## SECTION VI

## FORMAT

Α.	The following format shall be utilized in the preparation of SIs and LSIs:
	NAVSEA or SUPSHIP or REGIONAL MAINTENANCE CENTER
	STANDARD ITEM OR LOCAL STANDARD ITEM
	<u>FY-</u>
	ITEM NO:
	DATE:
	CATEGORY:
1.	SCOPE:
	1.1 Title: (When the length of a title continues past one line, the beginning of the subsequent lines will be indented to the first character of the first line, as demonstrated here.)
2.	REFERENCES:
	2.1 (Standard Items shall be listed first, if referenced in the Item.)
	2.2 (When the length of a reference continues past one line, the beginning of the subsequent lines will be indented the same as the first line, as demonstrated here.)
3.	REQUIREMENTS:
	3.1
	3.2
	3.2.1
	3.2.1.1
4.	NOTES:
	4.1 None. *
*	In the event there are no $\underline{\text{NOTES}}$ , the word None shall appear in 4.1.
	# of # ITEM NO:

	The plate		ng format shall be used	l in the pre	paration of Work Items and
SHI	P: _			ITEM NO:	
COA	_	Delete :	line if not required)	PCN:	
(*S	WT, C	SWT, or	_(IF APPLICABLE) LWT as applicable) PPLICABLE)	CMP: PLANNER:	(IF APPLICABLE)
1.	SCOP	<u>E</u> :			
	1.1	Title:		quent lines	nues past one line, the will be indented to the first emonstrated here.)
	1.2	Location	on of Work:		
		1.2.1	(If only one, use 1.2.	1 or Not Ap	plicable)
		1.2.2		be indented	ne line, the beginning of the to the first character of the
	1.3	Identi			
		1.3.1	Quantity ( ), (If or	ıly one, use	1.3.1 or Not Applicable)
		1.3.2		be indented	ne line, the beginning of the to the first character of the
	1.4	The Equation	uipment, Space or Docum able provisions of the ing Manual, DOD 5220.22	ent is clas National In	mponents, Spaces and Documents: sified and subject to the dustrial Security Program 179-6400). (Omit when not
		NOTE:		earagraph ar	e to be listed. Attachments are
		1.4.1		inning of t	e) (When the length continues he subsequent lines will be f the first line, as
			#	of #	ITEM NO:

SHI	P: _								
		1.4.2	Equipment: (0 past one line indented to to demonstrated )	, the beginn he first cha	ing of	the subsec	quent lines	will be	S
		1.4.3	Documents: (0 past one line indented to the demonstrated because of the contract of the contra	, the beginn he first cha	ing of	the subsec	quent lines	will be	S
2.	REFER	RENCES:							
	2.1	(Standa	ard Items shal	l be listed	first,	if referen	nced in the	e item)	
	2.2	beginn	the length of a ing of subseque as demonstrated	ent lines wi					
3.	REQUI	REMENT	<u>s</u> :						
	3.1								
		3.1.1							
	3.2								
		3.2.1							
			3.2.1.1						
		3.2.2							
	3.3								
		owing for Phrase	ormat shall be B30).	used to ide:	ntify	repair part	ts in parag	graph 3 (use	
	AL NTITY <u>UIRED</u>	NAME OF PAI	RT_	PIECE NO.	REF.	FIGURE DRAWING NO			
				# of #			ITEM NO:		

SHII	· _								
4.	NOTE	<u>s</u> :							
	4.1	None. *							
		4.1.1							
	4.2								
*	In t	he event	there are no NOTES	$\mathbf{S}$ , the	word No	one sha	all appear i	n 4.1.	
5.	GOVE	RNMENT FU	JRNISHED MATERIAL (	(GFM):					
5.1	LLTM	:							
5.1	. 1	None.**	***						
5.2	PUSH	MATERIAI	<u>_</u> :						
5.2	. 1	None.**	* * *						
5.3	KITT	ED MATERI	IAL:						
5.3	. 1	None.**	* * *						
**	In t	he event	there is no $\underline{\text{GFM}}$ , t	the wor	rd None	shall	appear.		
***	In t	he event	there is $\underline{\text{GFM}}$ , the	follow	wing for	rmat sl	hall be used	in 5.	
5.1	LLTM	:							
	Q	OTAL UANTITY ROVIDED	NAME OF PART		PIECE	REF.	NATIONAL STOCK NO.		PARA
5.1	. 1								
5.2	PUSH	MATERIAI	<u>_</u> :						
	Q	OTAL UANTITY ROVIDED	NAME OF PART		PIECE NO.	REF.	NATIONAL STOCK NO.		PARA
5.2	. 1								
				# of	#		ITEM N	o:	

SHIP:						
5.3 <u>KI</u>	TTED MATER	IAL:				
	TOTAL QUANTITY PROVIDED	NAME OF PART	PIECE NO.	REF.	NATIONAL STOCK NO.	PARA NO.
5.3.1						
NOTE:	PARA NO. part/mate	Identify what barrial.	sic paragrapl	n in b	ody of Work It	em requires the
			# of #		ITEM NO:	
	haracter p	templates, and locaer inch (CPI) font,				

NOTE: FORMAT TO SUPPORT THE AUTOMATED INFORMATION SYSTEM UNDER ONGOING REVIEW