DEPARTMENT OF THE NAVY
NAVAL SEA SYSTEMS COMMAND
WASHINGTON, D.C. 20362

IN REPLY REFER TO
NAVSEAINST 5450.36
0741E/ME
Ser 87
25 February 1977

NAVSEA INSTRUCTION 5450.36

From: Commander, Naval Sea Systems Command

Subj: Supervisor of Shipbuilding, Conversion and Repair, USN; mission, tasks, and functions of

Ref: (a) OPNAVNOTE 5450, Ser 09B33/553025 of 3 Feb 1976, Subj: Supervisor of Shipbuilding, Conversion and Repair, USN; modification of mission of

Encl: (1) Status of the Official in Command and the Area Coordinator for each of the SUPSHIPs
(2) Mission, Tasks, and Functions Assigned to the Supervisor of Shipbuilding, Conversion and Repair, USN

1. Purpose. To promulgate the tasks and functions to be performed by the Supervisor of Shipbuilding, Conversion and Repair, USN (SUPSHIPs), in accomplishment of the mission assigned by reference (a).

2. Cancellation. The following instructions are hereby cancelled and superseded:

NAVSHIPSINST 5450.149 of 24 Apr 1970
NAVSHIPSINST 5450.150 of 2 Jun 1970
NAVSHIPSINST 5450.153 of 19 Jun 1970
NAVSHIPSINST 5450.154 of 29 Jun 1970
NAVSHIPSINST 5450.155 of 29 Jun 1970
NAVSHIPSINST 5450.156 of 23 Jul 1970
NAVSHIPSINST 5450.158 of 30 Jul 1970
NAVSHIPSINST 5450.159 of 31 Jul 1970
NAVSHIPSINST 5450.160A of 16 Oct 1970
NAVSHIPSINST 5450.161 of 12 Aug 1970
NAVSHIPSINST 5450.166 of 8 Sep 1970
NAVSHIPSINST 5450.162 of 18 Aug 1970

3. Status and Command Relationships. SUPSHIPs are shore activities in an active operating status under a Commanding Officer or an Officer in Charge and under the command of the Chief of Naval Material. SUPSHIPs are subject to the area coordination authority of the Commandant of the Naval

District. The status of the official in command and the area coordinator for each of the sixteen SUPSHIP activities is listed in enclosure (1).

4. Action. In the accomplishment of the assigned mission, the Commanding Officer or Officer in Charge of the SUPSHIP shall perform the tasks and functions set forth in enclosure (2). The Commanding Officer or Officer in Charge of the SUPSHIP, superiors in the chain of command, the Naval District Commandant as Area Coordinator, are requested to advise the Commander, Naval Sea Systems Command (SEA 0741) of any modifications which may be required by changing circumstances or are otherwise deemed appropriate. Recommendations for changes or modifications to the assigned mission or functions should be submitted through the chain of command with a copy to the Naval District Commandant.

H. A. HOFFMANN
Deputy Commander for Industrial
and Facility Management

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STATUS OF OFFICIAL IN COMMAND AND THE
AREA COORDINATOR FOR EACH OF THE SUPSHIPS

ACTIVITY	STATUS OF OFFICIAL IN COMMAND	AREA COORDINATOR	AREA COORDINATION EXERCISED THROUGH
SUPSHIP Bath	Commanding Officer	COMONE	Commander, Patrol Wings Atlantic, Brunswick, Maine
SUPSHIP Boston	Commanding Officer	COMONE	---
SUPSHIP Brooklyn	Commanding Officer	COMTHREE	---
SUPSHIP Charleston	Officer in Charge	COMSIX	Commander, Naval Base, Charleston, South Carolina
SUPSHIP Groton	Commanding Officer	COMTHREE	Commander, Submarine Development Group Two, New London, Connecticut
SUPSHIP Jacksonville	Commanding Officer	COMSIX	Commander Sea Base ASW Wings, Atlantic, Jacksonville, Florida
SUPSHIP Long Beach	Officer in Charge	COMELEVEN	---
SUPSHIP Newport News	Commanding Officer	COMFIVE	Commander, Naval Base, Norfolk, Virginia
SUPSHIP New Orleans	Commanding Officer	COMEIGHT	---
SUPSHIP Pascagoula	Commanding Officer	COMSIX	Chief of Naval Education and Training, Pensacola, Florida
SUPSHIP Pearl Harbor	Officer in Charge	COMFOURTEEN	Commander, Naval Base, Pearl Harbor, Hawaii

ACTIVITY	STATUS OF OFFICIAL IN COMMAND	AREA COORDINATOR	AREA COORDINATION EXERCISED THROUGH
SUPSHIP Portsmouth	Commanding Officer	COMFIVE	Commander, Naval Base, Norfolk, Virginia
SUPSHIP San Diego	Commanding Officer	COMELEVEN	Commander, Naval Base, San Diego, California
SUPSHIP San Francisco	Commanding Officer	COMTWELVE	Commanding Officer, Western Division, Naval Facilities Engineering Command, San Bruno, California
SUPSHIP Seattle	Commanding Officer	COMTHIRTEEN	---
SUPSHIP Sturgeon Bay	Officer in Charge	COMNINE	---

MISSION, TASKS AND FUNCTIONS ASSIGNED TO THE SUPERVISOR OF SHIPBUILDING, CONVERSION AND REPAIR, USN

MISSION. "Administer Navy Department and other Department of Defense shipbuilding, design, conversion, and facility contracts at assigned private shipyards, procure and administer overhauls, repairs, alterations, activations and inactivations performed on Naval ships at private yards under Master Contract for Repair and Alteration of Vessels or other suitable contract type; and allocate unscheduled overhauls between Government and private ship repair yards." (OPNAVNOTE 5450, Ser 09B33/553025 of 3 Feb 1976)

TASKS AND FUNCTIONS. The specific tasks and functions assigned to the Supervisor of Shipbuilding, Conversion and Repair, USN, in the accomplishment of its assigned mission are as follows:

a. Administer Department of the Navy and other Department of Defense shipbuilding, design, conversion, and facility contracts at assigned private shipyards.

b. Procure and administer overhauls, repairs, alterations, activations and inactivations performed on Naval ships at private yards under Master Contract for Repair and Alteration of Vessels or other suitable contract type.

c. Perform contract administration services for all Department of Defense contracts awarded to plants assigned in accordance with the plant cognizance program.

d. Carry out prescribed mobilization logistics planning functions which include: (1) performing Industrial Preparedness Program (IPP); (2) serving as Armed Service Procurement Planning Officer (ASPPO); (3) maintaining for assigned facilities the Register of Planned Emergency Producers (RPEP) (DOD 4005.3H); (4) preparing individual Logistics Support and Mobilization Plans (LSMPs) only as directed by the Naval District Commandant; and (5) carrying out responsibilities assigned by the Coordinator of Ship Repair and Conversion for the Department of Defense and the Department of Commerce in accordance with the Coordinators Operating Manual.

e. Provide technical guidance in the above matters, as requested, to all naval activities in the Naval District, to the Area Coordinator, and to the Military Sealift Command (MSC).

f. Administer Industrial Reserve Shipyards and facilities contracts covering Government-owned materials in private shipyards. (See Note 1.)

g. Provide planning design services for all ship work under SUPSHIP cognizance. (See Note 1.)

h. Carry out the duties of NAVSEA regarding marine salvage within the Naval District as directed. (See Note 2.)

i. Perform official fiscal accounting in support of contract administration. (See Note 3.)

j. Provide a Joint Supervisor of Shipbuilding San Diego/Naval Supply Center, San Diego Small Boat Coordinator. (See Note 3.)

k. Perform additional duty on the staff of the Naval District Commandant. (See Note 3.)

l. Perform other tasks as directed.

NOTE 1: Applicable to SUPSHIP Brooklyn only.
2: Applicable to SUPSHIP New Orleans and Sturgeon Bay.
3: Applicable to SUPSHIP San Diego only.