-AATM)
 8GB (2x4GB) 1600MHz DDR3 Non-ECC (370-AAMG)
 Dell Smartcard Keyboard KB813, English (580-AAWY)
 No Monitor (480-ABHJ)
 Intel Integrated Graphics, Dell OptiPlex (490-BBFG)
 No Wireless (555-BBFO)
 1TB 3.5inch Serial ATA (7.200 Rpm) Hard Drive (400-AAMQ)
 IEEE 1394a Controller Card (2x6pin Port) (Full Height) (382-BBBX)
 Windows 7 Professional English 64bit (Includes Windows 8.1 Pro license) (536-BBBL)
 OptiPlex 9020 Minitower Chassis w/ up to 85 Percent Efficient PSU (Bronze V2) (329-BCKH)
 Dell USB Optical Mouse MS111 (570-AACR)
 No ESTAR (387-BBCG)
 No Bcom required (555-BBKH)
 16X DVD-ROM Drive (429-AAEW)
 Internal Dell Business Audio Speaker (520-AABP)
 No Wireless (555-BBFO)
 System Power Cord (Philippine/TH/US) (450-AAOJ)
 Windows 8.1 (64Bit) English Resource USB Key (620-AASO)
 Dell Back-up and Recovery Manager for Windows 7, Multiple Language (637-AAAK)
 No Quick Reference Guide (340-ABKW)
 Microsoft Office Trial, MUI, OptiPlex, Precision, Latitude (630-AABP)
 ProSupport: Next Business Day Onsite 3 Years (997-6895)
 ProSupport: 7x24 Technical Support, 3 Years (997-6915)
 Intel vPro Technology Enabled (631-AABI)
 Dell UltraSharp 24 Monitor - U2414H (859-BBCM)
 No Diagnostic/Recovery CD media (340-ABJI)
 No Quick Reference Guide (340-ABKW)
 No Optical Drive (429-AAHB)
 NO ADAPTER (470-AAJL)
 Dell Digital Delivery Client (421-4047)
 Dell Data Protection System Tools Digital Delivery/DT (422-0008)
 Visit www.dell.com/encryption (632-BBBZ)
 Thank you for buying Dell (632-BBCB)
 Adobe Reader 11 (640-BBDF)
 Dell Data Protection | Protected Workspace (640-BBEV)
 Enable Low Power Mode (658-BBMQ)
 Dell Client System (658-BBMT)
 Waves Maxx Audio (658-BBNH)
 NO RAID (817-BBBN)
 No Anti-Virus software (650-AAHJ)
 Intel Core i7-4790 Processor (Quad Core, 3.6GHz, 8MB Cache, w/HD Graphics 4600) (338-BFIK)
 No DDPE Encryption Software (954-3465)
 Keep Your Hard Drive, 3 Year (984-0102)
 Chassis Intrusion Switch (461-AAAZ)
 No Intel Responsive (551-BBBJ)
 Mini Tower, Chassis Performance Heatsink (95watts) (412-AAAV)
 Shipping Material for System, Minitower, Dell OptiPlex (340-ABVE)
 PowerDVD Software not included (429-AAGQ)
 Regulatory Label (389-BCCV)
 No Add On Card (382-BBBZ)

Intel Core I7 vPro Label (389-BBWO)

Section E - Inspection and Acceptance

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government

Section F - Deliveries or Performance

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC
0001	30 dys. ADC	10	NAVAL SURFACE WARFARE CENTER PHILA JOHN A. CAIRNS NSWC PHILADELPHIA DIVISION NSLC DETACHMENT 1601 LANGLEY AVE, BLDG 542 PHILADELPHIA PA 19112-5051 215-897-7446 FOB: Destination	N64498
0002	30 dys. ADC	10	(SAME AS PREVIOUS LOCATION) FOB: Destination	N64498

Section G - Contract Administration Data

CLAUSES INCORPORATED BY FULL TEXT

252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (MAY 2013)

(a) Definitions. As used in this clause--

Department of Defense Activity Address Code (DoDAAC) is a six position code that uniquely identifies a unit, activity, or organization.

Document type means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

Local processing office (LPO) is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall--

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this Web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the "Web Based Training" link on the WAWF home page at <https://wawf.eb.mil/>.

(e) WAWF methods of document submission. Document submissions may be via Web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) Document type. The Contractor shall use the following document type(s).

COMBO

(Contracting Officer: Insert applicable document type(s). Note: If a "Combo" document type is identified but not supportable by the Contractor's business systems, an "Invoice" (stand-alone) and "Receiving Report" (stand-alone) document type may be used instead.)

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

DESTINATION

(Contracting Officer: Insert inspection and acceptance locations or “Not applicable”.)

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

Field Name in WAWF	Data to be entered in WAWF
Pay Official DoDAAC	N64500
Issue By DoDAAC	N64498
Admin DoDAAC	N64498
Inspect By DoDAAC	N64498
Ship To Code	N64498
Ship From Code	N64498
Mark For Code	_____
Service Approver (DoDAAC)	_____
Service Acceptor (DoDAAC)	_____
Accept at Other DoDAAC	_____
LPO DoDAAC	_____
DCAA Auditor DoDAAC	_____
Other DoDAAC(s)	_____

(*Contracting Officer: Insert applicable DoDAAC information or “See schedule” if multiple ship to/acceptance locations apply, or “Not applicable.”)

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the email address identified below in the “Send Additional Email Notifications” field of WAWF once a document is submitted in the system.
John.cairns@navy.mil

(Contracting Officer: Insert applicable email addresses or “Not applicable.”)

(g) WAWF point of contact. (1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity’s WAWF point of contact.

Kimberly Carnevale
Kimberly.Carnevale@navy.mil
 215-897-1174

(Contracting Officer: Insert applicable information or “Not applicable.”)

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)

HQ G-2-0009 SUPPLEMENTAL INSTRUCTIONS REGARDING INVOICING (NAVSEA) (APR 2015)

(a) For other than firm fixed priced contract line item numbers (CLINs), the Contractor agrees to segregate costs incurred under this contract/task order (TO), as applicable, at the lowest level of performance, either at the technical instruction (TI), sub line item number (SLIN), or contract line item number (CLIN) level, rather than on a total contract/TO basis, and to submit invoices reflecting costs incurred at that level. Supporting documentation in Wide Area Workflow (WAWF) for invoices shall include summaries of work charged during the period covered as well as overall cumulative summaries by individual labor categories, rates, and hours (both straight time and overtime) invoiced; as well as, a cost breakdown of other direct costs (ODCs), materials, and travel, by TI, SLIN, or CLIN level. For other than firm fixed price subcontractors, subcontractors are also required to provide labor categories, rates, and hours (both straight time and overtime) invoiced; as well as, a cost breakdown of ODCs, materials, and travel invoiced. Supporting documentation may be encrypted before submission to the prime contractor for WAWF invoice submittal. Subcontractors may email encryption code information directly to the Contracting Officer (CO) and Contracting Officer Representative (COR). Should the subcontractor lack encryption capability, the subcontractor may also email detailed supporting cost information directly to the CO and COR; or other method as agreed to by the CO.

(b) Contractors submitting payment requests and receiving reports to WAWF using either Electronic Data Interchange (EDI) or Secure File Transfer Protocol (SFTP) shall separately send an email notification to the COR and CO on the same date they submit the invoice in WAWF. No payments shall be due if the contractor does not provide the COR and CO email notification as required herein.

Section I - Contract Clauses

CLAUSES INCORPORATED BY REFERENCE

52.204-19	Incorporation by Reference of Representations and Certifications.	DEC 2014
52.209-10	Prohibition on Contracting With Inverted Domestic Corporations	NOV 2015
52.222-50	Combating Trafficking in Persons	MAR 2015
52.223-18	Encouraging Contractor Policies To Ban Text Messaging While Driving	AUG 2011
52.232-39	Unenforceability of Unauthorized Obligations	JUN 2013
52.232-40	Providing Accelerated Payments to Small Business Subcontractors	DEC 2013
52.233-3	Protest After Award	AUG 1996
52.233-4	Applicable Law for Breach of Contract Claim	OCT 2004
252.203-7000	Requirements Relating to Compensation of Former DoD Officials	SEP 2011
252.203-7002	Requirement to Inform Employees of Whistleblower Rights	SEP 2013
252.204-7003	Control Of Government Personnel Work Product	APR 1992
252.204-7009	Limitations on the Use or Disclosure of Third-Party Contractor Reported Cyber Incident Information	DEC 2015
252.204-7012	Safeguarding Covered Defense Information and Cyber Incident Reporting.	DEC 2015
252.204-7015	Notice of Authorized Disclosure of Information for Litigation Support	MAY 2016
252.225-7048	Export-Controlled Items	JUN 2013
252.232-7010	Levies on Contract Payments	DEC 2006
252.247-7023	Transportation of Supplies by Sea	APR 2014

Section K - Representations, Certifications and Other Statements of Offerors

CLAUSES INCORPORATED BY REFERENCE

252.204-7008 Compliance With Safeguarding Covered Defense Information DEC 2015
Controls