DEPARTMENT OF THE NAVY
NAVAL SEA SYSTEMS COMMAND
2531 JEFFERSON DAVIS HWY
ARLINGTON VA 22242-5160

IN REPLY REFER TO
NAVSEAINST 5420.36
Ser NAVORDCEN N71/0471
22 Feb 96

NAVSEA INSTRUCTION 5420.36

From: Commander, Naval Sea Systems Command

Subj: ESTABLISHMENT OF THE JOINT (SHIPBOARD) OPERATIONS WORKING GROUP (JSOWG)

1. Purpose. To establish a Joint (Shipboard) Operations Working Group (JSOWG) to address the design, safety and operational issues created by Joint Command operations on Navy ships.

2. Background. Recent joint operations involving U.S. Army and U.S. Air Force personnel and materiel transported and deployed from U.S. Navy ships have demonstrated deficiencies in design and planning for this type of operation. The sudden arrival of personnel, ordnance, vehicles, and aircraft which had not been certified or even evaluated for shipboard use, created a need for quick analysis, evaluation, and decision often based on limited data. Because of the lack of data, restrictions were imposed which were highly conservative, and yet, carried an unquantifiable risk to the ships and personnel involved. The Commander, Naval Sea Systems Command (COMNAVSEASYSCOM) requested that the Commander, Naval Ordnance Center (NAVORDCEN) provide recommendations for procedures and processes which require improvement to provide a higher level of confidence in our ability to conduct joint operations without degrading shipboard system performance or compromising shipboard safety. It was determined that a group should be created which would proactively address Navy concerns in all technical areas affected by joint operations.

3. Policy. The JSOWG will address all areas of concern to the Navy in joint shipboard operations; develop data to support decision making in support of joint shipboard operations; and develop, staff, and prepare for issue Joint Requirements Documents controlling shipboard operations during joint shipboard operations.

4. Scope. The JSOWG will endeavor to involve all commands and activities having an interest in joint shipboard operations to develop plans and processes to address the issues of safety, reliability, and operability. It will respond to requests from the Fleet and higher authority and it will develop action plans based on its own perceptions of need. The commands will include the Naval Air Systems Command (NAVAIR), the Marine Corps Systems

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Command (MARCORSYSCOM), the Space and Naval Warfare Systems Command (SPAWAR), and the Fleet (represented by Commander, Naval Air Force, U.S. Atlantic Fleet (COMNAVAIRLANT). Three phases of concern will be addressed:

a. Emergent Requirements. A group will be assembled which is properly staffed to address, on an urgent basis, any emergent requirements which occur prior to development of an overriding policy. This group will be able to respond to urgent Fleet requests for guidance and provide authoritative response in minimal time.

b. Proactive Direction Development. Groups will be assembled which will research what lessons have been learned from previous operations, and will anticipate future requirements and developments. They will assemble appropriate data and staff proposed operational requirements to create guidance appropriate to anticipated scenarios.

c. Policy Development. A high level group of officers and civilians will develop and staff policies to Joint Commanders which will provide the guidance necessary to successfully prosecute future joint operations. These policies will include not only the proper methods for use of existing ordnance and materiel, but will address requirements to be placed on future design and procurement of ordnance and materiel which might be used in joint operations.

5. Definitions

a. Joint Operations. Concerted military operations involving personnel, ordnance, materiel, vehicles, or aircraft of more than one service.

b. Military services. As used in this instruction, military services include the U.S. Army, U.S. Navy, U.S. Air Force and U.S. Marine Corps.

6. Composition of the JSOWG

a. The membership of the JSOWG will be appointed by letter of the Commander, Naval Sea Systems Command and will, at a minimum, consist of the following positions:

Position	Parent Command
(1) Chairpersons	NAVORDCEN (00)/NAVSEA (03B)
(2) Ordnance Safety	NAVORDCEN
(3) Survivability	NAVSEA
(4) Signature	NAVSEA
(5) Electromagnetic Environmental Effects	SPAWAR
(6) Flight Approval	NAVAIR
(7) Fleet	COMNAVAIRLANT
(8) Marine Corps	MARCORSYSCOM

b. At the discretion of the chairperson(s), additional individuals may be tasked to augment the Board in technical areas requiring special expertise. Also, subpanels of the JSOWG may be authorized to conduct independent investigations in specified areas.

c. JSOWG Secretariat. In addition to the JSOWG members, both NAVORDCEN and NAVSEA will designate support staff to serve as a permanent Secretariat for the JSOWG. The Secretariat will consist of Secretariat representatives of the rank/grade of O-5/O-6 or GM-14/15 and appropriate administrative support in both the NAVSEA and NAVORDCEN areas.

7. Duties and Responsibilities

a. Member's Parent Command. The parent command of members will, when requested by the chairperson(s), make the named individual or a qualified alternate available to serve in JSOWG activities.

b. Member(s) or alternate(s)

(1) Review materials submitted prior to group or subgroup meetings.

(2) Attend group or subgroup meetings and provide expertise in assigned areas.

(3) Accept action items generated by the group or subgroup and bring said items to resolution.

(4) If assigned as a member of the Emergent Action Team, respond quickly to emergent requirements and render authoritative decisions in assigned area of expertise.

c. Co-Chairs

(1) Establish meeting schedules for formal JSOWG meetings.

(2) Preside during JSOWG meetings. A quorum is present when a co-chair and half of the representatives (or their designated alternates) of the technical areas are present.

(3) Designate, when appropriate, subgroups of the JSOWG to address specific areas of concern and report their findings to the JSOWG. Based on the subgroup reports, determine whether further actions are required.

(4) Prepare and issue a JSOWG report to COMNAVSEASYSCOM providing progress reports and resolutions.

(5) When the JSOWG has completed its assignment, recommend to COMNAVSEASYSCOM its disbandment.

d. Secretariat

(1) Schedule meetings as required by the chairperson(s) and notify members of meetings. Arrange for appropriate facilities for said meetings.

(2) Coordinate documentation required to support meetings and preparation and distribution of documentation resulting from the meeting.

(3) Recommend to the chairperson(s) any individuals who may be needed to augment the JSOWG.

(4) Provide all administrative support as required, including maintaining the official files of the JSOWG.

8. Action. The chairperson(s) will convene the JSOWG and begin the task of addressing joint shipboard operations.

G. R. STERNER

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