



DEPARTMENT OF THE NAVY
NAVAL SURFACE WARFARE CENTER
INDIAN HEAD EXPLOSIVE ORDNANCE DISPOSAL TECHNOLOGY DIVISION
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Ser JPA/U01393
5 Oct 16

MEMORANDUM

From: Director, CAD/PAD Joint Program Office
To: CAD/PAD Industry

Subj: 2017 CARTRIDGE ACTUATED DEVICE/PROPELLANT ACTUATED DEVICE (CAD/PAD)
INDUSTRY SUMMIT

1. On behalf of the CAD/PAD Joint Program Office, you are cordially invited to attend the 2017 CAD/PAD Industry Summit. The summit will be held at the Jacob E. Smart Center on Joint Base Andrews (Prince George's County, Maryland) on April 19th & 20th, 2017. The Industry Summit is a bi-annual event, which provides the opportunity for representatives from the U.S. Government involved in the CAD/PAD joint enterprise to interface with members of the U.S. and Foreign CAD/PAD industry base. The target audience members for the summit are individuals in the Contracting, Financial Management, Program Management and Sales/Marketing areas of expertise.
2. The 2017 summit will include presentations on the budget and execution status of the Army, Navy/Marine Corps and Air Force CAD/PAD programs as well as presentations on CAD/PAD program management and life cycle acquisition. All presentations given at the 2017 Industry Summit will be at the UNCLASSIFIED level. Private industry attendees will have the opportunity to participate in a general Q&A session with government representatives as well as the option of requesting private sidebar discussions with government offices. The submissions of suggested topics for discussion at the summit as well as requests for sidebar meetings are welcome; please forward your suggestions/requests to Major Jason Freels at jason.r.freels@navy.mil.
3. Complimentary Wi-Fi service will be offered by the Smart Center staff provided there are no classified briefings taking place within the conference center (Wi-Fi service will be temporarily halted until the presentation(s) are complete). Photography is permitted inside the Smart Center; however, photographs taken outside the center (e.g. base flight line) are prohibited. In addition to the presentations, a no-host social for the Industry Summit is also scheduled to take place on the evening of the 19th at the Base Club on Andrews. Each attendee to the social will be responsible for his/her own expenses.
4. To aid your planning activities, the CAD/PAD Joint Program Office has created a website for the summit, which will include advance copies of summit presentations as well as information on local area commercial lodging, dining and directions to Joint Base Andrews and the Smart Conference Center. The website will be utilized as the focal point for disseminating summit information for attendees and is located at <http://www.navsea.navy.mil/Home/Warfare-Centers/NSWC-Indian-Head-EOD-Technology/Partnerships/CAD-PAD-Industry-Summit/>.
5. If you wish to attend the 2017 summit, our offices require an attendee list from your respective Organizations, **no later than Friday, February 17th**. When submitting the names of attendees, please be sure to include a) their full name and b) date of birth. In addition to the submission of attendee information to our offices, all non-U.S. citizens are also required to submit a separate

Foreign Visitor Request to attend the summit through their countries' respective embassy. When arriving on base for the summit, U.S. citizens will need to show a valid and current photo ID to obtain entry; non-U.S. citizens will have to show their passports to base security for comparison against the approved entry listing. **If an individual is not on the pre-approved entry list, they will not be granted access to the base.**

6. We understand that forecasting individuals to attend this event poses challenges, especially given the requirement to submit specific individuals' personnel information 60 days in advance. In light of these realities, we recommend you submit **all** the names of potential attendees to the Industry Summit for base entry clearance (e.g. If your organization plans to send three people to the summit from among five possible candidates, we would recommend you submit all five names for entry clearance). This practice would ensure your organization could still be fully represented should last minute scheduling conflicts arise.

7. The CAD/PAD Joint Program Office will also be offering tours of CAD/PAD facilities on Naval Support Facility Indian Head on Tuesday, April 18th. Note: the visit request to participate in the Indian Head tour is distinct from the request to attend the Industry Summit; therefore, additional security paperwork and a separate pre-approval are required. If your organizations have personnel, who would be interested in seeing first-hand Indian Head's CAD/PAD capabilities, please see Attachment 1 to the e-mail containing this invitation for more information.

8. We look forward to seeing you at the 2017 summit! Please submit your R.S.V.P. to attend the Industry Summit, along with any questions you may have, to the primary points of contact for this event: Ms. Ashley Leonard: (717) 605-1686; ashley.leonard@navy.mil and Ms. Stacey Romberger: (717) 605-4549; stacey.romberger@navy.mil.



PAUL J. McCAFFERTY
By direction