



NAVAL SURFACE WARFARE CENTER PHILADELPHIA DIVISION

CORPORATE OPERATIONS DEPARTMENT (CODE 10) BRIEF

INDUSTRY DAY

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Corporate Operations Head, Code 10

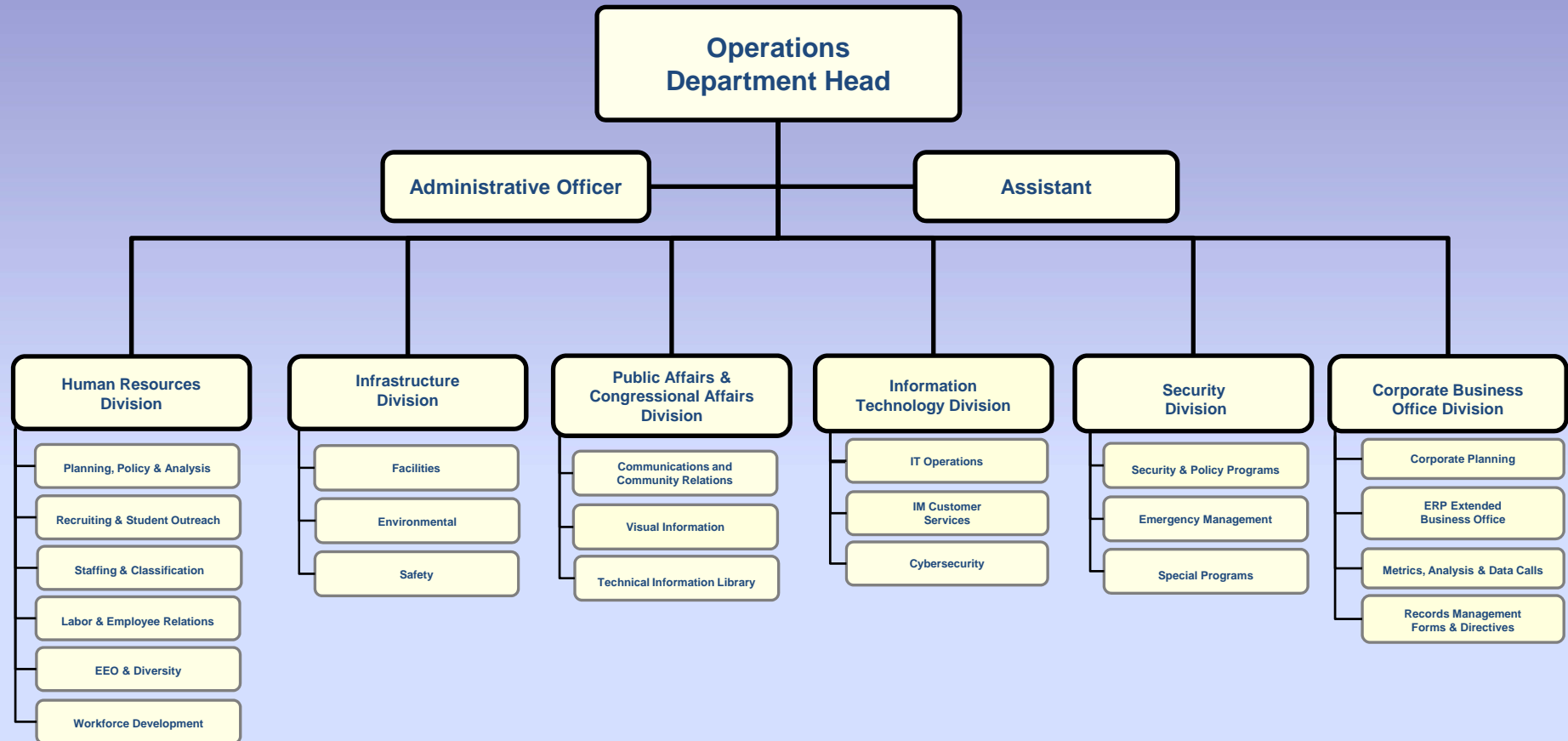
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Industry Brief 160505



Corporate Operations Department (Code 10)

Department Structure



Corporate Operations Department (Code 10) Overview

Our Department

Supports the Philadelphia Division and its technical departments by providing timely and cost efficient business, tactical and strategic services

Our Mission

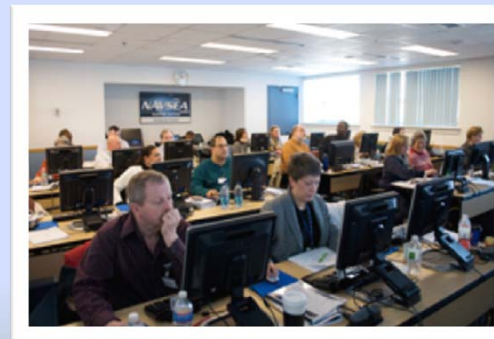
To provide efficient and effective business solutions to facilitate and enable the Naval Surface Warfare Center, Philadelphia Division in achieving its strategic direction and technical mission while maintaining the public trust at the lowest cost

Our Vision

Achieve a diverse, highly motivated professional workforce that delivers on-time, quality business solutions and service excellence to our customers through partnering and continuous process improvement

Services Provided

- Human Resources
- Infrastructure
- Public Affairs & Congressional Affairs
- Information Technology
- Security
- Corporate Business Office





Human Resources Overview

Current Service Contracts		
Brief Description	Dollar value (Annually)	Concludes (QTR, FY)
Interpreter Service	\$ 18K	4 th QTR FY16
Surveillance	\$ 7K	4 th QTR FY18
Command Awards	\$ 24K	4 th QTR FY16
Scientists and Engineering Development Training	\$ 36K	4 th QTR FY16

Future Service Contracts		
Brief Description	Est. Dollar Value (Annually)	Anticipated Announcement Date (QTR / FY)
Financial Training Class	\$ 3K	1 st QTR FY17
Pre-Retirement Training Class	\$ 23K	1 st QTR FY17
First Aid Training Class	\$ 10K	1 st QTR FY17
Safety Training Class	\$ 5K	1 st QTR FY17
Command Awards	\$ 24K	1 st QTR FY17
Scientists and Engineering Development Training	\$ 36K	1 st QTR FY17
Interpreter Service	\$ 18K	1 st QTR FY17



Infrastructure Overview

Facilities provides planning, engineering, operations and utility/energy management including: infrastructure engineering, space planning, weight handling program management, test support and telephone services.

Environmental is responsible for regulatory compliance for the Division Environmental program.

Safety provides assistance with and oversight of compliance with applicable occupational safety requirements.

Current Service Contracts		
Brief Description	Dollar value	Concludes (QTR, FY)
Moving and Storage	\$250K Annually	1 st QTR FY18

- NAVFAC Services**
- Construction
- Engineering/Design Service
- HVAC Maintenance and Repair
- Elevator Maintenance
- Overhead Door Maintenance
- Fire Alarm Maintenance
- Air Compressor Maintenance
- Custodial/Janitorial
- Paving
- Roofing



Infrastructure

NAVFAC Solicitation and & Award Venues

- **FEDBIZOP**
www.fbo.gov
- **NECO (Navy Electronic Commerce online)**
www.neco.navy.mil
- **NAVFAC Port (Business Opportunities address)**
www.navfac.navy.mil
- **NAVFAC Office of Small Business Programs**
http://www.navfac.navy.mil/products_and_services/sb/opportunities.html
- **POC Acquisition Office: (757) 341-0098**



Corporate Communications Overview

Current Service Contracts

Brief Description	Dollar value (Annually)	Concludes (QTR, FY)
Alert Notification System	\$ 11K	4 th QTR FY16

Future Service Contracts

Brief Description	Est. Dollar Value (Annually)	Anticipated Announcement Date (QTR / FY)
Photographers	\$ 75K	1 st QTR FY17
Videographers	\$ 75K	1 st QTR FY17
Graphic Designers	\$ 75K	1 st QTR FY17
Writers	\$ 150K	1 st QTR FY17
Alert Notification System	\$11K	1 st QTR FY17



Information Technology Overview

Current Service Contracts		
Brief Description	Dollar value (Annually)	Concludes (QTR, FY)
IT Services	\$ 8M	1 st QTR FY17
Cyber Security/Information Assurance Support Services (IT Services)	\$ 2M	2 nd QTR FY21

Future Service/Material Contracts		
Brief Description	Est. Dollar Value (Annually)	Anticipated Announcement Date (QTR / FY)
IT Services	\$ 5M- \$ 10M	2 nd QTR FY16
Certification and Accreditation Packages	\$ 2.5M	3 rd QTR FY 16

Current Material Contracts		
Brief Description	Dollar value (Annually)	Concludes (QTR, FY)
Certification and Accreditation Packages	\$ 496K	3 rd QTR FY16



Security Overview

Current Service Contracts

Brief Description	Dollar value (Annually)	Concludes (QTR, FY)
Security Guards	\$ 1.4M	4 th QTR FY16

Future Service Contracts

Brief Description	Est. Dollar Value (Annually)	Anticipated Announcement Date (QTR / FY)
Security Guards	\$ 1.4M	1 st QTR FY17



Corporate Business Office Overview

Future Service Contracts		
Brief Description	Est. Dollar Value (Annually)	Anticipated Announcement Date (QTR / FY)
Records Management	\$ 75K	1 st QTR FY17
Directives Management	\$ 75K	1 st QTR FY17
Enterprise Resource Planning (ERP) Training Courses	\$ 100K	1 st QTR FY17