



DEPARTMENT OF THE NAVY
NAVAL SEA SYSTEMS COMMAND
WASHINGTON, D.C. 20362

IN REPLY REFER TO

NAVSEAINST 4440.21

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NAVSEA INSTRUCTION 4440.21

From: Commander, Naval Sea Systems Command
To: All Offices Reporting Directly to COMNAVSEA
Distribution List

Subj: NAVSEA Consolidated Stock Point (CSP) Program

- Ref: (a) NAVSEAINST 4440.10A of 2 May 1980; Subj: Requisitioning, issuing, turning-in and transaction reporting of NAVSEA managed (2F, 2J, 2S, 8S and 8T cognizance) material
- (b) NAVSEAINST 4440.7 of 28 Aug 1975; Subj: Controlling and reporting 2F, 2J and 2S cognizance material by serial number (Report symbol NAVSEA 4440-2)
- (c) NAVSEAINST 4440.12 of 16 Jul 1976; Subj: Reservation of NAVSEA government furnished material (GFM) cognizance symbol 2F and 2S; procedures for
- (d) NAVSEAINST 4410.3 of 10 May 1976; Subj: Non-stock numbered NAVSEA cognizance material; processing of
- (e) NAVSEAINST 4440.3 of 16 Jul 1975; Subj: Scheduling, funding, and controlling the repair of 2F cognizance electronic, 2S cognizance hull, mechanical and electrical material, and secondary items managed by the Ships-Parts Control Center (SPCC) (RCS NAVSEA 4440-1)
- (f) NAVSUPINST 4400.76A of 18 Mar 1976; Subj: Input requirements for the MRIL (Master Repairable Item List)
- (g) NAVSEAINST 4440.8B of 7 Jul 1982; Subj: Control and funding the cannibalization and diversion of 2F electronic, 2S hull, mechanical, electrical and 2J ordnance equipment; policies and procedures for

Encl: (1) Definition of Terms

1. Purpose. To identify and establish policy and procedure for the Naval Sea Systems Command (NAVSEASYSCOM) Consolidated Stock Point (CSP) Program operation.

2. Background. The Comptroller General report to Congress, November 1967, recommended improved management programs to align stock record balances with assets on hand at the storage site. Several areas were identified as the major cause of discrepancies. As a result of this report, NAVSEA implemented several actions to assist the stocking activity and the inventory managers to properly identify and control NAVSEA stock material. These were:

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a. Established NAVSEA Consolidated Stock Points (CSP) at Cheatham Annex, Williamsburg, VA of the Naval Supply Center Norfolk, VA and at Long Beach Annex, Long Beach, CA of the Naval Supply Center San Diego.

b. Positioned NAVSEA Material Representatives (MATREPs) at both CSP sites.

c. Implemented NAVSEA Inventory Audit and Assistance Program (NIAAP).

d. Implemented a Special Storage Program for visibility and control of non-stock program material.

3. Scope

a. This instruction applies to 2F cognizance electronics equipment, 2S cognizance hull, mechanical and electrical equipment and 2J cognizance ordnance equipment. For 2J cognizance items, the CSP is used as a temporary in-transit location pending specific directions from NAVSEASYS COM Headquarters. Items of 2J cognizance will normally be located at the CSP Crane, Indiana.

b. This instruction does not apply to:

(1) Boats and landing craft (2S cognizance items assigned a special material identification code (SMIC) of "B1").

(2) Nuclear propulsion equipment (2S cognizance items assigned a SMIC of "X1").

(3) Advance Equipment Repair (AERP) Material (2S cognizance items assigned a SMIC of "S2").

(4) Missile Systems (8S and 8T cognizance items guided by SPCCINST 8010.12C).

4. Policy

a. All NAVSEA material, both ready for issue and non-ready for issue, will be stored at the CSPs. The only exempted items are those equipments specifically justified or other storage where program or financial considerations prevail or those specifically excluded by this instruction. For example, equipments to support certain ship overhauls may be located at the shipyards normally performing the work; equipments requiring special repair facilities such as propellers, may be stored near the designated overhaul points in quantities to preclude work stoppage; or Type Commander requested prepositioned assets may be located near

home ported or deployed ships as approved by NAVSEA. It must be emphasized that these exceptions will be fully justified by operational necessity or economic benefit of the separate storage. The value of the CSP program rests in the centralized control and care of NAVSEA equipment.

b. There will be a 2F and 2S cognizance major NAVSEA CSP, one located on the East coast and one on the West coast, both near a major Designated Overhaul Point (DOP) for NAVSEA repairable equipment.

c. There will be a 2J cognizance major NAVSEA CSP centrally located as designated by NAVSEA.

d. The 2F and 2S cognizance CSP will be supported with personnel, equipment, and warehousing functions through the host activity and on a reimbursable basis for functions over and above the host activity's mission or charter.

e. NAVSEA Material Representative (MATREP) will be on location at the CSP to assist the stocking activity and the NAVSEA inventory managers.

5. Definitions. Terms used in this instruction are defined in enclosure (1).

6. Action

a. The following actions will be implemented and supported to continue the NAVSEA Consolidated Stock Point concept so that equipment is available when needed and where needed in the Fleet.

b. SEA 05L2, as the action office will:

(1) Identify workload and storage requirements for the CSP.

(2) Negotiate major NAVSEA material program changes and storage space requirements with NAVSUP and host activity prior to implementation at the CSP.

(3) Negotiate Intra-Service Support Agreements (ISSA) annually with host activity to adjust requirements and reimbursable costs.

(4) Keep the MATREPs informed on all matters relative to the CSP.

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c. The stocking activity will:

(1) Support all NAVSEA CSP material management requirements within existing NAVSEA and NAVSUP directives.

(2) Ensure all NAVSEA material is supported and processed in accordance with references (a) through (g).

(3) Assign equipment specialist to perform the following functions and be guided by NAVSEA and NAVSUP directives pertaining to material turned into stores.

(a) Assist MATREP in identifying and preparing reports on missing parts, components, or subassemblies.

(b) Participate in sight validation of equipment at the CSP or other stocking activities during NIAAP effort.

(c) Assist MATREP in determining which equipment is to be cannibalized or provided to the repair shops.

(d) Verify issues on serial number controlled items.

(e) Under the direction of the MATREP, perform authorized cannibalization actions within the capability of technical knowledge and hand tools available.

d. NAVSEA inventory managers will:

(1) Ensure that all material turned into store (MTIS) is forwarded to the proper CSP for identification and induction into the supply system.

(2) Review and identify obsolete or excess supply items to preclude ineffective space utilization. Where applicable, process these equipments for disposal.

(3) Ensure that all NAVSEA material is supported and processed in accordance with reference (a) through (g).

(4) Keep the MATREPs informed on all matters relative to their equipment by direct telephone conversations, messages, memoranda, etc.

(5) Ensure a copy of NAVSEA equipment contract is provided to the CSP stocking activity receipt control code.

(6) Unless otherwise directed by Type Commander (TYCOM) or program manager, relocate material presently in stock at other activities to the nearest CSP.

e. The NAVSEA MATREPs will:

(1) Be the point of contact with all field stock points on storage and inventory policy for the designated NAVSEA cognizance material.

(2) Monitor the daily operations of the CSP.

(3) Visit shore activities to assist in the proper handling and maintenance of NAVSEA material.

(4) Organize and execute the NIAAP plans at other stocking activities.

(5) Monitor the Special Storage Program within their area of responsibility.

(6) Coordinate with the Officer in Charge at the CSP to present NAVSEA requirements and keep the OIC informed on technical, warehousing, and management problems.

(7) Obtain data and plan the annual and five-year budget requirements for the CSP operation.

(8) Make quarterly program reviews to SEA 05L2 or as directed by SEA 05L2 to other authorities.

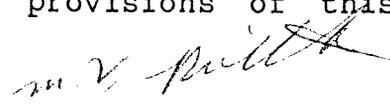
(9) Provide planning data to NAVSEA for future requirements.

(10) Provide technical direction to personnel responsible for screening of NAVSEA material.

(11) Ensure all personnel obtain authority to inspect NAVSEA material and provide technical direction as necessary.

(12) Support NAVSEA cognizant inventory managers in the warehousing, stocking, issuing, cannibalization and repairable programs.

7. Concurrence. NAVSUP concurs with the provisions of this instruction.


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DEFINITION OF TERMS

<u>Term</u>	<u>Definition</u>
a. Consolidated Stock Point (CSP):	The designated reporting stock point where all 2F, 2S and 2J cognizance material is stocked unless prepositioned specifically at other locations.
b. NAVSEA MATREP:	The designated NAVSEA MATREP located at the CSP tasked to assist the stocking activity in management of inventory control, technical identification, warehousing, transportation and handling of NAVSEA cognizance material through stocking, repair, cannibalization, and disposal programs.
c. NIAAP:	The NAVSEA Inventory Audit and Assistance Program (NIAAP) implemented by NAVSEA to technically identify and screen NAVSEA cognizance material. This program is delineated in NAVSEAINST 4440.19.
d. Special Storage Program:	The NAVSEA/NAVSUP procedure whereby program material, such as new construction, Integrated Logistics Overhaul (ILO), designated shore spares, etc. are stored under segregated, controlled, off-line conditions. This procedure is described by NAVSEAINST 4450.1.

Enclosure (1)

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- e. Equipment Specialist: The equipment specialist at the CSP location or the DOP locations is tasked with NAVSEA cognizance material identification, technical screening, repairables consolidation, and cannibalization assistance.
- f. Inventory Manager: The organizational unit or activity within DOD which is assigned primary responsibility for supply management of a group of items (by cognizance symbol) for a service or DOD. In NAVSEA, the inventory manager is also known as the item manager or the material manager.
- g. Host Activity: The command or stocking activity where the NAVSEA consolidated stock point or the special storage program is located.
- h. Tenant: The NAVSEA activity using the space and resources of the host activity. The NAVSEA mediator and negotiator for all NAVSEA requirements is NAVSEA (SEA 05L212).
- i. ISSA: Intra-Service Support Agreement (ISSA) used as an administrative tool to standardize all host-tenant agreements as per DOD 4000.19M.

Enclosure (1)