

PHD SENTINEL

NAVAL SURFACE WARFARE CENTER, PORT HUENEME DIVISION

JUNE 2011

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**SAFETY
FIRST !!**

A Message from the Technical Director

The NAVSEA theme for June is "Execute Safety/Voluntary Protection Program." NSWC PHD is committed to providing a safe and healthy work environment for its employees. You will see a safety note in every *Sentinel* publication and frequent safety messages on the marquee as you arrive and depart from work. In addition, you can find on the portal, under the PHD safety community, valuable information including monthly safety training, the Voluntary Protection Program (VPP), frequently asked questions, and safety program metrics.

Since dangerous situations are sometimes a part of our jobs, the Safety Office provides training to personnel in many areas. Safety training ranges from monthly mandatory training to training on Personal Protective Equipment (PPE). PPE training is provided to personnel whose jobs require the use of hard hats, safety shoes and eye protection or other PPE. Supervisors are required to ensure their personnel have the necessary equipment and training to do their jobs safely.

So how is our safety pro-

gram doing?

Data provided by NSWC PHD's Safety Manager Dave Haugland, indicates the command's health and management system scored very well on a 2010 safety perception survey conducted by the National Safety Council. The survey documented responses on 50 standard safety components. The highest rated of those components included: 1) supervisors behaving in accordance with safe job procedures, 2) quality of preventive maintenance system operation, and 3) supervisors reducing workers' fear of reporting safety problems. For more on this survey, please contact the Safety Office at x7196.

Additional data from our Safety Office reveals that the leading factor contributing to our division's mishaps is from slips, trips and falls — accounting for 50 percent of all division mishaps. Please read the article on page 24 regarding this important safety topic.

SEAR reviews are another key aspect of our safety program. It is not a coincidence that "safety" is the first item in the Safe, Effective and Afford-



Mr. Timothy Troske

able Reviews. It is also our first strategic objective: "Ensure Today's and Tomorrow's Fleet Warfare Systems are Safe, Effective and Affordable." The safe operation of the systems we support by the Sailors in the fleet has been the primary goal of this organization since 1963.

Now that we are headed into the summer months, there is a specific safety focus for this time of year. The Naval Safety Center defines the time period between Memorial Day and Labor Day as the "Critical Days of Summer" as the days are longer and people spend more time on outdoor recreation activities and vacations. The Safety Center Web site, www.safetycenter.navy.mil, provides a variety of articles, posters and helpful tips on how to safely enjoy your leisure time and how to work safely.

Another key component of safety is a healthy lifestyle. Thanks to the efforts of the Top 50 team, we have an excellent wellness program in place. Wellness events are held regularly and advertised on the portal and via command announcements.

NSWC PHD employees gather for a briefing before boarding USS Milius (DDG 69) for a two-day underway ship ride from Seal Beach to San Diego in late April. (l to r) front row: Jose Ochoa, Simon Solomon, Roger Whitacre, Charles Cao, Evelyn Feciuch, Michael Heath. Back row: Mark Tiemens and Daniel Gray. Photo by Alyce Moncourtois.



PHD SENTINEL

Commander.....Capt. William W. DeBow
Division Technical Director Timothy Troske
Director, Command
Communications.....Michelle Heaton

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UNREP Assists Military Sealift Command Charter Tanker

By Bob Hilger, Underway Replenishment Division Manager

NSWC PHD's Underway Replenishment (UNREP) personnel provided UNREP rig team training for Military Sealift Command (MSC) charter tanker MT Evergreen State during her Port Hueneme visit May 3-5 at the UNREP Test Site.

Evergreen State is a commercial product tanker under charter to MSC for up to five years. The ship was delivered to its owner, American Petroleum Tankers, in December 2010 by General Dynamics NASSCO. It is the fifth of five state-class product carriers. The ship is operated by Crowley Maritime with a civilian crew size of 21.

Evergreen State charter requires the ship to have the capability to perform refueling at sea operations by consolidating fuel with fleet oilers. Since UNREP personnel had not seen the ship prior to her arrival, training began by conducting a fuel-at-sea receiving station assessment and hardware inventory. Subsequently, the ship's crew received classroom training in standard operating procedures for conducting UNREP. They also received hands-on fuel

receiving training at the UNREP Test Site in a static and controlled environment.

This UNREP training was a first for many of the crew members as most had never been involved in any UNREP evolutions at any time in their careers.

"It was truly a pleasure to observe the professional manner of the ship's crew during training," said Bob Hilger, UNREP Division manager. "It was also satisfying to see how the ship's crew gained confidence and the proficiency to conduct underway replenishment operations."

The next step will be to conduct at-sea UNREP training in the southern California operating area in the coming weeks.

John Joerger, MSCHQ tanker project officer, was in attendance for the training and expressed thanks to NSWC PHD "for providing the training opportunity for the crew and the perspective on matching the training to the ship capability that will allow them to meet mission requirements whenever needed."



Scott Perry (second from left), Code S61, provides underway replenishment (UNREP) fuel receiving training for the crew of MT Evergreen State at the UNREP Test Site at NSWC PHD on May 4, 2011. Evergreen State is a commercial product tanker under charter to the Military Sealift Command. The ship is operated by Crowley Maritime with a civilian crew size of 21. Photo by Esthela McKenzie.



USS Milius (DDG 69) Visits Port Hueneme for Ship Assessment

By Alyce Moncourtois, Command Communications Office



Capt. DeBow presents Cmdr. Nicholie T. Bufkin, USS Milius (DDG 69) commanding officer, with a framed photo in appreciation of the ship visit to Port Hueneme April 18-22. Photo by Esthela McKenzie.

NSWC PHD employees completed a five-day assessment of USS Milius' (DDG 69) combat, weapon and underway replenishment systems on April 22, 2011, while the ship was docked at Port Hueneme.

Milius' Commanding Officer Cmdr. Nicholie Bufkin said she heard very good things about the assessment as it was taking place.

"I've heard nothing but good things about the valuable training and information the crew is getting here at Port Hueneme," said Bufkin. "We are excited and fortunate to get that knowledge onboard."

During the assessment, NSWC PHD engineers and technicians provided expertise and services on many systems of the Arleigh Burke-class destroyer including the MK 41 Vertical Launching System, AN/SPY-1 Phased Array Radar, MK 99 Fire Control System, Aegis Integrated Combat System, Operational Readiness Test System, Tomahawk Cruise Missile Guidance and Launching Systems, MK 15 Phalanx Close-In Weapons System, interior communication switchboards, Underway Replenishment Systems, as well as logistics and technical documentation. In addition, NSWC PHD engineers and technicians worked with the ship's crew to provide operations and maintenance training on topics such as Tomahawk Strike Network and Vertical Launching System Deluge.

FCC(SW) Paris Henry is the officer-in-charge of NSWC PHD's assessment team and says that Sailors and engineers working together provide a unique opportunity for the ship's crew to see resources the NSWC PHD team provides to the fleet.

"These Sailors are getting first-hand knowledge of what we do here at Port Hueneme," said Henry. "This is an excellent opportunity



NSWC PHD employee Rebecca Nielsen (third from left, seated), a technical documentation expert, conducts a publication assessment with FC1(SW) Jason Harris (l) and FCC(SW) Christopher Allen as logistics interns Amber Haugh (standing) and Angela Scharnetski observe. A thorough review of all technical documentation was conducted during USS Milius' port visit April 18-22. Photo by Alyce Moncourtois.



NSWC PHD engineers Joe Marquez (l) and James Pool, both from Code A65, work with FC3 Steven Marville on the MK 99 illuminators aboard USS Milius during her port visit April 18-22, 2011. Photo by Alyce Moncourtois.

for our engineers to work with our fleet Sailors.”

Henry also said that the ship assessment provides a hands-on opportunity for ship-board personnel to have a dialogue with the engineers who help design the systems they are using. Conversely, it provides engineers the opportunity to evaluate their systems at the deckplate level.

“The ship received leading edge support from the in-service engineering agent and we get a chance to see the systems in their native environment and talk with the technicians that operate and maintain those systems,” stated Henry.

He also commented that the ship’s crew was well prepared.

“The engineers and military members here at NSWC PHD were highly impressed by the ship’s morale and outstanding combat system’s material readiness when they arrived here on station,” said Henry.

During a ship assessment, Sailors and NSWC PHD personnel share important technical, logistics, and lessons-learned information, which is vital to the safety and effectiveness of the ship’s offensive and defensive weapons. Services provided by NSWC PHD personnel enable the ship to proceed with more effective pre-deployment workups and ensure that systems are in a state of operational readiness.

NSWC PHD has been offering port visit assessments to the fleet since 1989. The com-

mand not only offers highly-skilled engineers and technicians, it also offers the only government-owned, deep-water harbor between San Diego and Puget Sound.



Logisticians Phuong Le (front), Code L35, and Patrick Nakano, Code A66, take inventory of the maintenance assistance modules during USS Milius’ port visit in mid-April. Photo by Alyce Moncourtois.



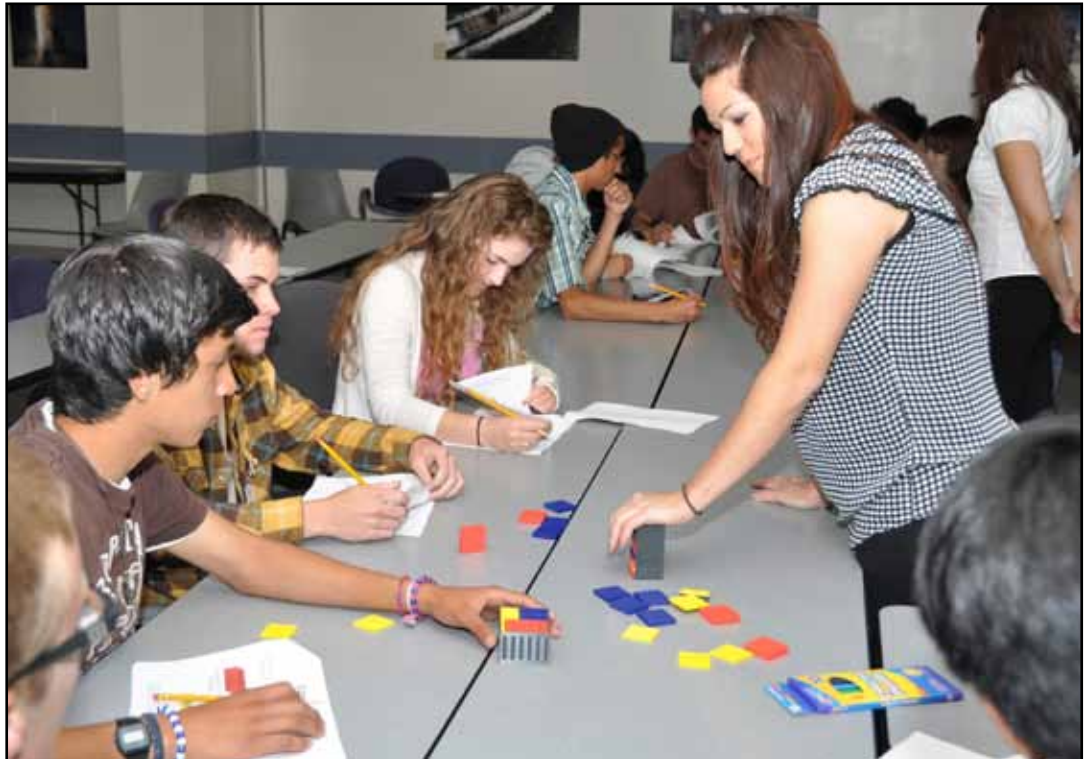
EEO/Diversity Corner

By Suzanne Nicolas, Deputy Equal Employment Opportunity Officer

This section of the PHD *Sentinel* will be used to deliver important EEO and diversity information to our workforce. I feel it is important for me to get the word out in as many venues as possible concerning items and events that are significant for the employees of this command. If you have any questions, you can reach me at x8155.

Modeling and Simulation Class Fosters STEM Education

By Alyce Moncourtois, Command Communications Office



NSWC PHD engineer Regina Powell (standing) assists students with a lesson in modeling and simulation during a pre-engineering class on May 9, 2011. Photo by Alyce Moncourtois.

NSWC PHD engineers Regina Powell (Code A52) and Lillian Rodriguez (Code A65) led a group of local high school students through an engineering exercise in modeling and simulation in an effort to provide a real-world application of math and science concepts on May 9, 2011.

The high school students are members of the command's Pre-Engineering Program — a semester-long program designed to give high school students with an interest in studying engineering the opportunity to apply math and science concepts in reality-based scenarios.

Rodriguez and Powell were assisted by four University of California at Santa Barbara engineering students who are members of the university's Society of Women Engineers (SWE):

Amanda Mathews, Gabriella Bernal, Haleigh Auck and Jennifer DellAcqua. By assisting with the class execution, the SWE students got hands-on experience teaching others how to use math, science and engineering concepts in a true-to-life, Navy application.

"The exercise was designed to help the high school students develop engineering and presentation skills," said Rodriguez. "They were to create a mission scenario that included prototype modeling tools and mathematical equations."

The 22-student class was broken down into four groups, assisted by one of the SWE students. Each group became fully engaged in their critical thinking concepts and worked through the formulas with the help of modeling and simulation visual aids.

"This exercise in modeling and simulation is an actual scenario from the work we do here at Port Hueneme," said Powell who specializes in remote sensing. "The end goal was to create a mission scenario that included choosing a Navy ship platform and then designing a computer cabinet for their chosen ship. They needed to calculate formulas involving dimensions, weight, and ship displacement in order to arrive at a workable model."

At the end of the class, each team gave a presentation about their mission scenario and how they created their computer cabinet.

"The pre-engineering high school students showed exceptional ability to see a problem and quickly come up with a solution," commented Rodriguez.

The Pre-Engineering Program is an educational partnership between NSWC Port Huen-

eme and local area high schools originating in 1998. The program prepares students for engineering courses they will be taking in college. Candidates for the program are selected from their respective schools and meet with NSWC PHD engineers once a week for 12 weeks of instruction. Since the program's inception, over 700 students have completed the program.

NSWC PHD is an avid supporter of many programs that encourage the development of science, technology, engineering and mathematical (STEM) career paths. In addition to the Pre-Engineering Program, the command hosts the National Engineers Week rocket building competition for middle school students and offer engineers to judge local science fair competitions.



(l to r): UCSB engineering students Jennifer DellAcqua, Gabriella Bernal, Haleigh Auck, and Amanda Mathews are members of the university's Society of Women Engineers (SWE) and helped with the execution of the class. By mentoring the high school students, they got hands-on experience teaching others how to use math, science and engineering concepts in a true-to-life, Navy application. Photo by Alyce Moncourtois.

Check It Out!

The NAVSEA Observer Wounded Warrior special edition can be found at:

<http://www.navsea.navy.mil/default.aspx> and click on the Observer Wounded Warrior Special Edition box.

Be sure to read page nine which features former U.S. Marine Armando Ontiveros, hired by NSWC PHD as a security specialist.

Pre-Engineering Program

The Pre-Engineering Program is an educational partnership between NSWC PHD and local area high schools originating in 1998. The bi-annual program is designed to give high school students with an interest in studying engineering the opportunity to apply math and science concepts in real-world scenarios. Here are a few photos from this semester.



Pre-engineering students stop at the Vertical Launching System canisters topside on the Self Defense Test Ship with their host James Webb during their tour April 25, 2011. Photo by Lou DeMars.

NSWC PHD electrical engineer Gregg Wagener (front, fourth from right) led the pre-engineering students through a missile exercise on April 4, 2011. Students launched "missiles" noting the effects of controlled and modifiable variables. Photo by Lou DeMars.



Students from the Pre-Engineering Program visit the Central Control Station of the Self Defense Test Ship during their tour of the ship April 25, 2011. Photo by Lou DeMars.

UNREP Hosts VIP Kaskin at Test Site

By Alyce Moncourtois, Command Communications Office



Capt. DeBow presents Jonathan D. Kaskin (c) with a photo as a commemorative gift for his visit to NSWC PHD on May 9, 2011. Also present, Timothy Troske (l), Min Kaskin (second from right), and Bob Hilger (far right). Photo by Esthela McKenzie.

Jonathan D. Kaskin (SES), director, Strategic Mobility and Combat Logistics Division (N42), from the Office of the Chief of Naval Operations, visited NSWC PHD on May 9, 2011, to see first-hand the op-

erational status of the new Heavy Underway Replenishment (UNREP) equipment installed at the UNREP Test Site. "We were pleased to give Mr. Kaskin a thorough demonstration of the new equip-

ment here at the test site," said Rich Hadley, Code S62 branch manager. "He is a very important person in the UNREP world, and we were eager to show him that the system is up and running smoothly."

Kaskin has been overseeing the new Heavy UNREP system design and prototype and will also oversee the upcoming UNREP installation project on USNS Arctic (T AOE8) in fiscal year 2012. The Arctic delivery system will comprise a second system suite of machinery for ship-board installation.



Underway Replenishment (UNREP) mechanical engineer Mike McLachlan (left, in booth), shows Jonathan Kaskin how the Heavy UNREP cargo delivery station works as Rich Hadley looks on. Kaskin visited NSWC PHD on May 9, 2011. Photo by Esthela McKenzie.

Ship Riders Go Underway with USS Milius

By Alyce Moncourtois, Command Communications Office

USS Milius' (DDG 69) Commanding Officer Cmdr. Nicholie Bufkin extended an invitation to NSWC PHD for a limited number of employees to ride the ship as she went underway for two days from Seal Beach to San Diego in late April.

That invitation was accepted and eight people took advantage of this rare opportunity: Roger Whitacre (Code L41), Jose Ochoa (Code L41), Michael Heath (Code 311), Evelyn



Daniel Gray stands next to the 5"/54 gun aboard USS Milius. Photo by Evelyn Feciuch.

Feciuch (Code 311), Mark Tiemens (Code L24), Charles Cao (Code L23), Daniel Gray (Code 102) and Simon Solomon (SEA 04, rotational intern). With the exception of Heath, it was their first experience going underway on a Navy ship.

All of the ship riders agreed that it was a "valuable" and "terrific" experience.

"Being underway with a ship was an amazing experience," said Gray, NSWC PHD management analyst. "For two days we were able to observe how Sailors live and work aboard a ship...it was a once in a lifetime opportunity to see why NSWC PHD exists and gain an appreciation for the men and women we aim to serve."

Solomon, a NAVSEA mechanical engineer, shared his thoughts about the experience.

"As for us who support the fleet, there is nothing like actually seeing what we design, build and maintain in action...I believe this experience is key for all who support the fleet."

The riders had many things to talk about when they returned. There was the interaction with the Sailors, the sleeping-in-berths experience, and the dreaded sea swells. They each described their onboard experience in different ways.

"The crew was tremendously accommodat-



Simon Solomon checks out the telescopic alidade. Photo by Roger Whitacre.

ing, courteous and downright bending over backwards for us," said Heath, NSDSA training coordinator. "The days were packed full of events - from daytime and nighttime air ops to 5-inch gun firings and underway replenishment maneuvers."

Whitacre, a logistics intern for post develop-



Ship riders show excitement at the start of their journey.

ment supportability, said, "I learned a lot about the daily routine and the life of a Sailor. Now that I have seen it firsthand, it brings a fresh, new perspective to my job supporting them."

Feciuch, NSDSA, described one of her fa-

avorite events. "It's hard to pick one favorite moment, but if I had to pick, it would be the UNREP refueling of three ships. It was simply amazing work by everyone."

"The ship ride put the daily life of the fleet into a much clearer perspective," stated Tiemens, NSWC PHD engineer. "We were fortunate to observe many challenging exercises like the underway replenishment and helicopter operations...it was impressive."

There was a common sentiment among the ship riders, which was an overwhelming appreciation for the dedication and sacrifice of military personnel.

"I was reminded that we shouldn't take for granted everything we have as Navy civilian employees because our active military members sacrifice much more to serve their country," Gray stated.

"I did not realize how much



Evelyn Feciuch and Michael Heath discuss their journey while riding the stern of the ship. Photo by Daniel Gray.

work the Sailors really do," said Solomon. "I have a greater respect for the service members who choose to sacrifice."

"I want to express my

heartfelt gratitude to all the brave men and women onboard USS Milius and throughout our Armed Forces," said Feciuch.



GMCS Chris Baez (c) stands with FCCS (SW/AW) Ralph Malpica (l) and GMCS Omar Ochoa following Baez' frocking from gunner's mate senior chief to gunner's mate master chief on May 4, 2011. Photo by Naomi Zelaya.

ERP Town Hall Focuses on Overall Impact

By Nichole O'Grady, Command Communications Office

On May 5, the command held its third town hall meeting to provide implementation updates on the new Enterprise Resource Planning (ERP) system scheduled to go live in October of this year.

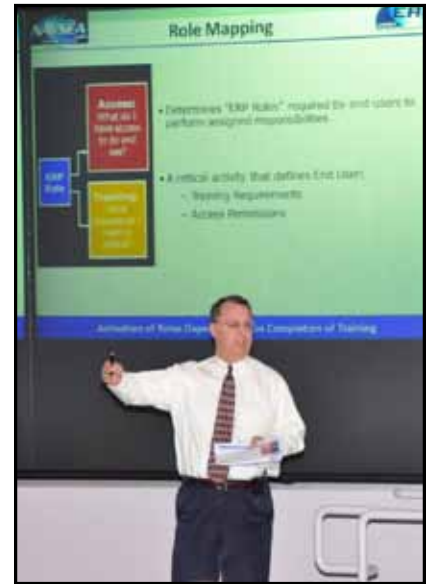
ERP is intended to improve project planning, cost tracking and financial reporting across NAVSEA and the Navy. With this system, NAVSEA will have more transparency in how money is spent in order to make more reliable and timely management decisions.

"This is the only system that has the capability to grow alongside the growth of large organizations, such as the Navy," said Wayne Honea, ERP site lead.

During the meeting, Honea briefed attendees on the successful status of ERP's implementation thus far, and addressed impacts to functional

areas. The command has been broken down into several smaller "communities" headed by subject matter experts (SME). Several SME's spoke at the town hall to provide perspective on how specific areas within their community would translate to ERP, allowing employees a better understanding of how the system will fit into the workplace.

If you missed the meeting or would like more information, visit the "ERP Drumbeat" found on the portal's homepage or call Honea at (805) 228-0365.



NSWC PHD ERP Site Lead, Wayne Honea, updates command personnel on ERP's overall impact at the third town hall meeting on May 5, 2011. Photo by Naomi Zelaya.

March Employee of the Month



Congratulations to David Pettingill, Code T62, for being named NSWC PHD's March employee of the month.

A man of many trades, Pettingill supports several efforts throughout the Land and Sea Test Department. He helped the LHA-6 Ship Self Defense System consoles and the SLQ-32B console get under remote control, and is leading the charge for the next remote-controlled hull class.

In addition, Pettingill is part of the Information Assurance Workforce, a position that

requires multiple certification tests. While in this position, he has helped to secure the Self Defense Test Ship (SDTS) network to meet information assurance requirements by upgrading to Cisco smart network switches and implementing additional encryption devices.

Pettingill's vast knowledge has proven invaluable to both PHD and his department. His expertise came in handy during an unexpected issue with a remote-controlled system on the SDTS that points a set of antennas to the station on San Nicolas Island. In order to maintain the operation's timeline, the antennas needed to be manually controlled. Pettingill quickly trained another employee for this unexpected task, and together they kept the antennas on track and the remote-controlled system running for the 12-hour operation. Without his expertise and quick thinking, the operation would have been cancelled.

Pettingill continues to provide excellent support to the fleet and is a valuable asset to the Navy.

Employees Host Dinner and Comedy Show for Local Veterans

By Nichole O'Grady, Command Communications Office



Electronics engineer Mina Langworthy shares a laugh with a resident of the Ventura Veterans Home of California during the first Land Attack Department-hosted BBQ, bingo and comedy event on May 12. Photo by Nichole O'Grady.

In recognition of Memorial Day, members of NSWC PHD honored the Ventura Veterans Home of California residents with an evening of BBQ, bingo and comedy on May 12.

The event began with hamburgers and hot dogs served by several PHD Land Attack Department employees. While dining, the veterans enjoyed a comedy routine performed by Logistics Management Specialist Chard Hogan followed by several rounds of bingo for which winners were given Navy memorabilia prizes.

"I thought the event went well since several veterans expressed that they enjoyed our company and would like for us to come back again," said event coordinator Mina Langworthy, PHD electronics engineer. "I really enjoyed spending time with the veterans and hope that we can host more events for them in the future."

Initially, the idea to host a BBQ event came from computer engineer Robert Butterfield, a C3 quadriplegic who sustained injuries from a viral

infection acquired during his service in the first Gulf War. Butterfield spent six months rehabilitating at a Veterans Affairs rehabilitation clinic in Long Beach, Calif. During this time, various groups would visit or host events for the residents.

"I was so thankful for the kindness of those groups," said Butterfield. "I asked myself, 'How can I return the favor? How can I say thank you?'" I got together with Lynda Griffin from the Ventura Veterans Home, and we came up with the idea to do a BBQ/comedy/bingo event—and the rest is history."

In addition to Butterfield, Langworthy and Hogan, several other members of the L Department volunteered time to the veterans event, including Stacy Roper, John Mader, Julia Atwood, Sarah Alton, Thao Nguyen, Joe Aviles, Wayne Kuntz, Connie Nichols, Richard Yu, Marcos Gonzalez, Kristine Eugenio, Lt. Cmdr. Michael Aiena and FCCM Duane Roof.



Land Attack Department employees (l to r) Jose Aviles, Thao Nguyen, Marcos Gonzalez and Sarah Alton prepare food before kicking off an evening of BBQ, bingo and comedy for the Ventura Veterans Home of California residents on May 12. Photo by Nichole O'Grady.

Sailor in the Spotlight



This month's NSWC PHD Sailor in the Spotlight is BM1(SW) Christopher L. Clenney who works for the Underway Replenishment (UNREP) Division, Code S14. Clenney began working at NSWC PHD June 2010 after being stationed aboard USS Boxer (LHD 4).

Clenney is assigned to the UNREP Division Standard Tensioned Replenishment Alongside Method Team. This is a sea duty billet that provides direct UNREP fleet technical assistance to surface combatants, and Coast Guard or Military Sealift Command ships

when asked.

His duties include conducting UNREP system material condition assessments, UNREP Ship Qualification Trials, and hands-on UNREP rig training and fuel probe training both shipboard and at the UNREP Test Site.

Working in conjunction with UNREP Division engineers and technicians, Clenney has had the opportunity to provide UNREP support to almost every class of ship in the Navy since being stationed at PHD.

During his Navy career, Clenney has earned and holds the following qualifications in his rating: well deck control officer; rigging gear inspector; crane rigger; recruiting specialist; and boat coxswain.

Clenney has been awarded the Navy/Marine Corps Achievement medal six times and has received four Good Conduct Awards.

In his free time, he enjoys hunting and fishing, going to the shooting range and off-roading. He is also a member of the Amateur Pool Association 8-ball pool league in Ventura County.

Financial Intern in the Spotlight



Monique Zuniga, June's financial intern in the spotlight, entered the Navy's Financial Management Trainee Program (FMTP) in May 2010 and is scheduled to graduate in September 2012. Under this program, she will complete a curriculum of professional development through academic and on-the-job training. Assignments include all aspects of financial management associated with Navy commands and academic training in a variety of Navy financial management operations.

Having graduated with a bachelor's in business administration from California Lutheran

University, Zuniga proved to be a good fit for the internship. To date, she has completed rotations with both NSWC PHD and Naval Base Ventura County, including human resources and Zuniga's homeport, the Air Dominance Department.

"My homeport has provided me with a deeper understanding of how the finance branch operates," said Zuniga. "It gave me the opportunity to understand the budget process and execution of funding received within the department."

During her rotation with Code A31, Zuniga ensured monthly funding analysis was provided to management and that job order numbers were created. In addition, she tracked expenditures by providing financial reports and created spreadsheets to track financial data, all while supporting the Navy's transition into Enterprise Resource Planning.

Zuniga is currently on rotation with the Acquisition Division where she assists contract specialists with the pre-award and price analysis portions of the contracting process. She is also learning proper regulations and policies, and how to develop a contract solicitation, justification and approval form.

Up next, Zuniga will briefly return to her homeport before joining Naval Audit Services.

Luncheon Held for Admin Professionals

By Louis DeMars, Command Communications Office

On April 20, 2011, a luncheon was held at the Marriott Residence Inn to recognize administrative professionals for their hard work and dedication.

Cmdr. Steve Williams, chief staff officer, and Capt. William DeBow, NSWC PHD commanding officer, addressed the audience of approximately 100 people. Both leaders lauded the efforts of the administrative staff as commonly going "above and beyond the call of duty."

Guest speaker Mary-Ellen Drummond, one of America's most dynamic speakers and seminar leaders, provided insight and information based on her more than 25 years of business, sales and speaking experience. She is an expert in the area of effective communication and presentation skills having worked with CEOs, gold medal olympians and political candidates. Drummond's seminars focus on maximizing results through leadership, sales and excellent customer service. In addition to her seminars, she has hosted a weekly radio talk show and authored several books, including "Fearless and Flawless Public Speaking," now in its eighth edition.

Besides speaking at the luncheon, she also conducted a short seminar in the morn-

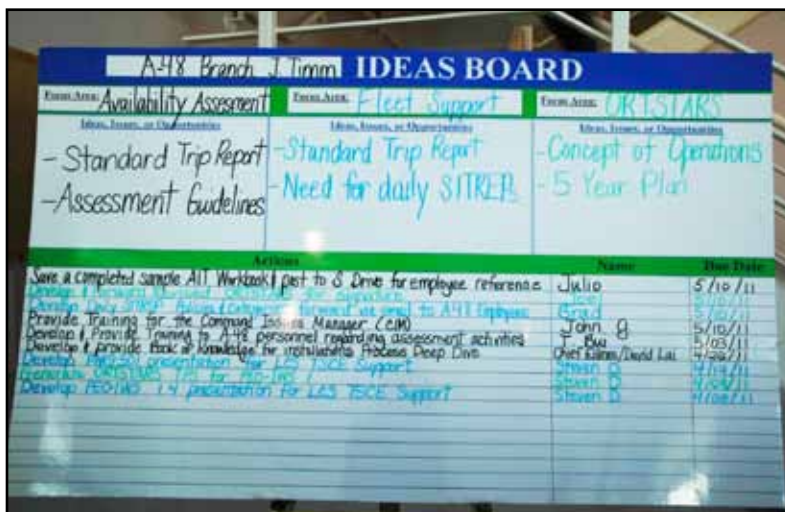


Executive assistants from NSWC divisions take a group photo on the SWEF rooftop during their visit to Port Hueneme April 19-20 for a conference and to attend the administrative professionals' luncheon. (l to r): Rose Henderson, Emily Coppage, Diane Ovadia, Roberta Marable, Wanda White, Ellen Suey, Cordilla George, Joan Fridell, Olga Jonas, Gloria Zavala, and Laurie Strickland. Photo by Lou DeMars.

ing for over 25 of the administrative professionals.

Prior to the luncheon, there was an opportunity for all NSWC executive assistants, local and visiting, to meet with DeBow and tour the command. The visiting Warfare Center executive assistants included: Rose Henderson from NSWC HQ; Cordilla George from NSWC Crane; Wanda White from NSWC Panama City; Laurie Strickland and Emily Cop-

page from NSWC Indian Head; Roberta Marable from CDSA Dam Neck; Diane Ovadia and Joan Fridell from NSWC Dahlgren; and Ellen Suey from NSWC Corona. Also attending were NSWC Port Hueneme's executive assistants Gloria Zavala and Olga Jonas.



Joel Timm, Code A48 engineer and branch manager, presented his team's Innovation Drives Everyone Ahead (IDEAS) board during the command's Transformation Briefout on Friday, May 6, 2011. When asked by Division Technical Director Tim Troske about the board's usefulness, Timm responded, "It helps us focus on what we are tasked to do." Photo by Nichole O'Grady.

Community of Practice

As part of the recently completed 2010-2011 Supervisory Development Program, an Action Learning Team was formed to explore improvements in the use of Communities of Practice (CoP) as a tool in promoting workforce commitment to best practices and organizational learning at NSWC PHD. This project gave the team an opportunity to perform an environmental scan of the current CoP's, benchmark the command's CoP's against leading industry standards and identify where improvements could be made.

What is a Community of Practice?

A Community of Practice (CoP) is a self-governing forum for members of a specific subject matter area that meets regularly to share information, experiences and insights. A CoP creates and preserves a living body of knowledge that formal systems, such as databases and manuals, cannot capture.

What are the Benefits of Communities of Practice?

There are 26 active CoP's at NSWC PHD encompassing engineering, logistics, and a number of management and administrative specialties. A CoP benefits members in their respective fields by increasing their level of knowledge and expertise; helps them resolve common problems; promotes networking; and facilitates the effective dissemination of knowledge, shared experiences, and best practices across the command. More specifically, CoP's:

- Provide multiple avenues for the exchange of information across the command.
- Counter "stove-piping" and introduce members to diverse ideas.
- Encourage mentoring to leverage the knowledge and expertise of senior members.
- Foster the development and transfer of best business practices.
- Create an accessible and centralized, collective memory of community knowledge.
- Provide a forum for community members to address and troubleshoot common problems and challenges.
- Reduce needless duplication of effort by endlessly "reinventing the wheel."
- Promote the development of effective and clearly understood standardized processes.
- Serve as a forum in which to meet and discuss latest developments in the field.
- Provide a collaborative environment that collectively addresses change and encourages creativity and innovation.
- Serve as a training resource for interns, junior professionals, and workforce development.
- Improve product quality and one's ability to better serve the customer.

For further information, see the newly-established, centralized CoP link on the portal or contact any of the individual CoP leaders listed below.

Active List of Communities of Practice at NSWC PHD

Acquisition Interns:

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Black Belt:

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Business Managers:

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Configuration Management:

Reyna Vaca, reyna.vaca@navy.mil, (805) 228-0313

Customer Advocate:
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Directed Energy:
Terry Robinson, terry.robinson@navy.mil, (805) 228-7917

Division Managers:
Rick Hurley, richard.hurley@navy.mil, (805) 228-7445

Fleet Advocate:
Coralyn Akers, coralyn.akers@navy.mil, (805) 228-7200

Horizontal Value Stream Champion Steering Group:
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Inventory Control Point (ICP) Referrals:
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Inventory Management/Sponsor Owned Material:
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Line Managers Association:
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Logistics & Supportability Leads:
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Manpower, Personnel, Training & Education:
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Modeling & Simulation:
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Obsolescence Management:
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Product Data Reporting & Evaluation Program:
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Radars:
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Supply Support:
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Test & Evaluation:
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Technical Manuals/Planned Maintenance System:
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NSWC PHD Participates in 4th Annual Military Business Expo

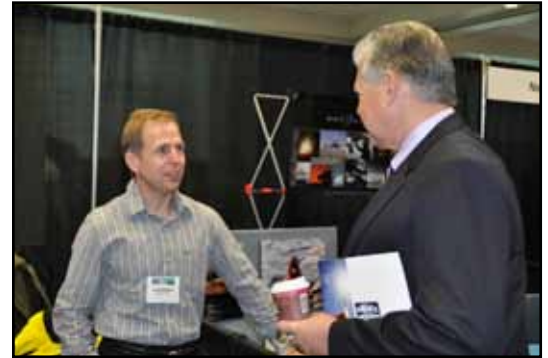
By Nichole O'Grady, Command Communications Office

In an effort to reach out to small businesses and local contractors, NSWC PHD hosted two booths at the Fourth Annual Military Business Expo held in Camarillo on April 21.

The one-day event brought dozens of interested individuals and companies to the command's booths to obtain information on working and contracting with the Navy. Overall, the expo showcased how Naval Base Ventura County (NBVC) is working to achieve energy savings and why local contractors and businesses might conduct business with the Navy in years ahead.

"This event is one of the only ways that businesses, both large and small, can access our technical representatives and contracting personnel to get information and ask questions," said Tom Winans, NSWC PHD deputy for small business opportunities. "Outreach to businesses helps the command achieve more competition for its procurements, but also allows the Navy to contribute to the community economically and with employment opportunities."

In addition to the various booths, workshops and sessions were given to provide insight on the Navy's venture into alternative fuels, energy, carbon footprints and Leadership in Energy & Environmental Design-certified buildings. Guest speaker Jackalyne Pfannenstiel, assistant secretary of the Navy



David Williams (l), NSWC PHD Land Attack Department, discusses small business opportunities with a participant at the fourth annual Military, Business and Community Expo, April 21, 2011. Photo by Nichole O'Grady.

(energy, installations and environment), spoke about the green effort, emphasizing the importance of local businesses.

"We are mainly going green because our commander in chief issued the initiative—specifically to the Navy," said Pfannenstiel. "We need to have a country and military that is less dependent on foreign countries. It's not going to take just me, or the military to do this, but the people in the community."



Code L42 met with Capt. DeBow and Jim Vallas for a Fireside Chat on April 21, 2011. DeBow shared his background and discussed budget concerns for this and the upcoming fiscal year. They also discussed Tomahawk systems hardware engineering, manufacturing, and storing parts. Photo by Esthela McKenzie.

Black Belt in the Spotlight



Lamont Hollins is an integrated logistics support (ILS) Black Belt for the Office of Logistics and has been working at NSWC PHD since June 2003.

Hollins helps to facilitate and run Value Stream Analysis (VSA) and Rapid Improvement Events (RIE) for the ILS value stream. The ILS value stream covers PMS; obsolescence; tech manuals; maintenance planning; support equipment; supply support; packaging, handling, storage, and transportation; computer resources support; technical data; facilities;

manpower and personnel; and training and training support.

Hollins also provides guidance and assistance on Grassroots Other Productivity Improvements events for the Office of Logistics and helps teach Green and Black Belt classes.

He attended Prairie View A&M in Prairie View, Texas, where he earned a Bachelor of Science in electrical engineering. He also attended the University of Arizona at Tucson, where he earned a master's in business administration. Hollins is DoN Lean Six Sigma Black Belt certified and DAWIA Level III certified.

In his free time he likes to hike in the Malibu canyons, and he coaches boys' sports at Hueneme Christian School. This year, he led the Hueneme fourth grade basketball team to win the 63rd Annual Oxnard Rotary Boys Basketball Consolidation Championship.



USS Antietam (CG 54) pulls into Port Hueneme for a brief port visit on May 6, 2011. Photo by Charlie Houser.

Engineer in the Spotlight



Bob Hazle is a senior systems engineer for test and evaluation in the Office of Engineering and Technology, Code 204. He began working at NSWC PHD in August of 1982 after completing a three-year intern rotation with the Naval Material Command.

Hazle is the command lead for the test and

evaluation competency, and as such, he works on test and evaluation processes and policies across NSWC PHD and NAVSEA.

He is currently supporting the Reliance Panel for Targets, developing needs and solutions for fiscal year 2014 and beyond. Hazle also leads the Modeling & Simulation Community of Practice.

He earned a Bachelor of Science in chemical and ocean engineering from the University of Rhode Island and a Master of Science in systems engineering from the Naval Postgraduate School. He is DAWIA certified Systems Planning, Research, Development and Engineering Level III and Test & Evaluation Level III.

His favorite pastimes are sailing and powerboating, and he is involved with his two sons in the Boy Scouts.

Junior Professional in the Spotlight



Allen Onwuchekwa is an electronics engineer in the Ship Defense and Expeditionary

Warfare Department, Code S31, and began working at NSWC PHD in March of 2010.

At the current time, he is working with the Ship Self Defense System (SSDS) team and his primary tasks consist of reviewing technical drawings for accuracy, updating test procedures from the databases, and coordinating the installation of the SSDS MK II on USS Harry S. Truman (CVN 75).

Onwuchekwa earned a Bachelor of Science in electrical engineering from Lamar University in Beaumont, Texas.

In his free time, he enjoys exercising and working on various electronic projects.

Technician in the Spotlight



Ken Miller is a lead naval technical representative in the Air Dominance Department, Code A33, and began working at NSWC PHD in August of 2006. Miller retired from the Navy in 2002 as a senior chief fire controlman after

21½ years of service.

Miller supports the Aegis Cruiser Modernization Program for the NAVSEA 21 Program Office. He is currently assigned to support the USS Lake Champlain (CG 57) Cruiser Modernization Advanced Computer Baseline-08 (Aegis Baseline 8) availability, which is scheduled to start in July.

As a technical representative, he provides technical support for ship alteration installations during CNO availabilities to the installing activities. His support includes Aegis Weapon System upgrades, Gun Weapon System upgrades and several other alterations.

Miller's support of prior cruiser modernizations includes USS Mobile Bay (CG 53), USS Antietam (CG 54) and USS San Jacinto (CG 56).

In his spare time, he likes camping and ATV riding with his family and friends.

Command Reviews Expanded to Fleet Staff

By Nichole O'Grady, Command Communications Office

With the intent of improving NSWC PHD's fleet relationship, the Command Fleet Readiness Review (CFRR) was expanded to include fleet staff command participation beginning in early April 2011.

"Based on feedback we received from the fleet, we recently opened this secure forum to fleet staff commands with our first participants being Commander Naval Surface Pacific N47," said Coralyn Akers, fleet advocate officer at PHD. "We have expanded this further to include PHD's Strike Force Action Officers who are located in fleet concentrations. By including fleet participation, our goal is to share knowledge, receive feedback or input on what is a priority for the fleet, and to demonstrate what we do for fleet support as an In-Service Engineering Agent (ISEA)."

The CFRR is a weekly meeting where senior command leadership and department subject matter experts (SME) gather to discuss current

fleet readiness. In essence, it is a weekly report of day-to-day department fleet support efforts that allow leadership insight on current issues. The meetings focus on ships of interest, including those determined by SME's that are in need of work, ships that are deployed within a Strike Group or Forward Deployed Naval Forces, or those preparing to execute or are currently in execution of inspection and survey.

Once ships are identified, the discussion is turned to how PHD's expertise can help influence what needs to be done to ensure a ship is operational as soon as possible, and has the ability to conduct and complete its mission.

"We take a detailed look at casualty reports, parts status and system trends to ensure we properly focus our resources and provide data to senior leadership who can then make informed decisions," said Akers.

Tracking Program Realizes Nearly \$20 Million in Cost Avoidance for Command

By Erik Rader, Accounting Services Division, and Nichole O'Grady, Command Communications Office

In keeping with President Obama's initiative to reduce costs across the Navy, NSWC PHD streamlined the Depot-Level Repairable (DLR) carcass turn-in process realizing nearly \$20 million in cost avoidance over the past two years with an estimated \$10 million in cost avoidance projected for 2011.

The Rapid Improvement Event (RIE) initially began in 2009 seeking to reduce hefty fees associated with delayed or incomplete DLR carcass turn-ins. Identified by the government as items that are more cost-effective to repair than dispose, each DLR is assigned two prices—a net price and standard price. When an order for a carcass turn-in is issued, it is billed the net price. It then has 45 days to be turned in or the Naval Inventory Control Point (NAVICP) will charge a fee, calculated at standard price minus net price.

"With over 3,500 DLR's ordered since 2009, the possibility of cost overruns on programs due to delayed or incomplete carcass turn-ins are significant, thus leading to the creation of a new Lean event," said Erik Rader, business systems analyst for Code 073 and RIE team lead.

Led by the Comptroller Department, the carcass turn-in RIE team initiated a monthly tracking report that notifies business managers of outstanding and pending charges for requisitions, along with increased carcass turn-in procedure training. Ongoing efforts will focus on providing additional training to members of the Community of Practice, developing relationships with NAVICP representatives and item managers, and refining the monthly report.

"Turning in carcasses and avoiding charges," said Rader, "frees up valuable program money that can be used for



Fresh off the Self Defense Test Ship, this GPS antenna is ready to be packaged and turned in for repair. By turning this part in on time, the command will avoid more than \$10 thousand in fees. Photo by Nichole O'Grady.

higher priority actions and to better benefit our sponsors and essentially the warfighter."

Enterprise Resource Planning

ERP is on its way! The NAVSEA Warfare Centers (WFC) are four months away from ERP Go-Live. Beginning this month, WFC personnel will begin receiving ERP email notifications (see below for an example). This notification provides a link and instructions for Basic User Web-Based Training (WBT). Please be on the look-out for the email and DO NOT mistake it for spam or delete it.

From: Navy ERP Competency Center
To: YOU
Subj: ***F/I*** Navy ERP Account Creation

Welcome to Navy ERP,
This email serves as notification that you have been granted a Navy ERP production account to access Navy ERP Web-Based Training (WBT). Navy ERP is notifying users as account information is validated, so your co-workers may not receive this email at the same time as you...

The three WBT courses for Basic Users take about four hours to complete:

- Navy ERP Overview
- Basic Navy ERP Portal Navigation
- Using Navy ERP Employee Self Service

Some of our personnel have been designated as Power Users and will have additional training requirements to support purchase card buyer, supervisor, project manager, etc. Power Users have recently been notified by their supervisors or business managers about their roles. Once the Basic User WBT is completed, ERP will automatically certify this completion. Subsequently, Power Users will be notified by our ERP Schoolhouse Director Keith Ingram or one of the PHD Site Training Coordinators, Alayna Fahey, Linda Murray or Shareen Sanders, of additional Power User WBT or instructor-led classroom training requirements. Classroom training will be held at Building 1214, rooms 1, 2, and 12, or Building 1386, rooms 9 and 10. A preliminary classroom training schedule with employee enrollment will be provided late June or early July. Power User training begins in August.

For questions on Navy ERP, visit <https://navsea.portal.navy.mil/function/erp> or contact the ERP Site Lead Wayne Honea at (805) 228-0365.

Calendar

June:

WFC employees will receive an email from Navy ERP notifying them that an account has been created.
WFC employees begin Basic Web-Based Training (WBT).

July:

July 5-July 29: Schoolhouse Instructor Certification
All Power Users will be required to complete WBT before attending classroom training.
Basic Users continue WBT.

August:

Classroom training for Power Users begins.
Basic Users continue WBT.

September:

Power Users continue classroom training.
Basic Users continue WBT.

October 1: **Navy ERP Go-Live**

October – December:

“ERP Cutover” begins. During cutover, the data from the legacy systems is converted into ERP. All Basic Users will be required to complete WBT NO LATER THAN Nov. 18 as this affects the ability to enter/approve timecards.

All Basic Users and Power Users will continue to enter their time and attendance in SLDCADA (Standard Labor Data Collection and Distribution Application) through Nov. 19. Basic Users and Power Users will begin to enter time and attendance in Navy ERP approximately Nov. 20.

December 16: **Goal for NAVSEA WFCs to resume Full Operational Tempo**

Logistician in the Spotlight



Dale Lotspeich, Ship Defense and Expeditionary Warfare Department, is the lead for NATO Seasparrow Missile System (NSSMS) Diminishing Manufacturing Sources and Material Shortages (DMSMS), and the DMSMS Community of Practice (CoP).

He originally entered the acquisition workforce in 1982 as a Space and Naval Warfare Systems (SPAWAR) intern

assigned to Naval Material Command (NAVMAT) Integrated Logistics Support (ILS) Program. It wasn't until September of 1991 that Lotspeich joined PHD as part of the Logistics Directorate.

For the past eight years, Lotspeich has been managing the effort to improve the NSSMS supportability posture, using a closed-loop process to manage the entire spectrum of parts. As the station DMSMS CoP lead, he works on moving the command into a single collaborated proactive DMSMS management community, a system that benefits the In-Service Engineering Agent (ISEA) while also answering the individual Weapon Systems Program Office's needs.

The Department of Defense (DoD) proves to be a good fit for Lotspeich, finding that there is ample room to develop a career with the government.

"The civil service, particularly the DoD, gives its employees so much opportunity," he said. "They can chart a course throughout their careers where there are no limits on opportunity and exposure to technology, industry and science."

Lotspeich is a native of Ventura County, having grown up in Ventura. He holds a bachelor's in art with a minor in philosophy from Principia College in Elsah, Ill.

Logistics Intern in the Spotlight



Lauren Saft began her internship on June 21, 2010, and is expected to graduate from the program in June 2013.

Currently stationed in Virginia Beach, Saft is working with the Ship Defense and Expeditionary Warfare Department where she learns from logistics elements managers (LEM) about provisioning and supply support. She is pres-

ently the Provisioning Training Working Group lead, developing applicable training for new provisioners across the Navy to become certified. With the intent of providing a roadmap for the certification process, Saft has dedicated much time and effort on research, holding monthly meetings with working group members, collaborating with the Army and Air Force, and briefing accomplishments to the Provisioning Center of Excellence (PCOE).

In addition to her primary responsibilities, Saft is responsible for organizing, scheduling, revising and standardizing legacy radar programs and Integrated Logistics Support Management Team (ILSMT) presentations, for which she also supplies

support in the areas of provisioning, nomenclature, obsolescence issues, technical refresh, Automated COSAL (Coordinated Shipboard Allowance List) Improvement Program (ACIP) and Defense Logistics Agency (DLA 339) resolution.

Saft attended Old Dominion University in Virginia where she earned two bachelor degrees; one in criminal justice and one in sociology, with a minor in human services. She enjoys working for the Navy and is humbled by the opportunity to support the men and women who fight for the United States.

"I enjoy knowing that the work I do every day benefits the fleet," she said.

From the Safety Office

Slips, Trips and Falls

Safety data reveals that the leading factor contributing to NSWC PHD mishaps is from slips, trips, and falls (50 percent) using recorded mishap cases data from 2009 to 2011. The most recent case involved an employee falling and causing injury to the right hand. The employee fell forward and landed on a steel grated platform resulting in days away from work and restricted duty upon return.

Slips, trips, and falls are the most frequent cited accident leading to personal injury in America.

The National Safety Council cites the most common fall hazards as hidden steps, smooth surfaces, wet floors, loose or irregular surfaces, oil and grease. Other hazards to be considered include unsafe stairs, obstructed aisles, improper shoes, moving too fast and poor lighting. The hazards of a slick surface can be compounded by wearing the wrong footwear, e.g. slick-soled shoes when it is wet or icy outside.

Tripping hazards can be aggravated due to inadequate lighting, wearing sunglasses in low-light areas, moving between areas of different lighting levels, or carrying oversized objects that obstruct one's vision. Walking too fast or running can also pose a major problem, as is not using handrails while ascending/descending stairs.

For those who venture out at sea, the shipboard environment presents even more challenges where not only are there numerous projections jutting up from and around the deck, but the deck pitches and rolls as well.

Preventive Measures

Good housekeeping in walking and working areas can improve safety and aid in the prevention of falls. One method that promotes good housekeeping in work environments is the painting of lines to identify storage areas, clear zones and safe walking routes. Clear zones, walking routes, hallways, and building exits should never be obstructed by objects of any kind and never used as staging/work areas. Also, safety signs should be posted where hazards cannot be corrected or removed. Such signs should be changed frequently to ensure that they don't lose their effectiveness.

Wearing proper footwear for the job you

are doing can go a long way in reducing the risk of a slip or fall:

- The soles/heels should be slip-resistant.
- The toe of the shoe should resist crushing injuries, e.g. steel toes.
- When climbing ladders, the shoe should have a well defined heel (not sneakers).
- The shoe should support the ankle and foot by having a good arch support or cushion.
- You can also purchase arch supports or cushions for your shoes and work boots that will reduce stress to your feet, knees and back.

Falls from ladders can be prevented by all of the following safety practices:

- The ladder should be made of appropriate material (do not use a metal ladder near electricity) and it should be of adequate length.
- It should be equipped with slip-resistant pads.
- It should be set at an appropriate angle.
- It should be inspected for cracks, loose rungs, splinters and sharp edges.
- It should be kept clean and dry.
- Both hands should be used to climb up and down.

Falls from vehicles and equipment can be minimized by not allowing extra riders, keeping steps clean and dry, and using a good hand-hold before stepping up and down. One should always face the vehicle or bed of a truck or wagon when stepping up or down.

Navy policy requires employees who work at elevations of four feet or greater (such as roofs, flat racks, platforms, towers, ship's masts, catwalks, etc.) be protected from falling by some kind of protective device and/or equipment. Numerous devices are available including: a protective cage, guardrails, lifelines, or harnesses with lanyards. The key to protecting workers is by making sure they are trained on how to use specialized safety equipment and to ALWAYS use it when required!



Capt. DeBow poses with FCC(SW/AW) Joseph A. Carella after presenting him with a reenlistment certificate on May 10, 2011. Carella has served for 15 years and reenlisted for five more. Photo by Esthela McKenzie.



FCC(SW) Paris Henry (front) works through the tire agility test during the NBVC 2011 Annual Mud Run on May 7. Photo by Sandy Pedersen.



A Department celebrated Cinco de Mayo with a potluck luncheon as part of a Sentinel Top 50 grassroots collaboration. The luncheon was an opportunity to sample tasty Mexican cuisine and embrace workforce diversity and culture. The potluck also featured a salsa tasting contest in which Jamie Simons (Code T61) took first place. (l to r): Joel Masinsin, Lt. Cmdr. Mark Aragon, Maria Mojica, Jamie Simons, Patty Quezada, and FCCS(SW) George Baldwin. Photo by Naomi Zelaya.

Burn Bags

From the NSWC PHD Security Office

This is a reminder that the command has in place an enhanced burn bag process, which was established in August 2009. I encourage every individual to have a burn bag in their office or work area.

The practice is simple — basically everything business-related goes in the burn bag. Obviously, please use some common sense in that food waste and food wrappings should not go in the burn bag; they should go in open trash containers.

Please use the proper recycling containers for aluminum cans, cardboard, newspaper and plastic bottles. Only newspaper and cardboard are to be put in the blue recycle bins, NO official business related items. PHD business sensitive documents should not be found in the recycle bin or trash bins. Persons responsible for improper disposal of official material will be issued a security violation.

I also encourage you to minimize the amount of material that is printed.

Use of qualified shredders is still allowed and encouraged. Once material has been properly shredded, it can be disposed of in open trash.

Burn bag policy information can be found on the portal, home page, key command info, burn bag packaging and processing.

Please contact security at 228-7196 if you have questions.



First place winners (l to r) Colin Morinaka, Chris Oakland, Jeff Koe and Chris Parsell pose for a photograph after participating in the Fourth Annual Senior Leaders and Managers Association (SLMA) Spring Golf Tournament held at the Seabee Golf Course April 15, 2011. Each winner received a complimentary round of golf at Sterling Hills Golf Course. Photo by Nichole O'Grady.



Guided by ET1 Steven Cianci (l) and OSSN Krista Affourtit (center, front), PHD personnel toured USS Milius (DDG 69) during the ship's visit to Port Hueneme April 19, 2011. Photo by Nichole O'Grady.

NCIS Text and Web Tip Hotline

The Naval Criminal Investigative Service (NCIS) launched a Text and Web Tip Hotline on April 20, 2011, to provide NAVSEA civilian and military personnel with an anonymous and immediate means of reporting suspected criminal activity. Available through both cellular texting and web-based messaging, the two-way dialogue offers a discreet and secure reporting option for personnel, while allowing NCIS to gather information and gain visibility on situations during the developmental stages of a potential incident.

Text Tips allows you to report a tip via cell phone or smart phone. Text "NCIS" plus your tip information to 274637 (CRIMES). Tipsters have the option of one-time reporting or engaging in a secure and encrypted dialogue with an NCIS operator.

To report a tip via the Web, click the Text & Web Tip Hotline icon on the NAVSEA homepage, <http://www.navsea.navy.mil>. After providing initial information, tipsters may return to the site to provide additional information and engage in real-time dialogue with a terminal operator through a secure and encrypted interface. The web-based messaging process also provides a status on whether an investigation has been initiated and on reward information.

To speak to the NCIS agent assigned to NAVSEA, contact Special Agent Josh Powell at (202) 781-5375 or joshua.powell1@navy.mil.

Frequently Asked Questions:

What happens when I contact the Text Tip Hotline?

When you contact the hotline, you will always communicate with a live operator. Once you submit your tip, you will be given a unique tip number. You will never be asked your name or personal information. Do NOT share the tip number with anyone.

What do I do if I get more information?

If you have more information at a later time re-contact the Text & Web Tip Hotline anytime, and text your update.

How does the online submission process work?

When you submit a tip online via the online form, it is sent using state of the art software through a Secure Socket Connection (SSL). Tips submitted through the Web are encrypted, entirely confidential, completely anonymous and are immediately and securely transferred directly to NCIS. After submitting your tip, you will be provided with your own unique tipster identification code that you will use when checking on the status of your tip or check on the status of your reward. To submit a Web tip, go to www.NCIS.navy.mil or www.NAVSEA.navy.mil.

Isn't using email to submit a tip the same as using the online submission form?

Quite simply, the answer is NO. Email transmissions are not secure and will not protect your anonymity. Although email transmissions are an effective method of communication, they pass through several servers prior to arriving at their final destination and are subject to possible hijacking, hacking or other forms of malicious attack.

Does NCIS give rewards?

NCIS has a discreet and anonymous system that allows rewards to be paid to tipsters that provide information that leads to an arrest of a suspect, the recovery of stolen property, the seizure of narcotics, or the recovery of an illegal weapon. Contact us and you may receive a cash reward up to \$1,000.

Do your part to report crime and contribute to a safer military.



Naval Surface Warfare Center
Port Hueneme Division, Code 03
4363 Missile Way
Port Hueneme, CA 93043-4307



Scott Perry (center, blue uniform) provides underway replenishment (UNREP) fuel receiving training for the crew of MT Evergreen State at the UNREP Test Site at NSWC Port Hueneme on May 4, 2011. Evergreen State is a commercial product tanker under charter to the Military Sealift Command. Photo by Esthela McKenzie.