



**INSPECTOR GENERAL ACTION REQUEST (IGAR) (IG Office Use)**

NIGHTS Case Number

**AUTHORITY:** SECNAVINST 5430.57 (series) and SECNAVINST 5370.5 (series).

**PRINCIPAL PURPOSE(S):** To register a complaint relating to suspected Fraud, Waste and Abuse.

**ROUTINE USE(S):** Data provided are furnished to supervisors, commanders or inspectors in response to queries for resolution of complaints and to eliminate conditions considered detrimental to the efficiency or reputation of the United States Naval Services .

**DISCLOSURE:** Disclosure of your identity and any other personal identifying information is voluntary. Failure to provide the information will not adversely affect the resolution of your complaint but may cause a delay in resolving the issue.

**Section I - TO BE COMPLETED BY COMPLAINANT**

**Name (Last, First, MI) (Personal Identifying Information is Optional):**

**Gender**

**Organization (including Dept/Division/Code if applicable)**

**Names and/or positions of officials you have contacted (or others having knowledge of your complaint).**

**Address (Where response to this complaint will be sent)**

**E-mail**

**Home Phone#**

**Work Phone#**

**Cell Phone#**

**How are you aware of the Hotline Program?**

**Is Chain of Command aware of complaint?**

**Provide the details of your complaint (identify who, what, where, when and how). Submit additional pages if necessary.**

**Complainant Status: (Active Duty/Reserve/Retired Military/Contractor/Dependent/Civilian (Not Associated with DON))**

**Section II - PRIVACY ACT INFORMATION**

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**DATA REQUIRED BY THE PRIVACY ACT OF 1974**

**PRIVACY ACT STATEMENT For Personal Information Taken During Inspector General Interviews.**

**AUTHORITY:** Title 10 US Code, Sections 5014 and 5020.

**PURPOSE:** To determine the facts and circumstances surrounding allegations or complaints against Navy/Marine Corps personnel and/or activities. To present findings, conclusions and recommendations developed from investigations and other inquiries to the Secretary of the Navy, CNO, CMC, or other appropriate commanders. Disclosure of Social Security Account Number is voluntary, and if requested, is used to further identify the individual providing the information.

**ROUTINE USES:** The information is used for the purpose set forth above and may be:

- a. forwarded to federal, state or local law enforcement agencies for their use;
- b. used as a basis for summaries, briefings or responses to Members of Congress or other agencies in the Executive Branch of the Federal Government;
- c. provided to Congress or other federal, state and local agencies, when determined necessary.

**MANDATORY OR VOLUNTARY DISCLOSURE AND EFFECT ON INDIVIDUAL NOT PROVIDING INFORMATION:**

For Military Personnel: Disclosure of personal information is mandatory and failure to do so may subject the individual to disciplinary action.

For Department of the Navy Civilians: Failure to disclose personal information in relation to your position responsibilities may subject the individual to adverse personnel action.

For All Other Personnel: Disclosure of personal information is voluntary and no adverse action can be taken against individuals for refusing to provide information about themselves.

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**ACKNOWLEDGMENT**

I understand the provisions of the Privacy Act of 1974 as related to me through the foregoing statement.

Signature  Date

**THANK YOU FOR BRINGING THIS COMPLAINT TO OUR ATTENTION**