



DEPARTMENT OF THE NAVY
NAVAL SEA SYSTEMS COMMAND
WASHINGTON, DC 20362-5101

IN REPLY REFER TO
NAVSEAINST 5450.63
OPR 09D
17 JAN 92

NAVSEA INSTRUCTION 5450.63

From: Commander, Naval Sea Systems Command

Subj: MISSION AND FUNCTIONS OF NORFOLK NAVAL SHIPYARD
DETACHMENT, ANNAPOLIS, MD

Ref: (a) NAVSEAINST 5450.28E

Encl: (1) Functions of the Norfolk Naval Shipyard Detachment,
Annapolis, MD
(2) Administrative and Management Information

1. Purpose. To announce and document the establishment of the Norfolk Naval Shipyard Detachment, Annapolis, MD (NAVSHIPYD NORFOLK DET ANNAPOLIS MD) effective 26 January 1992, and to publish its mission and functions in accordance with reference (a).

2. Mission. To provide centralized technical support to NAVSEA and its shore activities in the acquisition and management of Industrial Plant Equipment and Facilities for the Fleet and the NAVSEA Industrial Base.

3. Status and Command Relationships. NAVSHIPYD NORFOLK DET ANNAPOLIS MD is a detachment in a fully operational status reporting to the Commander, Norfolk Naval Shipyard, Portsmouth, VA. This detachment was previously known as the Plant Equipment Support Office (PESO), Annapolis, MD. That organization was an integral part of NAVSEA Headquarters where it was under the control of SEA 072. All plant equipment support functions previously assigned to PESO have been officially transferred from NAVSEA to NAVSHIPYD NORFOLK DET ANNAPOLIS MD. The Director of the Detachment reports directly to the Commander, Norfolk Naval Shipyard.

a. Command:

Echelon

- (1) Chief of Naval Operations (CNO)
- (2) Commander, Naval Sea Systems Command (NAVSEA 07)
- (3) Commander, Norfolk Naval Shipyard, Portsmouth, VA
- (4) Director, Norfolk Naval Shipyard Detachment,
Annapolis, MD

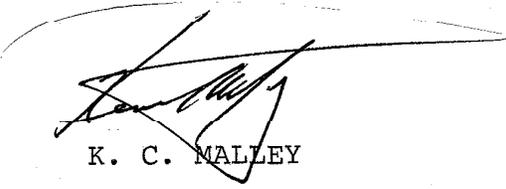
b. Area Coordination: Commander in Chief, U.S. Atlantic
Fleet

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c. Local Area Coordination: Commandant, Naval District
Washington (COMNAVDIST)
Washington, DC

4. Functions. The functions of NAVSHIPYD NORFOLK DET ANNAPOLIS MD are contained in enclosure (1).

5. Action. In accomplishing the assigned mission, the Director, NAVSHIPYD NORFOLK DET ANNAPOLIS MD, will ensure performance of the functions listed in enclosure (1). The administrative information shown in enclosure (2) will be in effect until changed by a NAVSEA notice or other appropriate documentation. Send recommended changes to COMNAVSEASYS COM (SEA 072).



K. C. MALLEY

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FUNCTIONS
OF THE
NORFOLK NAVAL SHIPYARD DETACHMENT, ANNAPOLIS, MD

1. Prepare procurement specifications for new equipment acquisitions.
2. Support all phases of new equipment acquisition (requisitioning, soliciting, contracting, inspection, delivery, and warranty).
3. Determine availability and suitability of equipment in the DOD Reserve to fill project requirements vice new procurement.
4. Administer funds for new equipment acquisitions.
5. Perform annual on-site assessments of Plant Equipment Packages (PEPs) in support of Industrial Preparedness Planning Programs.
6. Conduct on-site property management reviews at NAVSEA and contractor facilities.
7. Support management of the Naval Shipyard Capital Purchases Program.
8. Functionally manage the NAVSEA Naval Shipyard Tool Control, Tool Performance, Equipment Maintenance and Special Machine Tools Programs.
9. Support the management of the Naval Shipyard Weight Handling Equipment Program.
10. Perform other special tasks as assigned by SEA 07 in the area of Industrial Plant Equipment and Facilities.

ADMINISTRATIVE AND MANAGEMENT INFORMATION

1. Abbreviated Name of the Activity:

NAVSHIPYD NORFOLK DET ANNAPOLIS MD

2. MAILING ADDRESS:

Norfolk Naval Shipyard Detachment
(Plant Equipment Support Office)
U.S. Naval Academy
234 Halligan Road, 2nd. Floor
Annapolis, MD 21402-5074

3. Title of Civilian Head of Activity:

Director, Norfolk Naval Shipyard Detachment, Annapolis MD

4. Echelon of Command:

- (1) Chief of Naval Operations
- (2) Commander, Naval Sea Systems Command (SEA 07)
- (3) Commander, Norfolk Naval Shipyard
- (4) Director, Norfolk Naval Shipyard Detachment,
Annapolis MD

5. Unit Identification Code (UIC):

66156

6. Phone Numbers:

Commercial: (410) 267-2746/7
AUTOVON: 281-2746/7